



RECRUITMENT ADVERTISEMENT

Faculty of Engineering and Information Technology Department of Information Technology

POST TITLE	Technical Assistant: Information Technology <i>(Bloemfontein campus)</i>		
REFERENCE NUMBER	• 832	CLOSING DATE FOR APPLICATIONS	• 02 June 2017
MINIMUM QUALIFICATION	• B Tech (or equivalent qualification) in Information Technology		
MINIMUM EXPERIENCE & OTHER REQUIREMENTS	<ul style="list-style-type: none"> • Vast knowledge of Local Area Networks and PC maintenance • 3 years' experience in managing computer networks and PC maintenance. • Knowledge of Occupational Health and Safety Act. • Experience in Stock-keeping / Ordering of Material. 		
DIRECT ENQUIRIES TO	• Dr Masinde at 051 507 3091/ emasinde@cut.ac.za		

MAIN TASKS

1. Management of computer laboratories and Technical Support.	2. Administration
3. Liaison and Communication.	4. Budget / Financial Management.
5. Quality Assurance, Maintenance, Project Management & Training	6. Research.

IMPORTANT INFORMATION REGARDING YOUR APPLICATION

(Kindly ensure that you read and comply before submitting your application)

- Please complete a separate application form for each post.
- The University may decide to consider only completed applications consisting of ALL the documents listed below for selection.
 - A completed and signed CUT application form;
 - A comprehensive Curriculum Vitae;
 - A **certified** copy of a South African identity document or a passport;
 - A complete set of **certified** copies of qualifications (only certified copies of documents are required. Please do NOT submit any original documents); and
 - A **certified** copy of the SAQA accreditation of any qualifications obtained at education institutions outside South Africa.

GENERAL REMARKS

- Candidates will be recruited and appointed in accordance with the Employment Equity and Affirmative Action Programmes of the Central University of Technology, Free State.
- The Central University of Technology, Free State reserves the right to conduct/employ a third party to conduct a background investigation in respect of all short-listed candidates.
- Correspondence will be limited to short listed candidates only.
- The Central University of Technology, Free State reserves the right not to make an appointment in the advertised post and/or to appoint other suitable persons recruited by means other than this advertisement. Appointment, either on a permanent or contract basis, will be negotiated with the successful candidate.
- Application forms are available from the Human Resources section, ZR Mahabane Building, CUT Campus, Bloemfontein or on CUT's website.
- Complete applications, quoting the specific reference number, should reach CUT on or before the closing date via:

By hand:

The Resourcing office, Human Resources
Central University of Technology, Free State
ZR Mahabane building
20 Pres. Brand Street
Bloemfontein

By mail:

The Resourcing Office, Human Resources
Central University of Technology, Free State
ZR Mahabane building
Private Bag X20539
Bloemfontein, 9300

By e-mail:

jobs@cut.ac.za