

CENTRAL UNIVERSITY OF TECHNOLOGY, FREE STATE (CUT)

CALENDAR 2016



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CENTRAL UNIVERSITY OF TECHNOLOGY, FREE STATE

MESSAGE FROM THE VICE-CHANCELLOR AND PRINCIPAL

It is a great pleasure to welcome you all back from a well-deserved vacation. I also welcome those who are joining CUT only this year. Thank you for making the choice to turn your education into a ‘CUT above the rest’.

The year 2015 was a year of great achievement in many respects in terms of our Vision 2020 and many other associated plans we have in place. Unfortunately, this space will not allow us to introduce all of these achievements. There are several important milestones we have reached in our academic project. All of the new STEPS¹ programmes have been implemented, which means qualifying students could enrol in some of the most relevant, responsive and high-quality programmes needed for the development of our region and country. One of the challenges universities of technology, in particular, face, is the alignment of their programmes to the Higher Education Qualifications Sub-framework (HEQSF), so that we have a unitary and articulated higher education system instead of the current binary system of traditional university programmes on the one hand and university of technology programmes on the other.

In this regard, a total of 26 new Category A² study programmes were approved for implementation in 2016 onwards, while an additional 38 programmes were aligned to the HEQSF, accredited by the Council on Higher Education (CHE), and approved by the Department of Higher Education and Training (DHET), also to be implemented in 2016. An additional 12 Category B³ programmes were aligned to the HEQSF, accredited by the CHE, and pending approval by the DHET, for implementation in 2017. A further 14 new programmes were cleared by the DHET and have since been submitted to CHE for accreditation. Moreover, the learning programme in Human Resources (HR) Management received provisional accreditation from the South African Board for People Practitioners (SABPP), which makes us one of only seven universities in South Africa to have received this accreditation.

We made remarkable strides in research and innovation, too. In August 2015, the Minister of Science and Technology, Ms Naledi Pandor, launched the DST/NRF Chair in Medical Product Development through Additive Manufacturing. Briefly, what this means is that CUT is a leader in the country in this area of engineering. At the National Research Foundation (NRF) Research Awards ceremony held in August, CUT was awarded the NRF Excelleration Award that acknowledges the most improved research performance over recent years. These acknowledgements of our research and innovation potential clearly makes CUT a leader in technology and innovation.

In our efforts to offer better services to our people, especially our students, we have considerably improved our academic services to students. The online application and registration processes are now in place. The iEnabler System now gives students convenient electronic access to information related to their studies (for example, registration, finances, progress reports, course marks and course verification) either over the internet or through CUT’s intranet. The implementation of IComms has also been successful. IComms is a communications system that stores all prospective students’ letters and makes these accessible to all

¹ STEPS is an acronym for Strategic Transformation of Educational Programmes and Structures, a curriculum and programme transformation programme that, in 2012, resulted in nine new demand-driven and user-oriented programmes. After a protracted approval process, the implementation of these programmes commenced in 2014.

² Category A programmes and qualifications require few or no changes to be aligned with the HEQF. Changes in this category would include an alignment in qualification type name such as “National Certificate” to “Higher Certificate”; a change in NQF exit level only; or alignment of the nomenclature to align with the naming style of the HEQF.

³ Category B programmes and qualifications require some curriculum development, but not so much as to constitute a 50% change to the programme structure, outcomes or total credits. The inclusion of required research credits, the differentiation between minimum and maximum credits at specific NQF levels within a qualification; and distinguishing between qualifiers and ‘specialisations’ or ‘majors’ may all be included as changes made to Category B programmes.

staff in Academic Administration, which has improved the turnaround time for responding to student applications.

In our quest to ensure that our students become employable graduates and, better still, to be innovators and entrepreneurs of note, CUT's 10 graduate attributes, currently being implemented, were launched on 22 and 23 April 2015, at both the Bloemfontein and Welkom campuses, respectively. In April 2015, the university embarked on an entrepreneurial education programme that will hopefully produce more job creators than job seekers over the next few years. A number of events and competitions focused on student innovation were held as part of this programme. In the near future, we will introduce some formal short and full programmes to ensure that our region prospers through innovation and entrepreneurship.

As a university that exists and operates within a community, we do our best to plough back into the community with various community engagement projects. In this respect, and with the support of many external organisations, CUT continues to contribute to the improvement of the quality of education in our schools as part of community engagement and socio-economic development of the region. The Saturday School project and our Winter and Spring Schools for matric students contribute immensely to the province's matric success rates. The Schools Advancement Academy continues to support the schooling sector in the Free State and enjoys the co-operation of the Free State Department of Education. The academy is in the process of being expanded so as to provide more support to schools. Through the merSETA Chair in Engineering Education, CUT provides support in science, technology, engineering and mathematics to the Technical Vocational Education and Training (TVET) colleges and other post-school education and training institutions.

The university continues to provide and nurture a healthy learning and living environment for both students and staff. The revamped university cafeteria now provides many healthier options to ensure our community's wellness. The construction of two gazebos at the open area in front of the Library and Information Services (LIS) Building, as well as the establishment of a coffee shop in the atrium of the BHP Billiton Building, were completed in 2015. The gazebos will house service providers that will provide food and beverages and seating for students and staff. It forms part of the greening of the campus environment as well as the creation of more blended learning and social spaces.

Over the past three decades, student accommodation has been a major challenge. This will soon be a thing of the past, as new residences in both Welkom (149 beds) and Bloemfontein (96 beds) will be completed early in 2016, courtesy of the DHET 3-300 project and financial support from the Department of Higher Education and Training and the university Council itself. Further engagements are taking place with the private sector for more residences to be built. This will provide a much-needed relief.

To ensure the safety of our students on campus, the introduction of the Mag-touch device to monitor security patrols was a breakthrough against theft and crime on both campuses. Clocking points are placed in all buildings, along the fence and around areas where crime and theft are prevalent. These clocking points record and monitor the movement of security guards as well as of superiors each time a point is reached. In addition to this, the university has set aside millions of Rands for an integrated security system that will see more CCTV cameras and improved access control, amongst other security measures.

In closing, I would like to express my sincere gratitude towards our partners, staff and students for your commitment towards this institution. We count on your continued support in 2016 and beyond. With your support, we shall be unstoppable in our quest to help improve the quality of life in this region and beyond, and to truly make CUT "a cut above..."

Prof.TZ Mthembu
Vice-Chancellor and Principal

CENTRAL UNIVERSITY OF TECHNOLOGY, FREE STATE

VISION

The vision of CUT is as follows:

By 2020, Central University of Technology, Free State shall be an engaged university that focuses on producing quality social and technological innovations in socio-economic developments, primarily in the Central region of South Africa.

MISSION

In aspiring to fulfil its vision, CUT:

- **delivers high-quality, appropriate Science, Engineering and Technology (SET) academic programmes supported by applied research;**
- **engages with the community for mutually beneficial development;**
- **promotes access with success in attracting high-quality students, and supporting them to become employable graduates;**
- **attracts and retains expert staff, and supports their development and well-being; and**
- **forges strategic partnerships.**

CORE VALUES

- **Customer service**
- **Integrity**
- **Diversity**
- **Innovation**
- **Excellence**

HISTORICAL OVERVIEW

The Central University of Technology, Free State (CUT) is the foremost higher education institution in the heartland of South Africa, dedicated to quality education and training in Science, Engineering and Technology (SET). Over the past 35 years, CUT has developed into a leading institution, able to take its place in the national as well as international higher education landscape.

CUT, then still known as the Technikon Orange Free State, opened its doors in 1981 with 285 students enrolled in mainly secretarial, art and design programmes. In 2015, the university boasted 14 431 students who decided to make CUT their academic partner in earning a qualification and gaining appropriate workplace experience. With the restructuring of the higher education landscape some years ago, CUT embraced its new status as a university of technology (UoT), and thus positioned itself to succeed as such. On 26 March 2004, the former Technikon Free State officially exchanged its “technikon” status for a tailor-made identity when its new name was published in the *Government Gazette* – a name that is a true reflection of what the university stands for: Central University of Technology, Free State.

CUT’s history – from its humble beginnings to the proud institution it is today – is reflected in its buildings. The unoccupied buildings of the Commercial High School in St George’s Street, leased in 1981, soon became too small, and a second building in President Brand Street was occupied. In 1988, the university purchased the former premises of the Eunice Primary School and the campus of the Bloemfontein College of Education. Before long, these were followed by the Main Building (today known as the ZR Mahabane Building), the BHP Billiton Building (which houses a large portion of the Faculty of Engineering and Information Technology), the Dirk Coetzee Building (which houses the Faculty of Health and Environmental Sciences), the Prosperitas Auditorium, as well as the Boet Troskie Hall and a modern library. The Lapeng Student Centre is a hub of student activity that not only renders a valuable service with regard to the students’ requirements, but also ensures that they enjoy every aspect of student life to the full. This centre is equipped with an amphitheatre, as well as a cafeteria where students can socialise.

However, it would be a pity if an institution’s progress could be measured only by its state-of-the-art facilities. At CUT, progress and transformation go hand in hand. Within our new institutional culture, CUT can also be described in terms of the needs experienced within an African context. CUT boasts a diverse student community that is a true reflection of its demographic composition. The implementation of an Employment Equity Plan also guarantees that the academic and support services staff are representative in nature. In 2015, CUT employed 916 full-time as well as 1 124 part-time staff members.

CUT offers a wide range of qualifications in its four faculties, namely the Faculty of Engineering and Information Technology, the Faculty of Health and Environmental Sciences, the Faculty of Management Sciences and the Faculty of Humanities. The faculties recently underwent significant restructuring, leading to the creation of several new and exciting academic departments. More information on these new developments will be available in due course.

Since its inception, the institution has been aware of its social responsibility towards the broader community. The Science Park was established in 1999 to allow the community access to the institution’s technology and applied research. The Science Park is in effect a bridge between CUT’s expertise on the one hand, and the community that stands to benefit on the other. By making technology and expertise available to the entrepreneur, the development of new business in the region is encouraged and jobs are created.

The seat of the university is situated in Bloemfontein – in the heartland of South Africa – with a second campus in Welkom. All operations of the CUT Regional Learning Centre in Kimberley were incorporated into the National Institute of Higher Education: Northern Cape (NIHE: NC) as from 2010, following negotiations and the signing of a working agreement with the NIHE: NC, in view of collaborating with the Department of Higher Education and Training (DHET) on its policy for higher education provision in the Northern Cape Province. The CUT Registrar is a member of the NIHE: NC Board.

The Bloemfontein campus houses a full array of modern buildings with well-equipped laboratories and lecturing venues. Besides extensive Library and Information Services, the Lapeng Student Centre is a vibrant venue that hosts a wide variety of student activities and services. Excellent sporting facilities on campus cater for the needs of sport enthusiasts, who can choose from a host of formally organised sport codes, ranging from athletics, soccer, rugby and cricket, to basketball, volleyball and netball. In 2011, the Student Academic Support Centre on the Bloemfontein campus was completed. The construction of the Teacher Education Building, BHP Billiton Building (Faculty of Engineering and Information Technology) and Dirk Coetzee Building (Faculty of Health and Environmental Sciences) was completed in 2012.

Since the university's incorporation of the former Welkom campus of Vista University in 2004, particular attention has been paid to the development of its academic infrastructure and the Programme Qualification Mix. The campus also boasts state-of-the-art Library and Information Services and well-equipped lecturing venues. The Student Academic Support Centre and Teacher Education Building accommodates the UoT-type programmes that are gradually being phased in at this campus. Some sporting facilities, including a soccer field and tennis courts, have also been built. Additional lecture rooms were constructed and completed in 2012.

The institution refers to its students who have completed their studies as *practuandi* and not *graduandi*, because CUT students graduate with an academic qualification that not only testifies to a combination of theoretical and practical knowledge, but also allows graduates to enter the job market with prior experience in the industry – proof that they are fit for purpose. They have the foundation to be our country's new generation of forward-thinkers. We do not merely train students for jobs – we train students to think; to explore beyond the boundaries of today; to innovate; to imagine possibilities; to create; and to become agents of social change. CUT metamorphoses learners into leaders; amateurs into authorities; and pupils into professionals.

This UoT helps shape the future of approximately 1 500 *practuandi* annually, all of whom have the opportunity to further their studies at postgraduate level. As a UoT, CUT specialises in SET-applied research. This university recognises the importance of partnerships with industry/business and government to meet its research objectives and to contribute to the well-being of society. Research programmes include:

- New Product Development and Design;
- Automated Material Handling and Radio-Frequency Identification;
- Hydro-informatics;
- Information and Communication Technology;
- Applied Food Science and Biotechnology;
- Bio-environmental Studies;
- Health Technology;
- Socio-economic Development Studies;
- Education; and
- Research Development.

In our efforts to educate, teach and train our students with the aid of world-class technology, we also focus on those values we hold dear, namely customer service, excellence, innovation, integrity and diversity.



BLOEMFONTEIN CAMPUS MAP



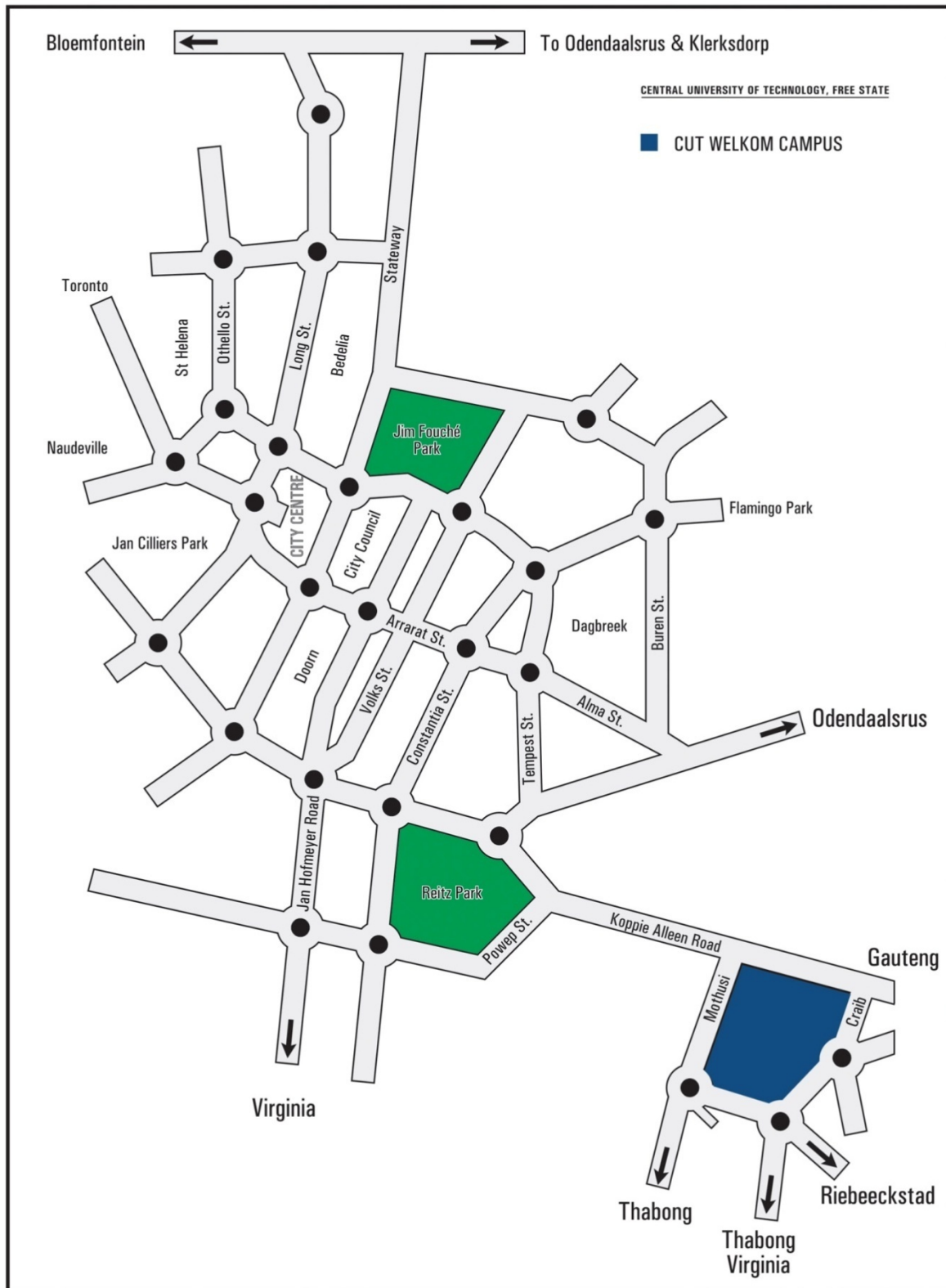
BLOEMFONTEIN CAMPUS BUILDINGS

- | | |
|---|--|
|  Faculty of Engineering and Information Technology |  General |
|  Faculty of Health and Environmental Sciences |  Residences |
|  Faculty of Management Sciences | |
|  Faculty of Humanities | |

-
- | | |
|---|---|
|  10 ZR Mahabane Building |  75 Gym Hall / Protection Services: Charge Office |
|  11 Japie van Lill Auditorium |  76 Library & Information Services |
|  12 Faculty of Engineering & Information Technology |  77 Centre for e-Learning & Educational Technology |
|  13 Engineering Technology Building |  78 Faculty of Management Sciences |
|  14 BHP Billiton Lecture Block |  79 New Teacher Education Extension |
|  14B New BHP Billiton Extension |  80 Humanitas Office Complex |
|  15 Residence: Loggies |  81 Artec Hall |
|  28 Exchange House |  82 Lapeng Student Centre
Wellness Centre |
|  30 Netball / Mini Hockey Astro
Cricket / Soccer Clubhouse / Volleyball | 83 Filling Station & ABSA ATM |
|  31 Orion Office Complex |  84 Art |
|  35 Sportsgrounds:
Rugby & Soccer |  85 Graphic Design |
|  50 Main Hall |  87 Residence: Eendrag |
|  51 Emergency Medical Care |  88 Kamelia Annex (Jewellery School) |
|  52 Dirk Coetzee Building (Faculty of
Health & Environmental Sciences) |  89 Residence: Technikon |
|  53 Prosperitas Auditorium |  90 New Residence |
|  54 School of Tourism, Hospitality & Sport | 93 Tennis / Basketball |
|  55 Residence: Welgemoed |  94 Student Academic Support Centre |
|  56 Medical Clinic |  95 Teacher Education Building (Faculty of Humanities) |
|  58 Boet Troskie Hall (Events Booking Office) |  100 Science Park |
|  59 Dirk Coetzee Extension |  Campus Doctor / Clinic |
|  60 Maintenance
Central Deliveries |  82 Cafeteria / Standard Bank ATM |
|  61 Vehicle Park |  Assessment Noticeboards |
|  62 Partnerships & Enterprises
Communications & Marketing | |



WELKOM CITY MAP

































WELKOM CAMPUS MAP



Central University of
Technology, Free State



WELKOM CAMPUS BUILDINGS

-  1. Parking Area
-  2. General Administration, Finance, Student Enquiries
-  3. Assessment & Graduations Unit (Block M)
-  4. Facilities Management
(Building Maintenance, Vehicle Bookings, Postal Services,
Key Maintenance, Cleaning Services)
-  5. Library & Information Services
(Open Computer Laboratory)
-  6. Sports Fields
(Tennis / Netball / Basketball / Cricket / Soccer)
-  7. Soccer Training Field
-  8. Vehicle Park (CUT Vehicles)
-  10. Student Academic Support Centre (Teacher Education Building)
-  11. New Lecture Block
-  12. New African Languages and IT Building
-  13. New Residence
-  A. Lecture Block
-  B. Lecture Block
-  C. Lecture Block
-  D. Hall / Registration Venue
-  E. Lecture Block
-  F. Academic Offices & Protection Services Operational Office
-  G. Academic Offices
-  H. Academic Offices
-  I. Computer Laboratories
-  J. Academic Offices / Media Laboratory
-  K. Academic Offices
-  L. Computer Laboratories
-  M. Offices: SRC, Sport & Culture, Student Accounts, Bursaries & Loans
Laboratories: Video, Audio, Reading, Science & Biology
-  Cafeteria
-  Toilets
-  Protection Services: Operational Office
-  Assessment Noticeboards
-  Taxi Rank

SYMBOLISM OF THE LOGO



Our symbol

The molecule:

The molecule symbolises technology, innovation, the future and beyond. It expresses the unification of collective knowledge and celebrates diversity – reflecting the deepening of democracy for all CUT stakeholders.

Suspended, it has the freedom to choose its own path, create new paradigms, anticipate the future, and challenge the *status quo*.

As the central building block of the physical world, it expresses the energy of creation.

This energy, contained within the symbol, is the driving force that is typical of our conviction of humanity, dedication, community, free thinking, and clarity in vision.

The shield:

The shield is our sense of stability, credibility and sustainability – our strength as one. It is our foundation to leap forward into the future and beyond.

The colours:

Red is the colour of courage – the energy with which we grasp every task or challenge. It signifies our region of origin.

Yellow gives us light to see into the future, and the joy we feel as we embrace it.

Blue brings life to all that we imagine; calm and clarity to all that we hear; vision in all that we strive to do; and sincerity in all that we believe.

These are the ingredients driving us in THINKING BEYOND.

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DISCLAIMER

The provisions of this publication are not to be regarded as an irrevocable contract between the student and the Central University of Technology, Free State. The established procedures for making changes protect the integrity of the institution and the interests and welfare of the students.

OBSERVATION OF SILENT REFLECTION

All meetings of the CUT Council and the standing committees of Council, as well as Senate and the CUT Management Committee (Mancom), are opened with a moment of silent reflection.

Academic ceremonies and other relevant public functions, such as the official opening and graduation ceremonies, are opened with a moment of silent reflection.

IMPORTANT NOTICE TO ALL STUDENTS

The following information pertains to student and institutional rights and responsibilities as contained in this catalogue.

The general Calendar is published annually by the Central University of Technology, Free State (CUT) as a guide for students, staff and other stakeholders/partners with an interest in the institution. Students are expected to be familiar with all institutional regulations and information contained in the Calendar, as well as any amendment to or modification thereof.

The Central University of Technology, Free State reserves the right to amend regulations, policies and procedures and to add or withdraw courses at any time during the period the publication is in effect. The institution, with the concurrence of the CUT Council, also reserves the right to add or withdraw degree programmes and to change fees at any time. Effective dates of changes are determined by the proper authorities and apply to prospective students and to those who are already enrolled.

CUT places full responsibility upon the student for registering for the proper courses and for fulfilling all requirements for a diploma or degree as stipulated in the Calendar, as amended from time to time. No agent or employee of CUT has the authority to warrant graduation, the attainment of any type of licence, or the attainment of any other career goal. The institution accepts no responsibility for delays in graduation or attainment of career goals resulting from errors in registration, cancelled courses, schedule changes, changes to degree requirements, or similar related changes, or for errors resulting from consultation with and reliance upon any information acquired from a CUT employee. An advisor's signature on pre-registration forms, advertisements or similar cards or forms does not necessarily indicate agreement with or approval of the student's choice of course, nor may it be construed in any way as a warranty that the student's choice of course is sufficient for graduation or the attainment of any career goals.

ADDRESSES: BLOEMFONTEIN CAMPUS

Please address all correspondence to:

The Registrar
Central University of Technology, Free State
Private Bag X20539
BLOEMFONTEIN
9300
Republic of South Africa

TELEPHONE NUMBER : (051) 507-3911

FAX NUMBER : (051) 507-3199

E-MAIL ADDRESSES:

Vice-Chancellor and Principal
Dean: Management Sciences
Dean: Engineering & Information Technology
Dean: Health & Environmental Sciences
Dean: Humanities

ntheron@cut.ac.za
astrydom@cut.ac.za
angowi@cut.ac.za
smashele@cut.ac.za
dngidi@cut.ac.za

TELEPHONE NUMBERS

Vice-Chancellor and Principal:	(051) 507-3001
All divisions (switchboard):	(051) 507-3911
Students' Representative Council (SRC):	(051) 507-3181
Protection Services (office hours):	(051) 507-3732 or 507-3767
(after hours):	082 800 4701
Wellness Centre:	(051) 507-3155/3154
Student Services:	(051) 507-3785/3786
Academic Structure and Student Enrolment Services:	
First-year students:	(051) 507-3021/3028/3062/3725/3726/3784
Senior students:	(051) 507-3021/3028/3062/3725/3726/3784
Communications and Marketing:	(051) 507-3841
Campus doctors:	(051) 507-3716

ADDRESSES: WELKOM CAMPUS

Please address all correspondence to:

The Head of Department: Welkom campus
Central University of Technology, Free State
PO Box 1881
WELKOM
9460
Republic of South Africa

TELEPHONE NUMBER : (057) 910-3500

FAX NUMBER : (057) 396-3331

ADDRESSES: KIMBERLEY CAMPUS

Please address all correspondence to:

The Assistant Registrar: Academic Structure and Student Enrolment Services
Central University of Technology, Free State
Cor. Chappel and Eureka Streets
KIMBERLEY
8301
Republic of South Africa

TELEPHONE NUMBER : (053) 807-5300

FAX NUMBER : (053) 807-5358

FOR ADDITIONAL TELEPHONE NUMBERS, SEE PAGES 29-39 OF THIS CALENDAR.

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
FINANCIAL ENQUIRIES			
Tuition fees (subject fees)	Ms S Shoroma	Student Accounts, Bursaries & Loans	507-3758
Residence fees	Ms A Moleme	Student Accounts, Bursaries & Loans	507-3760
	Mr B Fillies	Student Accounts, Bursaries & Loans	507-4000
Account queries	Mr B Fillies	Student Accounts, Bursaries & Loans	507-4000
Refunding of fees	Mr M Klassen	Student Accounts, Bursaries & Loans	507-3374
STUDENT ENQUIRIES		Academic Structure & Student Enrolment Services	
Admission (first-years); outstanding documentation(first-years) Acknowledgement of receipt of documentation (first-years) Change of learning programme (first-years) Admission (seniors) Amendment of student records Selection outcomes Lost student cards Brochures	Ms ST Sepeng	Faculty of Management Sciences All MTech and DTech programmes All short courses Faculty of Engineering & Information Technology All MTech and DTech programmes All short courses Postdoctoral studies Faculty of Health and Environmental Sciences All MTech and DTech programmes All short courses Postdoctoral studies Faculty of Humanities All MTech and DTech programmes All short courses	507-3725

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
Admission (first-years); outstanding documentation(first-years) Acknowledgement of receipt of documentation (first-years) Change of learning programme (first-years) Admission (seniors) Amendment of student records Selection outcomes Lost student cards Brochures	Mr SB Kambule	Faculty of Management Sciences <i>Department of Accounting and Auditing</i> BTech Cost and Management Accounting BTech Internal Auditing BTech Financial Information Systems <i>Department of Business Support Studies</i> BTech Business Administration BTech Office Management and Technology BTech Project Management <i>Department of Business Management</i> BTech Human Resources Management <i>Department of Government Management</i> BTech Public Management <i>Department of Hospitality Management</i> National Diploma Hospitality Management BTech Hospitality Management National Diploma Sport Management BTech Sport Management <i>Department of Tourism and Event Management</i> National Diploma Tourism Management BTech Tourism Management Faculty of Engineering & Information Technology <i>Department of Civil Engineering</i> BTech Civil Engineering <i>Department of Electrical, Electronic & Computer Engineering</i> BTech Electrical Engineering <i>Department of Information Technology</i> BTech Information Technology	507-3028

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
		<p><i>Department of Mechanical & Mechatronic Engineering</i> BTech Mechanical Engineering</p> <p><i>Department of Built Environment</i> BTech Construction Management BTech Quantity Surveying</p> <p>Faculty of Health & Environmental Sciences</p> <p><i>Department of Agriculture</i> BTech Agricultural Management</p> <p><i>Department of Clinical Sciences</i> Bachelor of Radiography in Diagnostics BTech Radiography</p> <p><i>Department of Health Sciences</i> BTech Biomedical Technology BTech Clinical Technology BTech Somatology</p> <p><i>Department of Life Sciences</i> BTech Environmental Health</p> <p>Faculty of Humanities</p> <p><i>Department of Postgraduate Studies Education</i> Postgraduate Certificate in Education BEd Hons Educational Management</p> <p><i>Department of Design and Studio Art</i> BTech Ceramic Design BTech Fine Art BTech Graphic Design BTech Language Practice BTech Photography</p>	

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION / UNIT	TEL. NUMBER
Admission (first-years); outstanding documentation (first-years) Acknowledgement of receipt of documentation (first-years) Change of learning programme (first-years) Admission (seniors) Amendment of student records Selection outcomes Lost student cards Brochures	Ms E Chadinha	Faculty of Engineering & Information Technology <i>Department of Electrical, Electronic & Computer Engineering</i> National Diploma Electrical Engineering (HC) National Diploma Electrical Engineering (LC) Faculty of Health and Environmental Sciences <i>Department of Agriculture</i> National Diploma Agricultural Management Advanced Diploma Agricultural Extension and Advising <i>Department of Clinical Sciences</i> National Diploma Emergency Medical Care National Diploma Radiography <i>Department of Health Sciences</i> National Diploma Biomedical Technology National Diploma Clinical Technology <i>Department of Life Sciences</i> National Diploma Environmental Health National Diploma Fire Technology Faculty of Humanities <i>Department of Language Education</i> BEd (FET): Specialisation: Languages Bachelor or Education in Senior Phase & FET Teaching: Specialisation: Language Education <i>Department of Life Sciences</i> Higher Certificate in Dental Assisting National Diploma Environmental Health BTech Environmental Health National Diploma Fire Technology	507-3062

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION / UNIT	TEL. NUMBER
		Faculty of Humanities <i>Department of Language Education</i> Bachelor in Education (FET): Specialisation: Languages	
Admission (first-years); outstanding documentation (first-years) Acknowledgement of receipt of documentation (first-years) Change of instructional programme (first-years) Admission (seniors) Amendment of student records Selection outcomes Lost student cards Brochures	Ms KD Leeuw- Okafor	Faculty of Engineering & Information Technology <i>Department of Built Environment</i> National Diploma Building <i>Department of Electrical, Electronic & Computer Engineering</i> Higher Certificate Renewable Energy Technologies National Diploma Computer Systems Engineering <i>Department of Information Technology</i> National Diploma Information Technology: Software Development National Diploma Information Technology: Web & Application Development <i>Department of Mechanical & Mechatronic Engineering</i> National Diploma Mechanical Engineering Faculty of Humanities <i>Department of Communication Sciences</i> National Diploma Language Practice <i>Department of Design and Studio Art</i> National Diploma in Design and Studio Art National Diploma Clothing National Higher Diploma Clothing National Diploma Fashion National Diploma Fine Art National Diploma Graphic Design National Diploma Photography	507-3021

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
		<i>Department of Mathematics, Science & Technology Education</i> BEd (FET): Specialisation: Natural Sciences Bachelor or Education in Senior Phase & FET Teaching: Specialisation: Natural Sciences	
Admission (first-years); outstanding documentation (first-years) Acknowledgement of receipt of documentation (first-years) Change of learning programme (first-years) Admission (seniors) Amendment of student records Selection outcomes Lost student cards Brochures	Ms P Pompie	Faculty of Management Sciences <i>Department of Business Management</i> National Diploma Human Resources National Diploma Marketing <i>Department of Accounting and Auditing</i> Association of Accounting Technicians (AAT) National Higher Certificate Accounting National Diploma Internal Auditing National Higher Certificate Financial Information Systems National Diploma Financial Information Systems National Diploma Cost and Management Accounting <i>Department of Health Sciences</i> National Diploma Somatology <i>Department of Life Sciences</i> Higher Certificate in Dental Assisting	507-3726
Admission (first-years); outstanding documentation (first-years) Acknowledgement of receipt of documentation (first-years) Change of learning programme (first-years) Admission (seniors) Amendment of student records Selection outcomes Lost student cards Brochures	Ms M Burger	Faculty of Engineering and Information Technology <i>Department of Civil Engineering</i> National Diploma Civil Engineering Advanced Diploma Logistics & Transportation Management Bachelor in Science Hydrology & Water Resources Management	507-3784

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
		<p>Faculty of Management Sciences <i>Department of Business Support Studies</i> National Diploma Office Management and Technology <i>Department of Government Management</i> National Diploma Public Management Faculty of Humanities and Social Sciences <i>Department of Economic & Management Sciences Education</i> BEd (FET): Specialisation: Economic and Management Sciences Bachelor of Education in Senior Phase & FET Teaching: Specialisation: Management Sciences <i>Department of Mathematics, Science & Technology Education</i> BEd (FET): Specialisation: Computer Science BEd (FET): Specialisation: Technology Bachelor of Education in Senior Phase & FET Teaching: Specialisation: Computer Science Bachelor of Education in Senior Phase & FET Teaching: Specialisation: Technology Bachelor of Education in Senior Phase & FET Teaching: Specialisation: Mathematics <i>Department of Postgraduate Studies Education</i> Advanced Certificate in Education (FET): Mathematical Literacy Advanced Certificate in Education (FET): Computer Applications Technology</p>	

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
Criteria for admission (first-years)	Head of Department	Relevant faculty	
Re-admission (seniors)	Head of Department	Relevant faculty	
Rejected applications (first-years)	Head of Department	Relevant faculty	
Exclusion on academic grounds (seniors)	Ms A van Rooyen	Assessment & Graduations	507-3037
Appeals against exclusion on academic grounds	Ms A van Rooyen	Assessment & Graduations	507-3037
Outcome of appeals received from Appeals Committee	Ms A van Rooyen	Assessment & Graduations	507-3037
Dates of selection tests (first-years)	Ms M Kenke	Wellness Centre	507-3705
ENQUIRIES REGARDING RESIDENCES			
Admission, placement, occupation rates and statistics of residences	Ms R Gilpin	Residences	507-3158
ENQUIRIES REGARDING FINANCIAL AID			
All enquiries related to bursaries and loans	Ms N Bogatsu	Student Accounts, Bursaries & Loans	507-3334
REQUEST FOR INFORMATION BROCHURES AND BOOKLETS			
Calendar	Ms A Kleinhans	Academic Structure & Student Enrolment Services	507-3715
"Helpdesk"/e-Thuto	Vacant	e-Learning & Educational Technology	507-3186
Information on learning programmes/subjects	Head of Department	Relevant faculty	
Information on counselling in respect of learning programmes	Student counsellors	Wellness Centre	507-3154
CONFIRMATIONS			
Term dates, holidays and recesses (CUT)	Ms A Kleinhans	Academic Structure & Student Enrolment Services	507-3715
Proof/confirmation of registration	Ms A Kleinhans	Academic Structure & Student Enrolment Services	507-3715
Proof/confirmation of registration for donors	Vacant	Student Accounts, Bursaries & Loans	507-3334
ENQUIRIES REGARDING ASSESSMENTS			
Assessment results	Mr K Motloheloa	Assessment & Graduations	507-3031
Test, course and assessment results	Mr K Motloheloa	Assessment & Graduations	507-3031
Study records and certificates of conduct	Mr K Motloheloa	Assessment & Graduations	507-3031
ENQUIRIES REGARDING COMMUNICATIONS AND MARKETING			
Marketing material	Ms L Jordaan	Communications & Marketing	507-3796
Marketing material	Ms T Keele	Communications & Marketing	507-3841

ENQUIRIES (MAIN CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
ENQUIRIES REGARDING PARKING DISCS			
Parking discs	Protection Services	Protection Services	507-3609
ENQUIRIES REGARDING ACADEMIC MATTERS			
Faculty Deans	Faculty secretaries	Switchboard	507-3911
FACULTY OFFICERS	Ms M Mbeo	Engineering & Information Technology	507-3081
	Mr J Mokoena	Health & Environmental Sciences	507-4048
	Mr B Smith	Management Sciences	507-3220
	Mr K Mokoena	Humanities	507-4016
FACULTY ADMINISTRATORS	Mr BJ Jeremiah	Engineering & Information Technology	507-3070
	Vacant	Health & Environmental Sciences	507-3433
	Mr B Mokoma	Management Sciences	507-3333
	Mr T Williams	Humanities	507-3328

ENQUIRIES (WELKOM CAMPUS)	CONTACT PERSON	SECTION/UNIT	TEL. NUMBER
FINANCIAL ENQUIRIES			
Tuition fees (subject fees)	Ms ESD Taka	Student Accounts, Bursaries & Loans	910-3663
Residence fees	Ms ESD Taka	Student Accounts, Bursaries & Loans	910-3663
Account queries	Ms T Colloty	Student Accounts, Bursaries & Loans	910-3516
Refunding of fees	Ms T Colloty	Student Accounts, Bursaries & Loans	910-3516
STUDENT ENQUIRIES			
Admission (first-years); outstanding documentation (first-years)	Ms B Mpolokeng	Academic Structure & Student Enrolment Services	910-3513
Acknowledgement of receipt of documentation (first-years)	Ms B Mpolokeng	Academic Structure & Student Enrolment Services	910-3513
Change of instructional programme (first-years)	Ms B Mpolokeng	Academic Structure & Student Enrolment Services	910-3513
Admission (seniors)	Head of Department	Relevant faculty	
Admission and statistics	Ms L Lekutu	Academic Structure & Student Enrolment Services	910-3509
Rectification of student records	Ms L Lekutu	Academic Structure & Student Enrolment Services	910-3509
Selection results and/or selection lists	Head of Department	Relevant faculty	
Criteria for admission (first-years)	Head of Department	Relevant faculty	
Re-admission (seniors)	Head of Department	Relevant faculty	
Rejected applications (first-years)	Head of Department	Relevant faculty	
Exclusion on academic grounds (seniors)	Ms E Kruger	Assessment & Graduations	910-3665
Appeals against exclusion on academic grounds	Ms E Kruger	Assessment & Graduations	910-3665
Results of appeals received from Appeals Committee	Ms L Lekutu	Academic Structure & Student Enrolment Services	910-3509
Dates of selection tests (first-years)	Dr H Oberholzer	Wellness Centre	910-3636
ENQUIRIES REGARDING FINANCIAL AID			
All bursary and loan enquiries	Ms ESD Taka	Student Accounts, Bursaries & Loans	910-3663
REQUEST FOR INFORMATION BROCHURES AND BOOKLETS			
CUT Calendar	Ms L Lekutu	Academic Structure & Student Enrolment Services	910-3509
Brochures	Ms L Lekutu	Academic Structure & Student Enrolment Services	910-3509
Information on learning programmes/subjects	Head of Department	Relevant faculty	
Information on counselling in respect of learning programmes	Dr H Oberholzer	Wellness Centre	910-3636
CONFIRMATIONS			
Term dates and recesses (CUT)	Ms L Lekutu	Academic Structure & Student Enrolment Services	910-3509
Proof/confirmation of registration	Ms L Lekutu	Academic Structure & Student Enrolment Services	910-3509
Proof/confirmation of registration for donors	Ms ESD Taka	Student Accounts, Bursaries & Loans	910-3663

ENQUIRIES (WELKOM CAMPUS)	CONTACT PERSON	SECTION / UNIT	TEL. NUMBER
ENQUIRIES REGARDING ASSESSMENTS			
Assessment results	Ms MM Moeketsi	Assessment & Graduations	910-3666
Test, course and assessment results	Ms MM Moeketsi	Assessment & Graduations	910-3666
Study records and certificates of conduct	Ms MM Moeketsi	Assessment & Graduations	910-3666
ENQUIRIES REGARDING COMMUNICATIONS AND MARKETING			
Marketing material	Mr C Moreku	Communications & Marketing	910-3652
ENQUIRIES REGARDING STUDENT CARDS & PARKING DISCS			
Lost student cards	Ms B Mpolokeng	Academic Structure & Student Enrolment Services	910-3513
Parking discs	Mr J Barnard	Facilities Management	910-3682
ENQUIRIES REGARDING ACADEMIC MATTERS			
Head of Department	Ms P Kellerman	Academic Administration	910-3594

RECESSES

WINTER RECESS (Academic staff)	SUMMER RECESS (Academic staff)
Begins : 2016-06-27	2016-12-12
Ends : 2016-07-15	2017-01-04

CUT HOLIDAY

17 JUNE 2016 - VICE-CHANCELLOR'S DAY

PUBLIC HOLIDAYS

01 JANUARY 2016	- NEW YEAR'S DAY
21 MARCH 2016	- HUMAN RIGHTS DAY
25 MARCH 2016	- GOOD FRIDAY
28 MARCH 2016	- FAMILY DAY
27 APRIL 2016	- FREEDOM DAY
01 MAY 2016	- WORKERS' DAY
02 MAY 2016	- PUBLIC HOLIDAY
16 JUNE 2015	- YOUTH DAY
09 AUGUST 2016	- WOMEN'S DAY
24 SEPTEMBER 2016	- HERITAGE DAY
16 DECEMBER 2016	- DAY OF RECONCILIATION
25 DECEMBER 2016	- CHRISTMAS DAY
26 DECEMBER 2016	- DAY OF GOODWILL

YEAR PROGRAMME: 2016

JANUARY				
Date		Time	Meetings	Closing dates/registrations/notifications
Friday	1		NEW YEAR'S DAY	<i>Summer recess ends</i>
Saturday	2			
Sunday	3			
Monday	4			<i>First quarter commences</i>
Tuesday	5			08:00-16:30 Review of application statuses of new applicants and walk-in administration
Wednesday	6			08:00-16:30 Review of application statuses of new applicants and walk-in administration
				<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-01-11) ➤ Submission of documents for meeting: Access and Admissions Committee (2016-01-12)
Thursday	7			08:00-16:30 Review of application statuses of new applicants and walk-in administration
Friday	8			08:00-16:30 Review of application statuses of new applicants and walk-in administration
				<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-01-13)
Saturday	9			
Sunday	10			
Monday	11	13:30-15:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-01-06)	08:00 CUT residences open for first-year students <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Faculty Board: Engineering and Information Technology (2016-01-22) ➤ Submission of documents for meeting: Library and Information Services Committee (2016-01-14) ➤ Submission of documents for meeting: Assessment Committee (2016-01-14)

Tuesday	12	14:00-16:00	Meeting: Access and Admissions Committee (2016-01-06)	08:00-15:00 Induction of new staff 08:00-16:30 Registration of ALL first-year students in the Faculty of Engineering and Information Technology (Bloemfontein and Welkom)
Wednesday	13	11:00-13:00	Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-01-08)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Curriculum Committee (2016-01-19) ➤ Submission of documents for meeting: Work-integrated Learning and Skills Development Committee (2016-01-19) 08:00-16:30 Registration of ALL first-year students in the Faculty of Management Sciences (Bloemfontein and Welkom) Academic induction of ALL first-year students in the Faculty of Engineering and Information Technology (Bloemfontein and Welkom)
Thursday	14	10:00-12:00 12:30-13:30	Meeting: Assessment Committee (2016-01-11) Meeting: Library and Information Services Committee (2016-01-11)	08:00-16:30 Registration of ALL first-year students in the Faculty of Humanities (Bloemfontein and Welkom) Academic induction of ALL first-year students in the Faculty of Management Sciences (Bloemfontein and Welkom)
Friday	15			08:00-16:30 Registration of ALL first-year students in the Faculty of Health and Environmental Sciences (Bloemfontein) Academic induction of ALL first-year students in the Faculty of Humanities <ul style="list-style-type: none"> ➤ Deadline for submission to Assessment and Graduations Unit of applications for subject recognition for prospective diplomates and graduates for April 2016
				<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Faculty Board: Health and Environmental Sciences (2016-01-29)
Saturday	16			➤ Classes commence: Saturday School Technology Project
Sunday	17			

Monday	18	09:00-11:00	Meeting: Student Fees Committee	08:00-16:30 Registration of ALL senior students in the Faculty of Humanities (Bloemfontein and Welkom) Academic induction of ALL first-year students in the Faculty of Health and Environmental Sciences (Bloemfontein) 10:00 Deadline for submission of financial exclusion appeal forms by students <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-01-22) ➤ Deadline for submission to Assessment and Graduations Unit of applications for a special assessment opportunity for students requiring only a single module to meet all the requirements for a degree/diploma/certificate ➤ 08:00 CUT residences open for senior students
Tuesday	19	12:30-13:30 12:30-13:30	Meeting: Curriculum Committee (2016-01-13) Meeting: Work-integrated Learning and Skills Development Committee (2016-01-13)	08:00-16:30 Registration of ALL senior students in the Faculty of Engineering and Information Technology (Bloemfontein and Welkom) <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Mancom (2016-01-26)
Wednesday	20			<ul style="list-style-type: none"> ➤ Registration of ALL senior students in the Faculty of Health and Environmental Sciences (Bloemfontein) ➤ Submission of documents for meeting: UTLC (2016-02-03)
Thursday	21	11:00-13:00	Meeting: University Performance Review Committee	08:00-16:30 Registration of ALL senior students in the Faculty of Management Sciences (Bloemfontein and Welkom) 18:00-19:30 PUBLIC LECTURE SERIES - 1
Friday	22	08:15-11:00 13:00-15:30 14:00-17:00	Meeting: Exco of Faculty Board: Management Sciences (2016-01-18) Meeting: Faculty Board: Engineering and Information Technology (2016-01-11) Special Meeting: Exco of Council and Remuneration Committee	<ul style="list-style-type: none"> ➤ Deadline for submission to Assessment and Graduations Unit of appeals or objections against exclusion due to poor academic performance ➤ Late registration for ALL students in all faculties commences (Bloemfontein and Welkom)
Saturday	23			General orientation of ALL first-year students (Bloemfontein and Welkom) Saturday School Technology Project
Sunday	24			

Monday	25	11:00	Meeting: Financial Exclusions Appeals Committee	<p>08:00-16:30 Enrolment and registration commences for first-time-entry postgraduates</p> <p>08:00-16:30 Enrolment and registration: Postgraduate students – continuation (Bloemfontein and Welkom)</p> <p>Late registration for ALL students in all faculties commences (Bloemfontein and Welkom)</p> <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Faculty Board: Management Sciences (2016-02-12) ➤ Deadline for submission to Assessment and Graduations Unit of applications for remarking of assessment scripts ➤ Special assessment opportunity for students requiring only a single module to meet all the requirements for a degree/diploma/certificate ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-01-29)
Tuesday	26	09:00-12:00 14:00	Meeting: Mancom (2016-01-19) Meeting: Academic Appeals Committee	<p>Late registration for ALL students in all faculties continues (Bloemfontein and Welkom)</p> <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Student Services Council (2016-02-09)
Wednesday	27			<p>Late registration for ALL students in all faculties continues (Bloemfontein and Welkom)</p> <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Senate (2016-02-10)
Thursday	28	09:00-13:00	Meeting: Labour Relations Forum	Late registration for all students in all faculties (Bloemfontein and Welkom)
Friday	29	11:00-13:00 10:00-12:00	Meeting: Faculty Board: Health and Environmental Sciences (2016-01-15) Meeting: Exco of Faculty Board: Humanities (2016-01-25)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-02-04) ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-02-08) <p>10:00 Welcoming of first-year and senior students (Welkom)</p>

Saturday	30			10:00 Welcoming of first-year and senior students (Bloemfontein) Saturday School Technology Project
Sunday	31			

FEBRUARY				
Date		Time	Meetings	Closing dates/registrations/notifications
Monday	1			<ul style="list-style-type: none"> ➤ Classes commence for first-year and senior students in all faculties (Bloemfontein and Welkom) ➤ Subject additions, subject termination and course changes commence
Tuesday	2	12:30-13:30	Meeting: Library and Information Services Committee	<ul style="list-style-type: none"> ➤ Submission of URIC documents (2015-02-11)
Wednesday	3	09:00-12:00 14:00-16:30	Meeting: Graduate School Meeting: University Teaching and Learning Committee (UTLC) (2016-01-20)	<ul style="list-style-type: none"> ➤ Finalisation of class groups ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-02-10)
Thursday	4	11:00-13:00 14:00-16:00	Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-01-29) Meeting: Community Engagement Committee	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Audit and Risk Committee of Council (2016-02-19)
Friday	5			18:00 STATE-OF-THE-UNIVERSITY ADDRESS
Saturday	6			Saturday School Technology Project
Sunday	7			19:00 Alumni Function
Monday	8	09:00-12:00 13:30-15:30	Meeting: Student Services Council (2016-01-26) Meeting: Exco of the Faculty Board: Engineering and Information Technology (2016-01-29)	<ul style="list-style-type: none"> ➤ Finalisation of academic staff's timetables (class groups, venues, etc.)
Tuesday	9	09:00-11:00	Special meeting: Mancom (tenders only)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Human Resources Committee of Council (2016-02-23) ➤ Submission of documents for meeting: Mancom (2016-02-17)
Wednesday	10	09:00-12:00 13:00-15:00	Meeting: Exco of Senate (2016-01-27) Meeting: Exco of Faculty Board: Humanities (2016-02-03)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Investment Committee of Council (2016-02-24)

Thursday	11	09:00-12:00	Meeting: University Research and Innovation Committee (URIC) (2016-02-02)	16:00-18:00 CUT Donor Function ➤ Submission of documents for meeting: ➤ Finance Committee of Council (2016-02-25)
		12:00-13:30	SRC mass meeting	
Friday	12	10:00-13:00	Meeting: CUT Innovation Services Board	08:30-16:30 Orientation: Newly appointed academic staff ➤ Submission of documents for meeting: Institutional Forum (2016-02-26)
		09:00-13:00	Meeting: University Academic Planning and Quality Committee	
		12:30-15:00	Meeting: Faculty Board: Management Sciences (2016-01-25)	
Saturday	13			Saturday School Technology Project
Sunday	14			
Monday	15			➤ Health and VCCT (HIV/AIDS) Week for first-year students ➤ Submission of documents for meeting: Senate (2016-02-29) ➤ Submission of documents: Faculty Board: Humanities (2016-02-20)
Tuesday	16	14:00-16:00 14:00-16:00	Meeting: Fascom Meeting: University Engagement Committee	➤ Health and VCCT (HIV/AIDS) Week for first-year students
Wednesday	17	14:00-16:00	Meeting: University Internationalisation Committee	➤ Health and VCCT (HIV/AIDS) Week for first-year students
Thursday	18	09:00-12:00 14:00-15:30 09:00-12:00	Meeting: Mancom (2016-02-10) Knowledge-sharing session with Senior Managers Meeting: Scholarships and Grants Committee	➤ Health and VCCT (HIV/AIDS) Week for first-year students 19:00 Professorial Inaugural Address
Friday	19	09:00-12:00 10:00-12:00 09:00-11:00	Meeting: Faculty Board: Humanities (2016-02-16) Meeting: Audit and Risk Committee of Council (2016-02-05) Meeting: Labour Relations Forum	08:30-16:30 Orientation: Newly appointed academic staff ➤ Announcement of first-draft May/June assessment timetable to students ➤ Deadline: Subject additions, subject termination and course changes ➤ Health and VCCT (HIV/AIDS) Week for first-year students ➤ Deadline for submission of WIL marks for students graduating in April 2016 ➤ <i>Alumni Executive Social</i> Last day for late registration for ALL students in ALL faculties (Bloemfontein and Welkom)

Saturday	20			Alumni Executive Meeting Saturday School Technology Project
Sunday	21			
Monday	22	08:00-16:30	2 nd Mancom Planning Workshop	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Employment Equity Committee (2016-03-06) ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-02-29) ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-02-26)
Tuesday	23	09:00-12:00	Meeting: Human Resources Committee of Council (2016-02-09)	
Wednesday	24	09:00-12:00	Meeting: Investment Committee of Council (2016-02-10)	12:30-14:00 Induction for student organisations
Thursday	25	09:00-12:00	Meeting: Finance Committee of Council (2016-02-11)	<ul style="list-style-type: none"> ➤ Draft Academic Calendar 2017 to faculties for consultation ➤ Submission of documents for meeting: Student Academic Affairs Committee SAAC (2016-03-08)
Friday	26	0830-11:00 10:00-12:00 12:00-18:00	Meeting: Exco of Faculty Board: Management Sciences (2016-02-22) Meeting: Institutional Forum (2016-02-12) Meeting: Student Parliament	10:00-16:00 Seminar: Research and Development (Bloemfontein) Deadline for submission of IPerMS contracts on SCUBED <ul style="list-style-type: none"> ➤ Last day for identification of diplomates/graduates by Assessment and Graduations Unit ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-03-02)
Saturday	27	08:00-18:00	Meeting: Student Parliament	Saturday School Technology Project
Sunday	28			
Monday	29	10:00-11:30 12:30-16:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-02-22) Meeting: Senate (2016-02-15)	<ul style="list-style-type: none"> ➤ Submission of class timetables and classroom occupation lists ➤ Announcement of first-draft May/June assessment timetable to students

MARCH				
Date		Time	Meetings	Closing dates/registrations/notifications
Tuesday	1			
Wednesday	2	11:00-13:00	Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-02-26)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-03-18) ➤ Mailing of invitations to graduation ceremonies
Thursday	3	14:00-16:00	Meeting: Exco of Council/Remuneration Committee	
Friday	4	09:00-12:00	Meeting: Employment Equity Committee (2016-02-22)	<ul style="list-style-type: none"> ➤ Nomination lists for examiners and moderators for all year subjects and first-semester subjects handed in at Assessment and Graduations Unit ➤ Submission of documents for meeting: CUT Council (2016-03-18)
Saturday	5			Saturday School Technology Project
Sunday	6			
Monday	7			<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Mancom (2016-03-15)
Tuesday	8	09:00-11:00	Meeting: Student Academic Affairs Committee (SAAC) (2016-02-25)	
Wednesday	9			
Thursday	10	14:00-16:00	Meeting: Research Ethics and Integrity Committee	
Friday	11			10:00Autumn Graduation Ceremony: Welkom campus 14:00Autumn Graduation Ceremony: Welkom campus <ul style="list-style-type: none"> ➤ Announcement of semi-final May/June assessment timetable to students and faculties ➤ 08:00-18:00 Main test: Faculty of Engineering and Information Technology
Saturday	12			
Sunday	13			

Monday	14	09:00-12:00 14:00-16:00	Meeting: Mancom (2016-03-07) Meeting: ICT Steering Committee	<ul style="list-style-type: none"> ➤ Invitation to nominate a speaker to deliver the Prestige Lecture 2016 to reach the Chairperson of the Prestige Lecture Committee ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-03-18) ➤ 08:00-18:00 Main test: Faculty of Engineering and Information Technology ➤ 08:00-18:00 Main Test: Faculty of Engineering and Information Technology
Tuesday	15			14:00Autumn Graduation Ceremony: Faculty of Health and Environmental Sciences <ul style="list-style-type: none"> ➤ 08:00-18:00 Main test: Faculty of Engineering and Information Technology
Wednesday	16	11:00-13:00	Meeting: Technology and Innovation Committee	09:00Autumn Graduation Ceremony: Faculty of Management Sciences 14:00Autumn Graduation Ceremony: Faculty of Management Sciences <ul style="list-style-type: none"> ➤ Main test: Faculty of Engineering and Information Technology ➤ Submission of documents for meeting: Curriculum Committee (2016-04-07)
Thursday	17			10:00Autumn Graduation Ceremony: Faculty of Humanities only 09:00Autumn Graduation Ceremony: Faculty of Humanities <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Faculty Board: Health and Environmental Sciences (2016-04-10) ➤ Submission of documents for meeting: Access and Admissions Committee (2016-04-06) ➤ Submission of documents for meeting: SAAC (2016-04-05) ➤ 08:00-18:00 Main test: Faculty of Engineering and Information Technology ➤ Public Lecture Series – 2 (Human Rights)

Friday	18	09:00-16:00 08:15-11:00 10:00-12:00	Meeting: CUT Council (2016-03-04) Meeting: Exco of Faculty Board: Management Sciences (2016-03-14) Meeting: Exco of Faculty Board: Humanities (2016-03-02)	15:00Autumn Graduation Ceremony: Faculty of Engineering and Information Technology 18:30 Doctorandi Dinner ➤ 08:00-18:00 Main test: Faculty of Engineering and Information Technology ➤ Test marks for first quarter entered into ITS system by faculties ➤ Submission of documents for meeting: Assessment Committee (2016-04-07) <i>First quarter concludes</i>
Saturday	19			10:00 CUT residences close
Sunday	20			
Monday	21		HUMAN RIGHTS DAY	
Tuesday	22			
Wednesday	23			
Thursday	24			
Friday	25		GOOD FRIDAY	
Saturday	26			
Sunday	27			
Monday	28		FAMILY DAY	08:00 CUT residences open
Tuesday	29			08:00-18:00 Main test: Faculty of Engineering and Information Technology ➤ Completion of appointment by Assessment and Graduations Unit of examiners and moderators for all year subjects and first-semester subjects ➤ Calculation of progress marks completed by Assessment and Graduations Unit ➤ Announcement of final May/June assessment timetable ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-04-11) <i>Second quarter commences</i> <i>All lectures commence</i>

Wednesday	30			<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Work-integrated Learning and Skills Development Committee (2016-01-19) ➤ Submission of documents for meeting: Faculty Board: Health and Environmental Sciences (2016-04-08)
Thursday	31			<ul style="list-style-type: none"> ➤ Deadline for submission to Assessment and Graduations Unit of theses/dissertations for assessment for prospective graduates for September 2016

APRIL				
Date		Time	Meetings	Closing dates/registrations/notifications
Friday	1			
Saturday	2			
Sunday	3			
Monday	4	11:00-13:00	Meeting: Skills and Professional Development Committee	
Tuesday	5	09:00-12:00 13:00-16:00	Meeting: Student Academic Affairs Committee (2016-03-17) Meeting: JNGS Editorial Board	
Wednesday	6	12:30-13:30 14:00-16:00	Meeting: Library and Information Services Committee Meeting: Access and Admissions Committee (2016-03-17)	➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-04-15)
Thursday	7	14:00-16:00 12:30-13:30	Meeting: Assessment Committee (2016-03-18) Meeting: Curriculum Committee (2016-03-16)	➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-04-12) ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-04-22)
Friday	8	11:00-13:00	Meeting: Faculty Board: Health and Environmental Sciences (2016-03-30)	
Saturday	9			Saturday School Technology Project
Sunday	10			
Monday	11	13:30-15:00	Meeting: Exco of Faculty Board: Faculty of Engineering and Information Technology (2016-03-29)	➤ Commencement of observation of Postgraduate Certificate in Education students ➤ Submission of documents for meeting: UTLC (2016-04-20)
Tuesday	12	10:00-12:00	Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-04-07)	
Wednesday	13	12:30-13:30	Meeting: Work-integrated Learning and Skills Development Committee (2016-03-30)	

Thursday	14	09:00-13:00 09:00-12:00	Meeting: Labour Relations Forum Meeting: University Research and Innovation Committee (URIC)	19:00 Annual Prize-giving Ceremony for Faculty of Engineering and Information Technology
Friday	15	10:00-12:00	Meeting: Exco of Faculty Board: Humanities (2016-04-06)	
Saturday	16			Open Day – Welkom campus
Sunday	17			Saturday School Technology Project
Monday	18			➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-04-16)
Tuesday	19	14:00-16:00	Meeting: University Academic Appointments and Promotions Committee	➤ Submission of documents for meeting: Mancom (2016-04-26) ➤ Request for nominations for honorary awards and honorary degrees for 2016
Wednesday	20	09:00-13:00 12:30-13:30	Meeting: University Teaching and Learning Committee (2015-04-11) SRC mass meeting	➤ Submission of documents for meeting: Exco of Senate (2016-05-05)
Thursday	21			➤ Submission of documents for meeting: Student Services Council (2016-05-06)
Friday	22	08:15-11:00 13:00-15:00	Meeting: Exco of Faculty Board: Management Sciences (2016-04-18) Meeting: Faculty Board: Engineering and Information Technology (2016-04-07)	
Saturday	23			
Sunday	24			
Monday	25			Submission of documents for meeting: Faculty Board: Management Sciences (2016-04-29)

Tuesday	26	09:00-12:00	Meeting: Mancom (2016-04-19)	<ul style="list-style-type: none"> ➤ Final draft Academic Calendar 2016 to faculties for consultation and signing off ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-05-06) ➤ Submission of documents for meeting: Faculty Board: Humanities (2016-05-08)
Wednesday	27		FREEDOM DAY	
Thursday	28			<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Audit and Risk Committee of Council (2016-05-13)
Friday	29	12:30-15:00	Meeting: Faculty Board: Management Sciences (2016-04-25)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of the Faculty Board: Engineering and Information Technology (2016-05-09)
Saturday	30			

MAY				
Date		Time	Meetings	Closing dates/registrations/notifications
Sunday	1		WORKERS' DAY	
Monday	2		PUBLIC HOLIDAY	
Tuesday	3	09:00-11:00	Meeting: Joint Bargaining Forum	12:30-16:30 Wellness Approach to Student Behaviour (WASB) Week
Wednesday	4	08:00-16:30	3 rd Mancom Planning Workshop	12:30-16:30 Wellness Approach to Student Behaviour (WASB) Week ➤ Submission of documents for meeting: Human Resources Committee of Council (2016 -05-17)
Thursday	5	09:00-12:00	Meeting: Exco of Senate (2016-04-20)	12:30-16:30 Wellness Approach to Student Behaviour (WASB) Week ➤ Bursary applicants notified of outcome of applications ➤ Submission of documents for meeting: Investment Committee of Council (2016-05-18)
Friday	6	09:00-12:00 14:00-16:00 09:00-12:00 11:00-13:00 11:00-13:00	Meeting: Student Services Council (2016-04-21) Meeting: University Academic Planning and Quality Committee Meeting: Scholarships and Grants Committee Meeting: Technology and Innovation Committee Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-04-29)	12:30-16:30 Wellness Approach to Student Behaviour (WASB) Week ➤ Submission of documents for meeting: Finance Committee of Council (2016-05-19) ➤ Submission of documents for meeting: Institutional Forum (2016-05-20) 12:30-16:30 Wellness Approach to Student Behaviour (WASB) Week
Saturday	7			Saturday School Technology Project
Sunday	8			
Monday	9	13:30-15:00 14:00-16:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-04-29) Meeting: Fascom	➤ Announcement of invigilators' timetable for May/June main assessment ➤ Assessment papers for May/June assessment handed in at the Assessment and Graduations Unit ➤ Second-term test marks for subjects other than continuous assessment subjects entered into ITS system by faculties ➤ Submission of documents for meeting: Senate (2016-05-23)

Tuesday	10	09:00-11:00	Special meeting: Mancom (tenders only)	<ul style="list-style-type: none"> ➤ Career Fair – Welkom campus ➤ 10:00-16:00 Seminar: Research and Development (Welkom)
Wednesday	11	14:00-16:00	Meeting: University Internationalisation Committee	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-05-20) ➤ 10:00 Open Day – Bloemfontein campus
Thursday	12	14:00-16:00	Meeting: University Engagement Committee	
Friday	13	08:00-18:00 09:00-12:00	SRC Policy Review Summit Meeting: Audit and Risk Committee of Council (2016-04-28)	
Saturday	14			Saturday School Technology Project
Sunday	15			
Monday	16			08:00 Annual art exhibition opens <ul style="list-style-type: none"> ➤ Calculation of course marks completed by Assessment and Graduations Unit
Tuesday	17	09:00-12:00	Meeting: Human Resources Committee of Council (2016-05-04)	<ul style="list-style-type: none"> ➤ Career Fair – Bloemfontein campus ➤ Preliminary course marks published ➤ Submission of documents for meeting: Mancom (2016-05-26)
Wednesday	18	09:00-12:00 10:00-12:00	Meeting: Investment Committee of Council (2016-05-05) Meeting: Exco of Faculty Board: Humanities (2016-05-11)	10:00 Deadline for student complaints regarding course marks 10:00 Open Day – Welkom campus 14:00 Verification of course marks completed 19:00 Professorial Inaugural Address <ul style="list-style-type: none"> ➤ Final course marks published
Thursday	19	09:00-12:00	Meeting: Finance Committee of Council (2016-05-06)	
Friday	20	09:00-12:00 13:00-16:00	Meeting: Institutional Forum (2016-05-06) Meeting: CUT Innovation Services Board	
Saturday	21			Saturday School Technology Project
Sunday	22			

Monday	23	12:30-16:00	Meeting: Senate (2016-05-09)	MAY/JUNE MAIN ASSESSMENT COMMENCES <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Employment Equity Committee (2016-06-04) ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-05-27) 22:00 Annual art exhibition closes
Tuesday	24	09:00-12:00	Meeting: Mancom (2016-05-17)	<ul style="list-style-type: none"> ➤ Deadline for nomination of speaker to deliver a Prestige Lecture 2016 to reach the Chairperson of the Prestige Lecture Committee
Wednesday	25			<ul style="list-style-type: none"> ➤ Deadline for residence applications: Second-semester students ➤ Finalisation of Academic Calendar for 2016 ➤ BRAM FISCHER MEMORIAL LECTURE – in partnership with Mangaung
Thursday	26	14:00-17:00	Meeting: Exco of Council/Remuneration Committee	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-06-06)
Friday	27	08:15-11:00 09:00-13:00	Meeting: Exco of Faculty Board: Management Sciences (2016-05-23) Meeting: Labour Relations Forum	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-06-01) ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-06-03) ➤ Submission of documents for meeting: CUT Council (2016-06-10)
Saturday	28			Saturday School Technology Project
Sunday	29			
Monday	30			
Tuesday	31	09:00-16:00	Meeting: Joint Bargaining Forum	<ul style="list-style-type: none"> ➤ Deadline for applications for second-semester admissions to the Faculty of Engineering and Information Technology

JUNE				
Date		Time	Meetings	Closing dates/registrations/notifications
Wednesday	1	11:00-13:00	Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-05-27)	
Thursday	2	09:00-12:00 10:00-12:00	Meeting: Employment Equity Committee (2016-05-23) Meeting: Graduate School	
Friday	3	10:00-12:00	Meeting: Exco of Faculty Board: Humanities (2016-05-23)	
Saturday	4			MAY/JUNE MAIN ASSESSMENT CONCLUDES Saturday School Technology Project
Sunday	5			
Monday	6	13:30-15:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-05-26)	
Tuesday	7	09:00-12:00	Meeting: Student Academic Affairs Committee	
Wednesday	8			MAY/JUNE SICKNESS, SPECIAL and RE-ASSESSMENTS COMMENCE
Thursday	9	09:00-12:00 14:00-16:00	Meeting: Community Engagement Committee Meeting: Research Ethics and Integrity Committee	
Friday	10	09:00-17:00	Meeting: CUT Council (2016-05-27)	<ul style="list-style-type: none"> ➤ Mark sheets for main assessment handed in at Assessment and Graduations Unit ➤ All marks for continuous assessment subjects entered into ITS system by faculties
Saturday	11			Saturday School Technology Project
Sunday	12			
Monday	13			
Tuesday	14			➤ Submission of documents for Mancom (2016-06-21)

Wednesday	15	09:00-12:00 09:00-13:00	Special meeting: University Research and Innovation Committee Meeting: Labour Relations Forum	MAY/JUNE SICKNESS, SPECIAL and RE-ASSESSMENTS CONCLUDE ➤ Mark sheets for main assessment to faculties for verification ➤ <i>Youth Day Student Activation</i> ➤ Deadline for nominations for honorary awards and honorary degrees
Thursday	16		YOUTH DAY	
Friday	17		VICE-CHANCELLOR'S DAY	
Saturday	18			Saturday School Technology Project
Sunday	19			
Monday	20	14:00-16:00	Meeting: ICT Steering Committee	➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-06-24)
Tuesday	21	09:00-12:00 14:00-15:30	Meeting: Mancom (2016-06-14) Knowledge-sharing session with Senior Managers	
Wednesday	22			➤ Mark sheets for sickness, special and re-assessments handed in at Assessment and Graduations Unit ➤ Submission of documents for meeting: Access and Admissions Committee (2016-07-11)
Thursday	23	14:00-16:00	Meeting: Institutional Nomination Committee on Vice-Chancellor's Excellence Awards	➤ Mark sheets for sickness, special and re-assessments to faculties for verification ➤ Submission of documents for meeting: Assessment Committee (2016-07-12) ➤ Submission of documents for meeting: Curriculum Committee (2016-07-13) ➤ Submission of documents for meeting: Work-integrated Learning and Skills Development Committee (2016-07-07)
Friday	24	08:15-11:00 09:00-16:00	Meeting: Exco of Faculty Board: Management Sciences (2016-06-20) Meeting: Joint Bargaining Forum	<i>Second quarter concludes</i>
Saturday	25			10:00 CUT residences close
Sunday	26			

Monday	27			Mid-term reviews must be completed <ul style="list-style-type: none"> ➤ Career Winter School: Engineering ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA
Tuesday	28			<ul style="list-style-type: none"> ➤ Career Winter School: Engineering ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA
Wednesday	29			<ul style="list-style-type: none"> ➤ Saturday School Technology Project ➤ Career Winter School: Engineering ➤ Winter School: CUT-SAA
Thursday	30			<p>Late applications close (only for RSA students)</p> <ul style="list-style-type: none"> ➤ Announcement of May/June assessment results ➤ Academic staff must submit all mark sheets to the Assessment and Graduations Unit for placement on the system, and must then subsequently verify those marks, before leaving on holiday ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA

JULY				
Date		Time	Meetings	Closing dates/registrations/notifications
Friday	1			<ul style="list-style-type: none"> ➤ Deadline for submission to Assessment and Graduations Unit of applications for subject recognition for prospective diplomates and graduates for September 2016 ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA
Saturday	2			
Sunday	3			
Monday	4			<ul style="list-style-type: none"> ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA
Tuesday	5			<ul style="list-style-type: none"> ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA ➤ Submission of documents for meeting: UTLC (2016-05-19)
Wednesday	6			<ul style="list-style-type: none"> ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA
Thursday	7			<ul style="list-style-type: none"> ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA
Friday	8			<ul style="list-style-type: none"> ➤ Saturday School Technology Project ➤ Winter School: CUT-SAA
Saturday	9			
Sunday	10			
Monday	11			<p>10:00 Deadline for submission of financial exclusion appeal forms by students</p> <ul style="list-style-type: none"> ➤ Final selection of second-semester students in the Faculty of Engineering and Information Technology and Faculty of Management Sciences ➤ Subject additions for senior/continuing students
Tuesday	12			<ul style="list-style-type: none"> ➤ Subject additions for senior/continuing students
Wednesday	13			<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-07-20) ➤ Orientation of all first-year students enrolling for the second semester ➤ Subject additions for senior/continuing students

Thursday	14			➤ Subject additions for senior/continuing students
Friday	15			➤ Subject additions for senior/continuing students
Saturday	16			08:00 CUT residences open
Sunday	17			
Monday	18		MANDELA DAY	<p><i>Third quarter commences</i> Classes commence for all first-year and senior students (Bloemfontein, Welkom and Kimberley)</p> <ul style="list-style-type: none"> ➤ Deadline for submission to Assessment and Graduations Unit of applications for a special assessment opportunity for students requiring only a single module to meet all the requirements for a degree/diploma/certificate ➤ Finalisation of class groups for the second semester ➤ Submission of documents for meeting: Faculty Board: Health and Environmental Sciences (2016-07-22) ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-07-21) ➤ Enrolment/registration commences for all students in the Faculty of Engineering and Information Technology (Bloemfontein and Welkom)
Tuesday	19	14:00-16:00 09:00-16:00	Meeting: Assessment Committee (2016-06-23) Meeting: Joint Bargaining Forum	<ul style="list-style-type: none"> ➤ Enrolment/registration continues for all students in the Faculty of Engineering and Information Technology (Bloemfontein and Welkom) ➤ Submission of documents for meeting: Mancom (2016-07-26) ➤ Submission of documents for meeting: Library and Information Services Committee (2016-07-26)

Wednesday	20	10:00-12:00 11:00 12:30-13:30 14:00-16:00	Meeting: Exco of Faculty Board: Humanities (2016-07-13) Meeting: Financial Exclusions Appeals Committee Meeting: Curriculum Committee (2016-06-23) Meeting: Access and Admissions Committee	<ul style="list-style-type: none"> ➤ Departmental secretaries to finalise staff timetables in respect of class groups ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-07-27) ➤ Enrolment/registration continues for all students in the Faculty of Engineering and Information Technology (Bloemfontein and Welkom)
Thursday	21	09:00-13:00	Meeting: Labour Relations Forum	<ul style="list-style-type: none"> ➤ Enrolment/registration continues for all students in the Faculty of Engineering and Information Technology (Bloemfontein and Welkom)
Friday	22	08:15-11:00 09:00-12:00 11:00-13:00 12:30-13:30	Meeting: Exco of Faculty Board: Management Sciences (2016-07-18) Meeting: Honorary Awards and Honorary Degrees Committee Meeting: Faculty Board: Health and Environmental Sciences (2016-07-08) Meeting: Work-integrated Learning and Skills Development Committee	Last day for late registration for all students <ul style="list-style-type: none"> ➤ Deadline for submission to Assessment and Graduations Unit of appeals or objections against exclusion due to poor academic performance ➤ Nomination lists of examiners and moderators for second-semester subjects submitted to Assessment and Graduations Unit ➤ Submission of documents for meeting: Exco of Senate (2016-08-03) ➤ Submission of documents for meeting: Faculty Board: Humanities (2016-08-04) ➤ Submission of documents for meeting: Faculty Board: Engineering and Information Technology (2016-08-07) ➤ Submission of documents for meeting: Student Services Council (2016-08-06)
Saturday	23			Saturday School Technology Project
Sunday	24			
Monday	25	09:00 13:30-15:00	Meeting: Academic Appeals Committee Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-07-20)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Faculty Board: Management Sciences (2016-07-29) ➤ Special assessment opportunity for students requiring only a single module to meet all requirements for a degree/diploma/certificate

Tuesday	26	09:00-12:00 12:30-13:30	Meeting: Mancom (2016-07-19) Meeting: Library and Information Services Committee (2016-07-19)	
Wednesday	27	11:00-13:00 12:00-16:00	Meeting: University Performance Review Committee Meeting: Institutional Nomination Committee on Vice-Chancellor's Excellence Awards	➤ Distribution of captured learning programmes on academic structure to Deans for signing
Thursday	28	09:00-12:00 09:00-11:00	Meeting: University Teaching and Learning Committee (2016-05-05) Meeting: Scholarships and Grants Committee	<i>PUBLIC LECTURE SERIES – 3 (Economic Issues)</i>
Friday	29	12:30-15:00	Meeting: Faculty Board: Management Sciences (2016-07-25)	➤ Submission of documents for meeting: Audit and Risk Committee of Council (2016-08-12) ➤ Completion of appointment of examiners and moderators for second-semester subjects by Assessment and Graduations Unit ➤ Submission of documents for meeting of Access and Admissions Committee (2016-09-12) Subject addition, subject termination and course changes conclude
Saturday	30			Saturday School Technology Project
Sunday	31			

AUGUST				
Date		Time	Meetings	Closing dates/registrations/ notifications
Monday	1	08:00-16:30	4 th Mancom Planning Workshop	09:00-17:00 Research and Innovation Breakaway 12:30-13:30 Carnival Week (student community project)
Tuesday	2	09:00-11:00 11:00-13:00	Meeting: Skills and Professional Development Committee Meeting: Faculty Board: Humanities (2016-07-22)	12:30-13:30 Carnival Week (student community project) ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-08-05) ➤ Submission of documents for meeting: Human Resources Committee of Council (2016-08-16) 14:00-16:30 High School Quiz 2016: Semi-finals: Faculty of Engineering and Information Technology (Student Academic Support Centre)
Wednesday	3	09:00-12:00 14:00-16:30	Meeting: Exco of Senate (2016-07-22) Meeting: University Academic Planning and Quality Committee	12:30-13:30 Carnival Week (student community project)
Thursday	4	09:00-12:00 09:00-12:00	Meeting: Student Services Council (2016-07-22) Meeting: University Research and Innovation Committee (URIC)	8:00-16:30 National SET Week 12:30-13:30 Carnival Week (student community project) 18:00 Prestige Lecture Event (2016-08-18) ➤ Submission of documents for meeting: Finance Committee of Council (2016-08-18) ➤ Submission of IF documents (2016-08-19) ➤ Submission of documents for meeting: SAAC (2016-08-16) 18:00 Prestige Lecture Event (2016-08-18)

Friday	5	11:00-13:00 11:00-13:00 14:00-16:00 14:00-16:00	Meeting: Faculty Board: Engineering and Information Technology (2016-07-22) Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-08-02) Meeting: Fascom Meeting: University Internationalisation Committee	8:00-16:30 National SET Week 12:30-13:30 Carnival Week (Crowning of Mr and Miss Carnival first year) ➤ Deadline for submission to Assessment and Graduations Unit of applications for remarking of assessment scripts ➤ Subject changes/additions and course changes commence ➤ Techno X Career Fair Sasolburg ➤ Deadline for submission of WIL marks for students graduating in September 2016 ➤ Techno X Career Fair Sasolburg ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-09-15) ➤ Course control week for the second-semester commences ➤ Submission of documents for meeting: Institutional Forum (2016-08-19)
Saturday	6		Kopano Cup	➤ Saturday School Technology Project
Sunday	7			
Monday	8			
Tuesday	9		WOMEN'S DAY	
Wednesday	10	08:30-14:30 11:00-13:00 14:00-16:00	Curriculum colloquium: Curriculum renewal Meeting: Technology and Innovation Committee Meeting: University Engagement Committee	➤ Techno X Career Fair Sasolburg ➤ Submission of documents: Exco of Faculty Board: Humanities (2016-08-17) ➤ Submission of signed-off learning programmes to Academic Structure and Student Enrolment Services ➤ Announcement of first-draft October/November assessment timetable to faculties ➤ Submission of documents for meeting: Investment Committee of Council (2016-08-22)
Thursday	11	09:00-11:00 12:30-13:30	Special meeting: Mancom (tenders only) SRC mass meeting	➤ Techno X Career Fair Sasolburg 16:00-19:00 High School Quiz 2016: Finals – Faculty of Engineering and Information Technology (Japie van Lill Auditorium) ➤ Submission of documents for meeting: Senate (2016-08-22)

Friday	12	09:00-12:00	Meeting: Audit and Risk Committee of Council (2016-07-29)	<ul style="list-style-type: none"> ➤ Techno X Career Fair Sasolburg ➤ Course control week for second semester concludes ➤ Last day for identification of diplomates/graduates by Assessment and Graduations Unit ➤ Mailing of invitations to graduation ceremonies
Saturday	13			Saturday School Technology Project
Sunday	14			
Monday	15	13:30-15:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-08-05)	<ul style="list-style-type: none"> ➤ Announcement of first-draft October/November assessment timetable to students ➤ Techno X Career Fair Sasolburg
Tuesday	16	09:00-12:00 09:00-11:00	Meeting: Human Resources Committee of Council (2016-08-02) Meeting: Student Academic Affairs Committee (2016-08-04)	<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Mancom (2016-08-23) ➤ Techno X Career Fair Sasolburg
Wednesday	17	10:00-12:00	Meeting: Exco of the Faculty Board: Humanities (2016-08-10)	➤ Techno X Career Fair Sasolburg
Thursday	18	09:00-12:00 14:00-16:00	Meeting: Finance Committee of Council (2016-08-04) Meeting: Research Ethics and Integrity Committee	<ul style="list-style-type: none"> ➤ ALUMNI CHAPTER ➤ Techno X Career Fair Sasolburg
Friday	19	09:00-12:00 14:00-16:00	Meeting: Institutional Forum (2016-08-05) Meeting: Research Ethics and Integrity Committee	<ul style="list-style-type: none"> ➤ Announcement of semi-final October/November assessment timetable to students and faculties ➤ Techno X Career Fair Sasolburg
Saturday	20			Saturday School Technology Project
Sunday	21			
Monday	22	12:30-16:00	Meeting: Senate (2016-08-10)	Wellness Week <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-08-26) ➤ Submission of documents for meeting: Employment Equity Committee
Tuesday	23	09:00-12:00 13:30-16:00 09:00-13:00	Meeting: Mancom (2016-08-16) Knowledge-sharing session with Senior Managers Meeting: Joint Bargaining Forum	Wellness Week

Wednesday	24			Wellness Week
Thursday	25	14:00-17:00	Meeting: Exco of Council /Remuneration Committee	Wellness Week ➤ ALUMNI CHAPTER ➤ Submission of documents for meeting: Library and Information Services Committee (2016-09-08)
Friday	26	08:15-11:00 09:00-13:00 10:00-13:00	Meeting: Exco of Faculty Board: Management Sciences (2016-08-22) Meeting: Labour Relations Forum Meeting: CUT Innovation Services Board	10:00-16:00 Seminar: Research and Development (Bloemfontein) Wellness Week ➤ Submission of documents for meeting: CUT Council (2016-09-09) ➤ Enrolment/registration of new postgraduate students concludes
Saturday	27			Saturday School Technology Project
Sunday	28			
Monday	29	14:00-16:00	Meeting: ICT Steering Committee	➤ Announcement of final October/November assessment timetable
Tuesday	30			NATIONAL COLLOQUIUM ➤ Deadline for all student applications for 2017
Wednesday	31			NATIONAL COLLOQUIUM ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-09-14) ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-09-11) ➤ Submission of documents for meeting: Assessment Committee (2016-09-14) ➤ Submission of documents for meeting: Curriculum Committee (2016-09-08)

SEPTEMBER				
Dates		Time	Meetings	Closing dates/registrations/notifications
Thursday	1	10:00-12:00 09:00-12:00	Meeting: Graduate School Meeting: Employment Equity Committee (2016-08-22)	
Friday	2	09:00-11:00	Meeting: Honorary Awards and Honorary Degrees Committee	14:00-16:00 Spring Graduation Ceremony 18:00 Doctorandi Dinner 12:00-14:00 Awards Ceremony: Faculty of Humanities ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-09-09)
Saturday	3			➤ Saturday School Technology Project
Sunday	4			
Monday	5			
Tuesday	6			
Wednesday	7	11:00-13:00	Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-09-05)	SRC Elections 19:00 Professorial Inaugural Address
Thursday	8	12:30-13:30 12:30-13:30 14:00-16:00	Meeting: Curriculum Committee (2016-08-31) Meeting: Library and Information Services Committee (2016-08-25) Meeting: Community Engagement Committee	➤ Submission of documents for meeting: Work-integrated Learning and Skills Development Committee (2016-09-22)
Friday	9	08:30-16:00 10:00-12:00	Meeting: CUT Council (2016-08-26) Meeting: Exco of Faculty Board: Humanities (2016-09-02)	08:30-16:00 Student Multicultural Celebrations 12:30-13:30 Announcement of outcome of SRC elections 18:00-23:00 Mr and Miss CUT
Saturday	10	09:00-17:00		Saturday School Technology Project
Sunday	11			
Monday	12	13:30-15:00 14:00-16:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-09-01) Meeting: Access and Admissions Committee (2016-08-29)	➤ Deadline for 2016 NRF bursary applications
Tuesday	13	09:00-12:00	Meeting: Student Academic Affairs Committee	➤ Submission of documents for meeting: Mancom (2016-09-20)

Wednesday	14	14:00-16:00	Meeting: Assessment Committee (2016-08-31)	
Thursday	15			Submission of documents for meeting: UTLC (2016-10-27)
Friday	16			SRC training for 2016
Saturday	17			SRC training for 2016
Sunday	18			Saturday School Technology Project
Monday	19			➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-09-23)
Tuesday	20	09:00-12:00	Meeting: Mancom (2016-09-13)	10:00-16:00 Seminar: Research and Development (Welkom)
Wednesday	21			08:00-18:00 Main test: Faculty of Engineering and Information Technology
Thursday	22	12:30-13:30	Meeting: Work-integrated Learning and Skills Development Committee (2016-09-08)	
Friday	23	08:15-11:00 09:00-13:00	Meeting: Exco of Faculty Board: Management Sciences (2016-09-19) Meeting: Labour Relations Forum	08:00-18:00 Main test: Faculty of Engineering and Information Technology ➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-10-30)
Saturday	24		HERITAGE DAY	
Sunday	25			
Monday	26			08:00-18:00 Main test: Faculty of Engineering and Information Technology
Tuesday	27	09:00-12:00	Meeting: University Teaching and Learning Committee (2016-09-15)	08:00-18:00 Main test: Faculty of Engineering and Information Technology
Wednesday	28	09:00-16:00	Risk Assessment Workshop	08:00-18:00 Main test: Faculty of Engineering and Information Technology ➤ PUBLIC LECTURE SERIES – 4 (ANNUAL HERMAN MASHABA LECTURE)
Thursday	29	09:00-11:00	Meeting: Scholarships and Grants Committee	08:00-18:00 Main test: Faculty of Engineering and Information Technology

Friday	30	11:00-13:00	Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-09-30)	08:00-18:00 Main test: Faculty of Engineering and Information Technology Late applications for 2017 close ➤ Test marks for third quarter entered into ITS system by faculties ➤ Submission of documents for meeting: Faculty Board: Management Sciences (2016-10-14) ➤ <i>Third quarter concludes</i>
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OCTOBER				
Dates		Time	Meetings	Closing dates/registrations/notifications
Saturday	1			10:00 CUT residences close
Sunday	2			
Monday	3			<ul style="list-style-type: none"> ➤ Spring School: Humanities ➤ Saturday School Technology Project
Tuesday	4			<ul style="list-style-type: none"> ➤ Faculty Research Seminar: Health and Environmental Sciences ➤ Spring School: Humanities ➤ Saturday School Technology Project
Wednesday	5			<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-10-14) ➤ Faculty Research Seminar: Management Sciences ➤ Spring School: Humanities ➤ Saturday School Technology Project
Thursday	6			<ul style="list-style-type: none"> ➤ Spring School: Humanities ➤ Saturday School Technology Project
Friday	7			<ul style="list-style-type: none"> ➤ Submission of documents for meeting: Faculty Board: Humanities (2016-10-21) ➤ Spring School: Humanities ➤ Saturday School Technology Project
Saturday	8			Saturday School Technology Project
Sunday	9			08:00 CUT residences open
Monday	10	14:00-16:00	Meeting: Fascom	<p><i>Fourth quarter commences</i> <i>All lectures commence</i></p> <ul style="list-style-type: none"> ➤ Calculation of progress marks completed by Assessment and Graduations Unit ➤ Assessment papers for October/November main assessment handed in at Assessment and Graduations Unit ➤ Submission of documents for meeting: Student Services Council (2016-10-20) ➤ Submission of documents for meeting: Exco of Senate (2016-10-19)
Tuesday	11	12:30-13:30	Meeting: Library and Information Services Committee	<ul style="list-style-type: none"> ➤ Faculty Research Seminar: Humanities

Wednesday	12	10:00-12:00 14:00-16:30	Meeting: Exco of Faculty Board: Humanities (2016-10-05) Meeting: University Academic Planning and Quality Committee	<ul style="list-style-type: none"> ➤ Deadline for 2016 sport bursary applications ➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology
Thursday	13	09:00-12:00 09:00-13:00 16:00-18:00	Meeting: University Research and Innovation Committee Meeting: Labour Relations Forum SRC mass meeting	
Friday	14	12:30-15:00	Meeting: Faculty Board: Health and Environmental Sciences (2016-09-30)	<ul style="list-style-type: none"> ➤ Announcement of invigilators' timetable for October/November main assessment ➤ Submission of documents for meeting: Faculty Board: Engineering and Information Technology (2016-10-30) ➤ Fourth-quarter test marks for subjects other than continuous assessment subjects entered into ITS system by faculties
Saturday	15			Saturday School Project: Farewell Function
Sunday	16			
Monday	17	13:30-15:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-10-12)	<ul style="list-style-type: none"> ➤ Calculation of course marks completed by Assessment and Graduations Unit ➤ Preliminary course marks published ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-10-21)
Tuesday	18	09:00-11:00 08:30-14:30	Special meeting: Mancom (tenders only) Seminar: Regional seminar on extended programmes	10:00 Deadline for student complaints regarding course marks <ul style="list-style-type: none"> ➤ Submission of documents for meeting: Mancom (2016-10-25) ➤ Submission of documents for meeting: Human Resources Committee of Council (2016-11-01)
Wednesday	19	09:00-12:00 13:00-15:00	Meeting: Exco of Senate (2016-10-10) Meeting: Advisory Committee: Engineering and Information Technology	<ul style="list-style-type: none"> ➤ Calculation of final course marks completed by Assessment and Graduations Unit ➤ Submission of documents for meeting: Investment Committee of Council (2016-11-02) 14:00 Verification of course marks completed

Thursday	20	09:00-12:00 14:00-16:00	Meeting: Student Services Council (2016-10-10) Meeting: Research Ethics and Integrity Committee	<i>VICE-CHANCELLOR'S EXCELLENCE AWARDS DINNER – STAFF</i> 12:00-14:00 Long Service Awards Function for staff ➤ Submission of quarterly assessment forms/mentors' reports of new staff members ➤ Academic timetables 2016 to departmental secretaries ➤ 17 th Annual Research Seminar: Faculty of Engineering and Information Technology ➤ Submission of documents for meeting: Institutional Forum (2016-11-03) ➤ Final course marks published
Friday	21	08:15-11:00 10:00-12:00	Meeting: Exco of Faculty Board: Management Sciences (2016-10-17) Meeting: Faculty Board: Humanities (2016-10-07)	12:30-14:00 <i>VICE-CHANCELLOR'S STUDENT LEADERSHIP AWARDS</i>
Saturday	22			OCTOBER/NOVEMBER MAIN ASSESSMENT COMMENCES (year subjects) Saturday School Technology Project
Sunday	23			
Monday	24	08:00-16:30	1 st Mancom Planning Workshop	➤ Submission of documents for meeting: Senate (2016-11-07) ➤ Submission of documents for meeting: Faculty Board: Management Sciences (2016-10-28)
Tuesday	25	09:00-12:00	Meeting: Mancom (2016-10-18)	
Wednesday	26			➤ Submission of documents for meeting: Audit and Risk Committee of Council (2016-11-04)
Thursday	27	10:00-12:00	Meeting: Graduate School	➤ Submission of documents for meeting: Finance Committee of Council (2016-11-08)
Friday	28	12:30-15:00 13:00-15:30	Meeting: Faculty Board: Management Sciences (2016-10-25) Meeting: Faculty Board: Engineering and Information Technology (2016-10-14)	
Saturday	29			Saturday School Technology Project
Sunday	30			

Monday	31			NOVEMBER MAIN ASSESSMENT COMMENCES (semester subjects) ➤ Deadline for submission to Assessment and Graduations Unit of theses/dissertations for assessment for prospective graduates for April 2017
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NOVEMBER				
Date		Time	Meetings	Closing dates/registrations/notifications
Tuesday	1		Meeting: Human Resources Committee of Council (2016-10-18)	➤ Submission of documents for meeting: SAAC (2016-11-08)
Wednesday	2	09:00-12:00	Meeting: Investment Committee of Council (2016-10-19)	
Thursday	3	09:00-12:00 09:00-12:00 11:00-13:00 14:00-16:00	Meeting: Institutional Forum (2016-10-20) Meeting: Scholarships and Grants Committee Meeting: Skills and Professional Development Committee Meeting: Community Engagement Committee	
Friday	4	09:00-12:00	Meeting: Audit and Risk Committee of Council (2016-10-26)	➤ Submission of documents for meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-11-09)
Saturday	5			Saturday School Technology Project
Sunday	6			
Monday	7	12:30-16:00	Meeting: Senate (2016-10-24)	➤ Submission of documents for meeting: Employment Equity Committee (2016-11-17)
Tuesday	8	09:00-12:00	Meeting: Finance Committee of Council (2016-10-27) Meeting: Student Academic Affairs Committee (2016-11-01)	
Wednesday	9	09:00-11:00 11:00-13:00 11:00-13:00 14:00-16:00	Meeting: Ethics Committee Meeting: Technology and Innovation Committee Meeting: Exco of Faculty Board: Health and Environmental Sciences (2016-11-04) Meeting: University Internationalisation Committee	➤ Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-11-23)

Thursday	10	09:00-12:00 14:00-16:00 14:00-17:00	Meeting: University Academic Appointments and Promotions Committee Meeting: University Engagement Committee Meeting: Exco of Council/ Remuneration Committee	19:00 Professorial Inaugural Address ➤ Submission of documents for meeting: Exco of Faculty Board: Humanities (2016-11-16)
Friday	11			Submission of documents for meeting: CUT Council (2016-11-26)
Saturday	12			OCTOBER/NOVEMBER MAIN ASSESSMENT CONCLUDES Saturday School Technology Project
Sunday	13			
Monday	14	14:00-16:00	Meeting: ICT Steering Committee	
Tuesday	15	13:00-16:00	Meeting: JNGS Editorial Board	➤ Submission of documents for meeting: Mancom (2016-11-22)
Wednesday	16	10:00-12:00	Meeting: Exco of Faculty Board: Humanities (2016-11-10)	➤ Mark sheets for main assessment handed in at Assessment and Graduations Unit
				➤ All marks for continuous assessment subjects entered into ITS system by faculties
Thursday	17	09:00-12:00 14:00-16:00 09:00-13:00	Special meeting: University Research and Innovation Committee Meeting: Employment Equity Committee (2016-11-07) Meeting: Labour Relations Forum	Submission of documents for meeting: Exco of Faculty Board: Engineering and Information Technology (2016-11-21)
Friday	18	10:00-13:00	Meeting: CUT Innovation Services Board	8:00 CUT Golf Day ➤ Mark sheets for main assessment to faculties for verification
Saturday	19			Saturday School Technology Project
Sunday	20			
Monday	21	13:30-15:00	Meeting: Exco of Faculty Board: Engineering and Information Technology (2016-11-17)	NOVEMBER SICKNESS, SPECIAL and RE-ASSESSMENTS COMMENCE ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-11-25)
Tuesday	22	09:00-12:00 14:00-15:30	Meeting: Mancom (2016-11-17) Knowledge-sharing session with Senior Managers	
Wednesday	23			
Thursday	24			

Friday	25	08:15-11:00 09:00-17:00	Meeting: Exco of Faculty Board: Management Sciences (2016-11-21) CUT Council Workshop	D-date for final evaluations / assessments on SCUBED
Saturday	26	08:30-17:00	Meeting: CUT Council (2016-11-11)	NOVEMBER SICKNESS, SPECIAL and RE-ASSESSMENTS CONCLUDE 10:00 CUT residences close
Sunday	27			
Monday	28			
Tuesday	29			
Wednesday	30			Mark sheets for sickness, special and re-assessments handed in at Assessment and Graduations Unit

DECEMBER				
Date		Time	Meetings	Closing dates/ registrations/notifications
Thursday	1			
Friday	2			YEAR-END FUNCTION – BLOEMFONTEIN and WELKOM CAMPUSES
Saturday	3			
Sunday	4			
Monday	5			<ul style="list-style-type: none"> ➤ Submission to faculties of checklists pertaining to students exhibiting poor academic performance ➤ Submission of documents for meeting: Exco of Faculty Board: Management Sciences (2016-12-09) ➤ Mark sheets for sickness, special and re-assessments to faculties for verification
Tuesday	6			
Wednesday	7			
Thursday	8			
Friday	9	08:15-11:00	Meeting: Exco of Faculty Board: Management Sciences (2016-12-05)	<p><i>Fourth quarter concludes</i></p> <ul style="list-style-type: none"> ➤ Academic staff must submit all mark sheets to the Assessment and Graduations Unit for placement on the system, and must then subsequently verify those marks, before leaving on holiday ➤ Announcement of November assessment results
Saturday	10			
Sunday	11			
Monday	12			
Tuesday	13			
Wednesday	14			
Thursday	15			<i>Summer recess commences</i>
Friday	16		Day of Reconciliation	

FIRST SEMESTER:		NEW STUDENTS					SENIOR STUDENTS				
		ENGINEERING AND INFORMATION TECHNOLOGY	HEALTH AND ENVIRON- MENTAL SCIENCES	MANAGEMENT SCIENCES	HUMANITIES	WELKOM CAMPUS	ENGINEERING AND INFORMATION TECHNOLOGY	HEALTH AND ENVIRONMENTAL SCIENCES	MANAGEMENT SCIENCES	HUMANITIES	WELKOM & KIMBERLEY CAMPUSES
FIRST QUARTER	STARTS ENDS	4-Jan-16 18-Mar-16	4-Jan-16 18-Mar-16	4-Jan-16 18-Mar-15	4-Jan-16 18-Mar-15	4-Jan-16 18-Mar-15	4-Jan-16 18-Mar-15	4-Jan-16 18-Mar-15	4-Jan-16 18-Mar-15	4-Jan-16 18-Mar-15	4-Jan-16 18-Mar-15
APPLICATIONS FOR 2017 CLOSE		31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16
LATE APPLICATIONS CLOSE		30-Sep-16	30-Sep-16	30-Sep-16	30-Sep-16	30-Sep-16	30-Sep-16	30-Sep-16	30-Sep-16	30-Sep-16	30-Sep-16
REVIEW OF APPLICATION STATUSES OF NEW APPLICANTS AND WALK-IN ADMINISTRATION	START END	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16	5-Jan-16 8-Jan-16
REGISTRATION: WELKOM CAMPUS	STARTS ENDS					13-Jan-16 15-Jan-16					
REGISTRATION: BLOEMFONTEIN CAMPUS	STARTS ENDS	13-Jan-16 13-Jan-16	14-Jan-16 14-Jan-16	15-Jan-16 15-Jan-16	18-Jan-16 18-Jan-16		19-Jan-16 19-Jan-16	20-Jan-16 20-Jan-16	21-Jan-16 21-Jan-16	22-Jan-16 22-Jan-16	18-Jan-16 22-Jan-16
REGISTRATION: FIRST-TIME ENTRY POSTGRADUATES (MASTER'S AND DOCTORATES)	STARTS ENDS						25-Jan-16	25-Jan-16	25-Jan-16	25-Jan-16	25-Jan-16
LATE REGISTRATION FOR ALL STUDENTS AT ALL CAMPUSES	STARTS ENDS	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16	25-Jan-16 29-Jan-16
REGISTRATION: POSTGRADUATE CONTINUATION (MASTER'S AND DOCTORATES)	ENDS										
Orientation week for all first-year students per faculty		31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16	31-Aug-16					
SPECIAL ASSESSMENT		14-Jan-16	15-Jan-16	18-Jan-16	19-Jan-16		-	-	-	-	
GENERAL orientation for all first-year students (Bloemfontein & Welkom campuses)		23-Jan-16	23-Jan-16	23-Jan-16	23-Jan-16	23-Jan-16	23-Jan-16	23-Jan-16	23-Jan-16	23-Jan-16	23-Jan-16
WELCOME: FIRST-YEAR & SENIOR STUDENTS AND CUT'S OFFICIAL OPENING		30-Jan-16	30-Jan-16	30-Jan-16	30-Jan-16	23-Jan-16					
SUBJECT ADDITIONS, SUBJECT TERMINATION & COURSE CHANGES	START END	6-Feb-16 1-Feb-16	6-Feb-16 1-Feb-16	6-Feb-16 1-Feb-16	6-Feb-16 1-Feb-16	4-Feb-16 1-Feb-16	6-Feb-16 1-Feb-16	6-Feb-16 1-Feb-16	6-Feb-16 1-Feb-16	6-Feb-16 1-Feb-16	4-Feb-16 1-Feb-16
CLASSES START FOR THE FIRST QUARTER		19-Feb-16	19-Feb-16	19-Feb-16	19-Feb-16	19-Feb-16	19-Feb-16	19-Feb-16	19-Feb-16	19-Feb-16	19-Feb-16
MARCH HOLIDAY STARTS		1-Feb-16	1-Feb-16	1-Feb-16	1-Feb-16	1-Feb-16	1-Feb-16	1-Feb-16	1-Feb-16	1-Feb-16	1-Feb-16
CLASSES START FOR THE SECOND QUARTER		22-Mar-16	22-Mar-16	22-Mar-16	22-Mar-16	22-Mar-16	22-Mar-16	22-Mar-16	22-Mar-16	22-Mar-16	22-Mar-16
SECOND QUARTER	STARTS ENDS	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16	29-Mar-16 24-Jun-16
ASSESSMENT	START END	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16	23-May-16 3-Jun-16
SICKNESS/SPECIAL/RE-ASSESSMENT	START END	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16	8-Jun-15 15-Jun-16
SUBMISSION OF MARK SHEETS TO THE ASSESSMENT & GRADUATIONS UNIT		24-Jun-16	24-Jun-16	24-Jun-16	24-Jun-16	24-Jun-16	24-Jun-16	24-Jun-16	24-Jun-16	24-Jun-16	24-Jun-16
JUNE HOLIDAY STARTS		27-Jun-16	27-Jun-16	27-Jun-16	27-Jun-16	27-Jun-16	27-Jun-16	27-Jun-16	27-Jun-16	27-Jun-16	27-Jun-16
SECOND SEMESTER:											
CLASSES START FOR THE THIRD QUARTER		18-Jul-16	18-Jul-16	18-Jul-16	18-Jul-16	18-Jul-16	18-Jul-16	18-Jul-16	18-Jul-16	18-Jul-16	18-Jul-16
THIRD QUARTER	STARTS ENDS	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16	18-Jul-16 30-Sep-16
APPLICATIONS CLOSE (ENGINEERING ONLY)		31-May-16	31-May-16	-	-	-	31-May-16	31-May-16	-	-	-
LATE APPLICATIONS CLOSE (RSA STUDENTS ONLY)		30-Jun-16	30-Jun-16	-	-	-	30-Jun-16	30-Jun-16	-	-	-
REGISTRATION (FEIT)	STARTS ENDS	18-Jul-16 22-Jul-16	18-Jul-16 22-Jul-16	- -	- -	18-Jul-16 22-Jul-16	18-Jul-16 22-Jul-16	18-Jul-16 22-Jul-16	18-Jul-16 22-Jul-16	- -	18-Jul-16 22-Jul-16
SPECIAL ASSESSMENT		22-Jul-16	22-Jul-16	-	-	22-Jul-16	22-Jul-16	22-Jul-16	22-Jul-16	-	22-Jul-16
SUBJECT ADDITION, SUBJECT TERMINATION & COURSE CHANGES	START END	18-Jul-16 29-Jul-16	18-Jul-16 29-Jul-16	- -	- -	18-Jul-16 29-Jul-16	18-Jul-16 29-Jul-16	18-Jul-16 29-Jul-16	18-Jul-16 29-Jul-16	- -	18-Jul-16 29-Jul-16
SEPTEMBER HOLIDAY STARTS		3-Oct-16	3-Oct-16	3-Oct-16	3-Oct-16	3-Oct-16	3-Oct-16	3-Oct-16	3-Oct-16	3-Oct-16	5-Oct-15
CLASSES START FOR THE FOURTH QUARTER		10-Oct-16	10-Oct-16	10-Oct-16	10-Oct-16	10-Oct-16	10-Oct-16	10-Oct-16	10-Oct-16	10-Oct-16	10-Oct-16
FOURTH QUARTER	STARTS ENDS	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16	9-Dec-16 24-Oct-16
ASSESSMENT	START *Y START *S END	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16	31-Oct-16 11-Nov-16
SICKNESS/SPECIAL/RE-ASSESSMENT	START END	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16	21-Nov-16 25-Nov-16
SUBMISSION OF MARK SHEETS TO THE ASSESSMENT & GRADUATIONS UNIT		2-Dec-16	2-Dec-16	2-Dec-16	2-Dec-16	2-Dec-16	2-Dec-16	2-Dec-16	2-Dec-16	2-Dec-16	2-Dec-16
DECEMBER HOLIDAY STARTS		12-Dec-16	12-Dec-16	12-Dec-16	12-Dec-16	12-Dec-16	12-Dec-16	12-Dec-16	12-Dec-16	12-Dec-16	12-Dec-16
**Y: Year subjects / *S: Semester subjects											
* The main enrolment at faculties will take place on 19 January 2016, whereafter students will be enrolled on an <i>ad hoc</i> basis until the final registration date.											
FACULTY OF:											
MANAGEMENT SCIENCES		Department of Government Management, Department of Entrepreneurship and Business Development (Marketing, Business Administration, Human Resources, Office Management and Technology, Project Management), Department of Accounting (Accounting, Internal Auditing, Cost and Management Accounting and Financial Information Systems), and Department of Tourism, Hospitality and Sport.									
ENGINEERING & INFORMATION TECHNOLOGY		Department of Civil Engineering and Built Environment, Department of Mechanical Engineering and Applied Mathematics, Department of Electrical and Computer Sytems Engineering, Department of Information Technology.									
HEALTH AND ENVIRONMENTAL SCIENCES		Department of Health Technology, Department of Agriculture, and Department of Environmental Sciences.									
HUMANITIES		Department of Communication Sciences, Department of Teacher Education, Department of Design Technology and Visual Art, and Department of Jewellery Design.									

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Technology

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Resources & Operations

**Deputy Vice-Chancellor: Academic &
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Institutional Deputy President:

Students' Representative Council and

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Vacant

Vacant

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Institutional Deputy President:

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Research (Deputy Chairperson)**

**Deputy Vice-Chancellor: Resources &
Operations**

Registrar (Secretary)

Council Member

Council Member

**Acting Executive Director:
Strategy Execution Unit**

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Support and Senate Member on
Council**

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Sciences**

**Dean: Faculty of Health &
Environmental Sciences and Associate
Professor: Biomedical Technology**

Dean: Faculty of Humanities

**Dean: Faculty of Engineering &
Information Technology**

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Professor: Management Sciences

**Professor: Agriculture/Manager:
CECID**

Professor: Clinical Technology

Professor: Biotechnology

Professor: Electrical Engineering

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Engineering & Applied Mathematics**

Associate Professor: Agriculture

**Associate Professor: Clinical
Technology**

**Associate Professor: Animal
Reproductive Physiology**

**Associate Professor: Human
Resources Management**

**Associate Research Professor:
Leisure Management**

**Associate Professor: Built
Environment and Head of
Department: Built Environment**

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MEd (Lesotho), CFL (UFH), PGDHET (UFH)
PhD (UFH)

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Associate Professor: Postgraduate Studies

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Head of Department: Built Environment

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Head of Department: Life Sciences

Head of Department:

Communication Sciences

Acting Head of Department: Mechanical and Mechatronic Engineering

Head of Department:

Information Technology

Head of Department: Tourism & Events Management

Head of Department: Design & Studio Art; Associate Professor: Clothing & Fashion and Senate member on Council

Head of Department: Clinical Sciences & Associate Professor: Radiography

Head of Department: Business Management and Associate Professor: Business Administration

Head of Department: Educational & Professional Studies and Associate Professor: Teacher Education

Head of Department: Postgraduate Studies: Education and Associate Professor: Teacher Education

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SEP (Harvard), DLitt et Phil (Unisa),
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Mr S Khiba

Mr L Maseko

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**Acting Department Manager:
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**Director: Work-integrated Learning
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**Non-academic Staff Member on
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**Institutional President: Students'
Representative Council and**

President: Bloemfontein campus

Institutional Deputy President:

**Students' Representative Council and
President: Welkom campus**

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Vacant

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DTech (TSA)

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Prof. SS Mashele, BSc (UNIN), PhD (Medunsa)

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(Chairperson)**

**Deputy Vice-Chancellor: Resources &
Operations**

**Deputy Vice-Chancellor:
Academic & Research**

Registrar

**Acting Executive Director: Strategy
Execution Unit**

**Dean: Faculty of Management
Sciences**

**Dean: Faculty of Health &
Environmental Sciences**

Dean: Faculty of Humanities

**Dean: Faculty of Engineering &
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 Prof. CAJ van Rensburg, DSc (PU for CHE),
 IEM (Harvard)
 Prof. LG Hechter, HED (UFS), DEd (SU)

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 Dr K Mokhele, DTech Management (*honoris causa*)
 Dr TA Manuel, DTech Business Management (*honoris causa*)
 Prof. K Asmal, DTech Education (*honoris causa*)
 Dr T Wohlers, DTech Mechanical Engineering (*honoris causa*)
 Dr MA Pyoos, DTech Management (*honoris causa*)
 Dr S Mthembu-Mahanyele, DTech Management (*honoris causa*)
 Dr D Tutu, DTech Education (*honoris causa*)
 Dr P Molemela, DTech Management (*honoris causa*)
 Dr CA Troskie, DTech Management (*honoris causa*)
 Dr PJ Gordhan, DTech Business Administration (*honoris causa*)
 Dr HSP Mashaba, DTech Business Administration (*honoris causa*)
 Dr G Marcus, DTech Business Administration (*honoris causa*)
 Prof. ZKG Mda, DTech Language Practice (*honoris causa*)

BLOEMFONTEIN CAMPUS**NON-LECTURING AND SUPPORT SERVICES STAFF****OFFICE OF THE VICE-CHANCELLOR AND PRINCIPAL****Vice-Chancellor and Principal**TZ Mthembu, BSc Hons (UFH), MSc (Vanderbilt),
PhD (Wits)**OFFICE OF THE DEPUTY VICE-CHANCELLOR: ACADEMIC AND RESEARCH**

(Reporting to the Vice-Chancellor and Principal)

Deputy Vice-ChancellorHJ de Jager, MDip Tech (VTT), BA (PU for CHE),
DTE (Unisa), DTech (TSA)**OFFICE OF THE DEPUTY VICE-CHANCELLOR:
RESOURCES AND OPERATIONS**

(Reporting to the Vice-Chancellor and Principal)

Deputy Vice-Chancellor

Vacant

OFFICE OF THE REGISTRAR

(Reporting to the Vice-Chancellor and Principal)

RegistrarN Mrwetyana, MEd (UFH), MEd (Rhodes),
PhD (UKZN)**ACADEMIC**

(Reporting to the Deputy Vice-Chancellor: Academic and Research)

Dean: Academic Development and Support

MLE Monnapula-Mapesela, PhD (UFS)

Dean: Research and Innovation

LOK Lategan, PhD, DTh (UFS)

Research Professor: Academic and

Vacant

Professional Pedagogy**ACADEMIC DEVELOPMENT AND SUPPORT**

(Reporting to the Dean: Academic Development and Support)

Director: Curriculum Development

C Maimane, HED (UFH), MA (UP)

**Director: e-Learning and Educational
Technology**

JJC Badenhorst, BSc, MEd (UFS)

Director: Teaching and Learning

Vacant

**Director: Work-integrated Learning & Skills
Development**HS Jacobs, HED (UFS), FDE (RAU), BComm
Hons (Unisa)

ACADEMIC PLANNING

(Reporting to the Deputy Vice-Chancellor: Academic and Research)

Director: Academic PlanningD Balia, ThM (Princeton), CAPS (Berkeley),
DTh (UDW), SEP (Harvard), DLitt
Et Phil (UNISA), PCUT, FHEA (UK)**Deputy Director: Institutional Research**

AA Szubarga, PhD (UMCS)

Deputy Director: Quality EnhancementI Mokhele, M PBL (Aalborg), MP Admin
(Sun Yat Sen)**Deputy Director: Data Management**

Vacant

LIBRARY & INFORMATION SERVICES

(Reporting to the Dean: Research and Innovation)

University Librarian

JM Kabamba, BA (Unza), MA (Loughborough)

CHIEF FINANCIAL OFFICER

(Reporting to the Deputy Vice-Chancellor: Resources and Operations)

Chief Financial OfficerP Dube, Dip (ZAAT), BCom Accounting,
MBA (UKZN)**FINANCE SECTION**

(Reporting to the Chief Financial Officer)

Deputy Director: Student Accounts, Bursaries and Loans

Vacant

Deputy Director: Accounting Services

Vacant

Manager: Procurement

Vacant

INFORMATION AND COMMUNICATION TECHNOLOGY

(Reporting to the Deputy Vice-Chancellor: Resources and Operations)

Director: IT and Logistics

WR Pengilly, Dip (RAU), MBA (UJ)

INFORMATION AND COMMUNICATION TECHNOLOGY

(Reporting to the Director: IT and Logistics)

Deputy Director: Facilities Management

Vacant

Manager: Web Support Services

LP Pillay, BSc (Unisa)

Manager: Security Networks

ME Matube, BSc (NUL)

Manager: IT and Information Systems Support

Vacant

HUMAN RESOURCES

(Reporting to the Deputy Vice-Chancellor: Resources and Operations)

Director: Human Resources and SystemsL van de Venter, MA Industrial Psychology
(NWU), SABPP, HPCSA**HUMAN RESOURCES**

(Reporting to the Director: Human Resources and Systems)

Deputy Director: HR Specialist ServicesM Letsoara, Postgraduate Diploma in
Organisational Development
(Pepperdine), SABPP**Deputy Director: HR Operations**H Kotze, BCom Hons (UFS), Cert Management
Services (TUT), SABPP**ACADEMIC ADMINISTRATION**

(Reporting to the Registrar)

Deputy RegistrarN Dlamini, NDip (MUT), Management Advanced
Diploma, MBA (UKZN)**ACADEMIC ADMINISTRATION**

(Reporting to the Deputy Registrar: Academic Administration)

Assistant Registrar: Assessment and Graduations

A van Rooyen, SPTD (BTC), BTech (CUT)

**Assistant Registrar: Academic Structure and
Student Enrolment Services**K Magwentshu, BTech (PE Technikon), SocSc
Hons (UFH)**SOL PLAATJE UNIVERSITY NORTH CAMPUS**

(Reporting to the Assistant Registrar: Academic Structure and Student Enrolment Services)

Administrative Officer

FM Burger

LEGAL AND AUXILIARY SERVICES

(Reporting to the Registrar)

Manager: Committee Services

LME Venter, NCert (Kby Tech College)

Manager: Language Services

L van Straaten, BA Hons (Unisa), MA (UFS)

STUDENT SERVICES

(Reporting to the Registrar)

Deputy RegistrarTPE Tondi, BTh (UDW), MA (UNIN),
PhD (UKZN)

STUDENT SERVICES

(Reporting to the Deputy Registrar: Student Services)

Manager: Governance and Student Life

LP Kokoana, MDP (UFS), BTech (CUT)

Manager: Residences

MD Kabi, NDip, BTech (CUT)

Manager: Wellness Centre

GF Cronje, MA, BA Hons (UFS)

Manager: Operational Sport

D O'Neill, HPTC (BCE), MEd (UFS)

STRATEGY EXECUTION UNIT (SEU)

(Reporting to the Vice-Chancellor & Principal)

Acting Executive DirectorProf. ME Ralekhetho, Doctoral Studies, MA
(New School), MA,
BA Politics (Columbia)**Senior Analyst**

N Mayaba, MSc (WSU), PhD (UKZN)

Senior Analyst

K Matete, MPhil (UP)

Director: Communications & Marketing

D Maritz, BS (SIU) (Illinois)

Director: International Office

A Johnson, MPhil (UWC)

Director: HELSKA

Vacant

Office ManagerMs J Makhaba, BTech Office Management &
Technology, BTech Project
Management (CUT)**INTERNAL AUDITORS**

(Reporting to the Audit and Risk Committee of Council)

Internal auditors

Ernst & Young

CONVOCATION**President**

Vacant

STUDENTS' REPRESENTATIVE COUNCIL**Bloemfontein campus****President**

S Khiba

Deputy President

M Bidi

Welkom campus**President**

L Maseko

Deputy President

N Klaas

WELKOM CAMPUS

NON-LECTURING AND SUPPORT SERVICES STAFF

CAMPUS DIRECTOR

(Reporting to the Deputy Vice-Chancellor: Resources and Operations)

Campus Director

S Makola, BA Hons (Vista), MA (Wits),
PhD (UFS)

DEPUTY CAMPUS DIRECTOR

(Reporting to the Campus Director)

Deputy Campus Manager

MJ Nkonoane, B Paed, SSTD (UNIZUL),
MEd (Vista), PhD (CUT)

STUDENT RECRUITMENT

(Reporting to the Campus Director)

Assistant Director

C Moreku, BA Hons (UCT), MA (Unisa),
PhD (CUT)

STUDENT COUNSELLING

(Reporting to the Campus Director)

Assistant Director

HH Oberholzer, PhD (UFS)

ACADEMIC SUPPORT

(Reporting to the Assistant Director: Student Counselling)

Co-ordinator

L Hoare, BA (Wits), BA Hons (Vista), BPsych
(CUT), MA (UFS)

GOVERNANCE AND STUDENT LIFE

(Reporting to the Deputy Campus Manager)

Student Development Officer

MM Henson-Teisi, BA Hons (Vista)

SPORT MANAGER

(Reporting to the Deputy Campus Manager)

Deputy Manager

NS Smith, BEd (Vista), PDip (RAU)

ACADEMIC STRUCTURE AND STUDENT ENROLMENT SERVICES

(Reporting to the Deputy Campus Manager)

Assistant Enrolment Officer

LC Lekutu, BSc (UFS), BTech, PGCE (CUT)

ASSESSMENT AND GRADUATION

(Reporting to the Campus Director)

Assistant Assessment Officer

EM Kruger, NCert (Bfn Tech College)

STUDENT ACCOUNTS, BURSARIES AND LOANS

(Reporting to the Deputy Campus Manager)

Student Accounts, Bursaries and Loans Officer

ESD Taka, BCom (UNIN)

DEFINITIONS

CUT	Central University of Technology, Free State
Qualification	A degree, diploma or certificate offered by CUT.
Quarter	Equivalent to half a semester. A full academic year comprises four quarters.
Term	Equivalent to one semester, i.e. the first or the second half of the academic year.
Academic year	The portion of the calendar year approved by the CUT Council, on recommendation of Senate, for academic activities of CUT.
Subject	A field of study in which CUT offers tuition.
Study unit	The academic sections into which a subject is divided for tuition purposes, e.g. module, paper, or research essay.
NQF	National Qualifications Framework
Continuous assessment mark	The mark for each study unit composed of marks achieved in tests and other means of assessment other than the final assessment, calculated in accordance with departmental policy.
Final assessment (examination)	An approved unit of assessment that may occur at the end of a prescribed study period.
Assessment (examination) mark	The mark achieved in the final assessment (examination) of a study unit.
Final mark	The mark calculated according to a prescribed ratio of the continuous assessment mark and the assessment (examination) mark.
Pass mark	A mark of at least 50% (except if otherwise stipulated in the faculty rules), provided that the subminimum requirements have been met.
Subminimum	A specified minimum mark to be achieved in the final assessment (examination) in order to pass a study unit. A student who does not achieve the subminimum mark will fail the study unit, irrespective of the final mark.
Pipeline student	A student who was registered for a Vista University programme prior to 2005, including a student who, in terms of the specified rules, must complete certain modules to graduate for a specific degree, diploma or certificate.
Final-year student	A student who can complete his/her qualification at the end of a particular academic year.