



Central University of
Technology, Free State

INVITATION TO SUBMIT A TENDER

TENDER NO: T02/2017
CLOSING DATE: Monday 3 April 2017
CLOSING TIME: 10:00am

THE CENTRAL UNIVERSITY OF TECHNOLOGY, FREE STATE SEEKS TO APPOINT AN INFORMATION TECHNOLOGY SERVICE PROVIDER TO PROVIDE AND IMPLEMENT A SUITABLE HUMAN RESOURCES INFORMATION SYSTEM (HRIS) TO THE CENTRAL UNIVERSITY OF TECHNOLOGY, FREE STATE

1. The Central University of Technology, Free State seeks to appoint an Information Technology Service Provider to provide and implement a suitable Human Resources System (HRIS) to the Central University of Technology, Free State
2. The tender should in all aspects, comply with the conditions as set out below and as specified in the tender document.

A copy of the tender document may be requested from Queenie Adams via Email: madams@cut.ac.za or collected at CUT, 1 Suid Street, Orion Building, first floor room 68 on the presentation of evidence of payment of a **non-refundable amount of R1000.00** paid into CUT's account:

CUT
Standard Bank
Account no: 240453751
Branch code: 055534

Reference number: T02/2017 + "Name of Service Provider"

All bid documents (available in English only) are obtainable from 12h00 on Monday, 13 March 2017 until 15h00 on Monday, 20 March 2017, from Room 68 Orion Building or via e-mail: madams@cut.ac.za

3. A scoring system is used to rank applicants which favour highly rated BBBEE companies.
4. A bound hardcopy & a digitally signed PDF file of the tender should be submitted in a sealed envelope, clearly marked with the tender number and description, and must be placed in the tender box at the main entrance door of the Orion Building, 1 Suid Street, Bloemfontein, by no later than **Monday 3 April 2017 at 10:00.**
5. All tenders received will be evaluated for compliance with the requirements and specifications within the tender document. The scoring criteria are stipulated in the tender document.
6. **Compulsory information session will be held on 24 March 2017 at 09:00, 20 President Brand Street, ZR Marhabane Building, Council Chambers. Please take note that an attendance register will be kept. Non-attendance will effect an automatic disqualification. Late comers will not be allowed to attend briefing**
7. No tenderers may enter into any correspondence with any staff member of CUT for the duration of the tendering process. All correspondence must be directed in writing to the Deputy Director: Financial Operations, Mrs D. Ewertse via email at - ewertsed@cut.ac.za.

- 8.** Central University of Technology, Free State reserves the right to accept any tender in its entirety or partially and no correspondence will be entered into in connection therewith.
- 9.** Central University of Technology, Free State reserves the right to verify and validate any statements and documents submitted with the tender.