



## NSFAS LOAN

Closing dates: **Senior Students (including Final years): 06 September 2013**

**First year Students: 31 January 2014**

LS 246.2

- **No Incomplete applications will be processe,please read instructions carefully before completing the form.**
- **No late applications will be accepted**

### DOCUMENTS REQUIRED TO APPLY FOR A NSFAS LOAN

- Certified copies of Identity documents (or birth certificates where identity documents are not available) for every member of the family including the applicant must be submitted
- **First year students** should include a certified copy of **Grade 12 results**
- You must provide certified **proof of income** of your mother and father/ or the person supporting you financially. Such proof could be in the form of one of the following:
  - A certified copy of the most **recent payslip** not later than **three months**
  - If no payslip is available, one of the following is acceptable:
    - \* **Three months bank statement if the money is paid directly into the bank account**
    - \* **A letter from the employer on a company letterhead displaying company stamp**
    - \* **A pay packet displaying the company stamp**
- **In case of unemployment we require affidavit indicating that.** If both parents are unemployed, we require separate affidavits from each of them. And proof of how the family is been supported financially (**affidavit should be made from your home town by your parent(s).**)
- In case of informal income ( e.g. selling vegetables, operating tuckshop, driving taxi), an **affidavit** stating what the person does and how much he/she earns from it must be provided. **Affidavit should not be written by the student but by his/her parent or the person supporting him/her financially. It should be made from your home town by parent.**
- If the income is from the business, you must provide the **financial statement of the business** including an Income Statement, Balance Sheet, Cashflow Statement, Notes, IT14 return for the business ( last 2 years) or T12 – Tax return for the Individual (last 2 years) or IT3(b) Income Tax Certificate from the Bank (last 2 years) .
- In parents are earning by Commission – IRP5, IT3, and IT12 must be provided.
- If parent /guardian receive income such as pension/maintenance /child support grant /rental/ interest from investment – please submit proof thereof.
- If the income is from interest on an investment, you must provide documentation confirming the amount and source.
- If your father and mother are separated but not legally divorced, or have never been married, you must provide an affidavit from parents in this regard, signed in the presence of commissioner of oath.
- If the whereabouts of a parent is unknown or if the parent has absconded or does not contribute towards the finances of the family, an affidavit is required from the parent whom the student lives with. The parent writing the affidavit should not only indicate the he/she is single, but also that the other parent's whereabouts are unknown and no financial support is received.
- If your father and mother are legally divorced, you must supply a certified copy of the decree of divorce.
- If one or both parents are deceased, you must provide certified copies of the death certificate

FINANCIAL AID CONTACT DETAILS	CONTACT NUMBERS FOR ENQUIRIES
Postal Address: Central Univeristy of Technology, Free State Financial Aid Department Private Bag x 20539 Bloemfontein 9300	NSFAS Loan - 051 507 3356 / 3374/ 3387/ 3332 Bursaries -051 507 3375 Welkom Campus - (057) 9103663 Kimberley Branch - (053) 8613786

#### PLEASE NOTE

**PLEASE NOTE THAT NO FAXED COPIES WILL BE ACCEPTED – NEED ORIGINALS  
NSFAS DOES NOT FUND BTECH. FINAL YEAR STUDENTS SHOULD ALSO APPLY NOW BEFORE 06 SEPT 2013.**

**SECTION A - Personal details of applicant**

Student number

Title	<input type="text"/>	Initials	<input type="text"/>	Surname	<input type="text"/>
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First Names	<input type="text"/>
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Race	African <input type="checkbox"/>	White <input type="checkbox"/>	Coloured <input type="checkbox"/>	Indian <input type="checkbox"/>	Other <input type="text"/>
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Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>	Date of birth	<input type="text" value="dd"/>	-	<input type="text" value="mm"/>	-	<input type="text" value="yyyy"/>
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Identity number	<input type="text"/>
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Postal address	<input type="text"/>	Home address	<input type="text"/>
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Postal code	<input type="text"/>	Postal code	<input type="text"/>
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Contact number	( <input type="text"/> ) <input type="text"/>	Cellphone number	<input type="text"/>
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Province	<input type="text"/>	Language of preference	English <input type="checkbox"/>	Other <input type="checkbox"/>
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Study address	<input type="text"/>
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Postal code	<input type="text"/>	Contact number while studying	<input type="text"/>
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First year student – provide name of School matriculated	<input type="text"/>	Contact number of School matriculated	<input type="text"/>
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**FOR OFFICE USE ONLY**

Copy of ID	<input type="checkbox"/>	Grade 12 results	<input type="checkbox"/>	Proof of income	<input type="checkbox"/>	Copy of decree of divorce	<input type="checkbox"/>	Copy of death certificate	<input type="checkbox"/>
Affidavits	<input type="checkbox"/>	Reference no	<input type="checkbox"/>	Date received	<input type="checkbox"/>	Received by	<input type="checkbox"/>		<input type="checkbox"/>
Date processed	<input type="text"/>	Processed by	<input type="text"/>	EFC	<input type="text"/>		<input type="text"/>		<input type="text"/>



**SECTION E - Family details****LS 246.2****FATHER**

Identity number

Title  Initials  Surname

Marital status Single  Married  Divorced  Widowed  Separated

Occupation  Unemployed  Deceased

Employer's name

Gross earnings  Weekly  Fortnightly  Monthly

Employer's tel. no. (  ) Father's contact no. (  )

Other income: Amount  Weekly  Fortnightly  Monthly

**MOTHER**

Identity number

Title  Initials  Surname

Marital status Single  Married  Divorced  Widowed  Separated

Occupation  Unemployed  Deceased

Employer's name

Gross earnings  Weekly  Fortnightly  Monthly

Employer's tel. no. (  ) Mother's contact no. (  )

Other income: Amount  Weekly  Fortnightly  Monthly

**DETAILS OF PERSON SUPPORTING YOU FINANCIALLY (IF NOT YOUR PARENTS)**

Identity number

Title  Initials  Surname

How is this person related to you?

Occupation  Employer's name

Gross earnings  Weekly  Fortnightly  Monthly

Employer's tel. no. (  ) Contact no. (  )

Other income: Amount  Weekly  Fortnightly  Monthly

**SECTION F - Family composition (please list ALL those living with you)****LS 246.2**

Initials	Surname	Relationship	Is this person: P-Preschooler, S-Scholar ST-Student, A-Adult	ID Number (A certified copy of the ID must be attached)	How much does he/she earn from this income? <b>Proof of income to be provided</b>

**SECTION G - Declaration** (the declaration by the applicant and parent/guardian (if under 18) must be signed in the presence of a commissioner of oaths.**Declaration by student/applicant**

I (initials and surname of student) \_\_\_\_\_  
state that the particulars given are correct. I have included details of my family's income to the best of my knowledge. I am aware of the purpose of this application form and the criteria for the different bursaries and loans. I also declare that I am responsible for my own account until the announcement of the allocation of funds. I understand that the information I have provided in this application might have to be verified for purposes of a fair allocation of bursary/loan funds. **I understand that should any relevant information have been omitted or be found to be incorrect, disciplinary action will be taken by the University, which could result in the cancellation of the funding applied for, as well as expulsion.** I understand that allocations will only be made if funds are available. I consent to the Financial Aid Department giving details of my academic record and financial profile to potential donors.

Have you ever been declared mentally unfit by any court?    Yes        No   

\_\_\_\_\_  
Date signed\_\_\_\_\_  
Signature of applicant**Declaration completed by parent/guardian of applicant (if student is under 18)**

I have verified the information given by the applicant in this application for financial assistance from the Central University of Technology, Free State. I declare that the details of my family's financial situation are provided to the Central University of Technology Free State with my consent and that they are, to the best of my knowledge, complete and correct.

\_\_\_\_\_  
Date signed\_\_\_\_\_  
Signature of parent/guardian**COMMISSIONER OF OATHS**

**Name** \_\_\_\_\_  
**Date** \_\_\_\_\_

**OFFICIAL STAMP**