

CHAPTER 19**FACULTY OF MANAGEMENT SCIENCES**

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Mr TS Mokgatla, MTech (CUT)
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Mr A Nkoyi, BTech (WSU), MTech (NMU)**DEPARTMENT MANAGER** Mr SS Ramphoma, STD (Mphohadi CE), FDE (RAU), BCom Hons (Vista), MCom (NWU)**LECTURERS** Mr M Thasi, MTech (CUT)
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JUNIOR LECTURERS

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Prof. F van der Walt, PhD (UP)

LECTURERS

Vacant

JUNIOR LECTURER

Vacant

DEPARTMENT OF GOVERNMENT MANAGEMENT**BLOEMFONTEIN CAMPUS****HEAD OF DEPARTMENT**

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 Dr LH Laubscher, PhD (UFS)

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 Mr L Munsamy, MPA (NMU)
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Ms A Naidoo, LLM (UKZN)
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LECTURERS	Ms G Muller, BTech (CUT), MPBL (Aalborg) Mr MVZ Burger, BTech (CUT) Mr J Ras, BTech (CUT) Ms L Coughlan, PhD (NWU)
JUNIOR LECTURERS	Ms J Mavuso, BTech (CUT) Ms J Solomons, BTech (CUT) Ms T van Aswegen, BTech (CUT)
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DEPARTMENT OF:	BUSINESS SUPPORT STUDIES	051 – 507-3219
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CAMPUS DIRECTOR:		057 – 910-3503
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DEPARTMENT OF:	BUSINESS MANAGEMENT	057 – 910-3603
DEPARTMENT OF:	BUSINESS SUPPORT STUDIES	057 – 910-3603
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1. RULES OF THE FACULTY OF MANAGEMENT SCIENCES

The following rules are supplementary to the rules contained in the Calendar of the Central University of Technology, Free State (CUT).

GENERAL

A student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

A diploma programme may not be completed in less than three years, unless the student has been awarded exemption or recognition for at least four instructional offerings. Under such circumstances, the diploma programme may not be completed in less than two years.

In the case of Public Management, however, students register as follows:

- first year: six instructional offerings;
- second year: six instructional offerings;
- third year: seven instructional offerings; and
- fourth year: six instructional offerings.

Students must participate in all scheduled assessments. In the event of absence for a valid reason, it is the student's responsibility to arrange with the relevant lecturer and/or the Assessment and Graduations Unit for a special assessment session, or risk being penalised. The assessment policy and Assessment Manual 2018 contains comprehensive information regarding the assessment process.

Students may be expected to attend certain lectures in the evening or on a block basis over weekends.

In the case of Public Management, all first- to third-year lectures are presented during the day and repeated in the evening. Fourth-year lectures are presented in the evenings only.

A student must compile the curriculum according to the class and venue timetable, and is personally responsible for ensuring that there are no timetable scheduling conflicts.

No student will be allowed to graduate without successful completion of the Academic Literacy and Communication Studies programme.

Official and complete admission requirements are contained in Chapter 5. Admission requirements reflected in the learning programme section of the Calendar are sometimes only a summarised version thereof.

2. THE FOLLOWING HIGHER CERTIFICATE PROGRAMME IS OFFERED IN THE FACULTY:

Higher Certificate: Community Development Work

3. THE FOLLOWING NATIONAL HIGHER CERTIFICATE PROGRAMMES ARE OFFERED IN THE FACULTY:

National Higher Certificate: Accountancy (*Phasing out*)

National Higher Certificate: Financial Information Systems (*Phasing out*)

4. THE FOLLOWING NATIONAL DIPLOMA PROGRAMMES ARE OFFERED IN THE FACULTY:

National Diploma: Cost and Management Accounting
 National Diploma: Financial Information Systems
 National Diploma: Hospitality Management (*Phasing out*)
 National Diploma: Human Resources Management (*Phasing out*)
 National Diploma: Internal Auditing
 National Diploma: Marketing (*Phasing out*)
 National Diploma: Office Management and Technology (*Phasing out*)
 National Diploma: Public Management (*Phasing out*)
 National Diploma: Tourism Management (*Phasing out*)

5. THE FOLLOWING DIPLOMA PROGRAMMES ARE OFFERED IN THE FACULTY:

Diploma in Hospitality Management
 Diploma in Human Resources Management
 Diploma in Marketing Management
 Diploma in Office Management and Technology
 Diploma in Public Management
 Diploma in Tourism Management

6. THE FOLLOWING BACCALAUREUS TECHNOLOGIAE PROGRAMMES ARE OFFERED IN THE FACULTY:

Baccalaureus Technologiae: Business Administration
 Baccalaureus Technologiae: Cost and Management Accounting
 Baccalaureus Technologiae: Financial Information Systems
 Baccalaureus Technologiae: Hospitality Management
 Baccalaureus Technologiae: Human Resources Management
 Baccalaureus Technologiae: Internal Auditing
 Baccalaureus Technologiae: Marketing
 Baccalaureus Technologiae: Office Management and Technology (*Phasing out*)
 Baccalaureus Technologiae: Project Management
 Baccalaureus Technologiae: Public Management
 Baccalaureus Technologiae: Tourism Management

7. THE FOLLOWING MAGISTER TECHNOLOGIAE PROGRAMMES ARE OFFERED IN THE FACULTY:

Magister Technologiae: Business Administration
 Magister Technologiae: Cost and Management Accounting
 Magister Technologiae: Food and Consumer Sciences
 Magister Technologiae: Human Resources Management (*Phasing out*)
 Magister Technologiae: Internal Auditing
 Magister Technologiae: Marketing (*Phasing out*)
 Magister Technologiae: Office Management and Technology (*Phasing out*)
 Magister Technologiae: Public Management (*Phasing out*)
 Magister Technologiae: Tourism and Hospitality Management (*Phasing out*)

8. THE FOLLOWING MASTER'S DEGREE PROGRAMMES ARE OFFERED IN THE FACULTY:

Master of Management Sciences in Human Resources Management
Master of Management Sciences in Marketing Management
Master of Management Sciences in Office Management and Technology
Master of Management Sciences in Public Management
Master of Management Sciences in Tourism and Hospitality Management

9. THE FOLLOWING DOCTOR TECHNOLOGIAE PROGRAMMES ARE OFFERED IN THE FACULTY:

Doctor Technologiae: Business Administration (*Phasing out*)
Doctor Technologiae: Cost and Management Accounting
Doctor Technologiae: Human Resources Management (*Phasing out*)
Doctor Technologiae: Internal Auditing
Doctor Technologiae: Marketing (*Phasing out*)
Doctor Technologiae: Public Management (*Phasing out*)

10. THE FOLLOWING DOCTORAL DEGREE PROGRAMMES ARE OFFERED IN THE FACULTY:

Doctor of Business Administration
Doctor of Human Resources Management
Doctor of Management Sciences in Marketing Management
Doctor of Public Management

11. HIGHER CERTIFICATE

11.1 HIGHER CERTIFICATE: COMMUNITY DEVELOPMENT WORK HCCDWG

This learning programme will be offered in Bloemfontein.

A candidate for the Higher Certificate: Community Development Work must compile the prescribed curriculum with due observance of the Faculty and general regulations of CUT, in accordance with the following expositions:

SAQA CREDITS:	120
MINIMUM CREDITS REQUIRED:	120
HEMIS CREDITS:	2.000
NQF LEVEL:	5
DURATION OF LEARNING PROGRAMME:	1 year full-time or 2 years part-time

Instructional offerings

1 ST YEAR (full time)		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
LCS5011	LCS5012	Academic Literacy and Communication Studies	12	
NMR11AB		Numeracy	6	
DGL11AB		Digital Literacy	6	
PDP11AB	PDP12AB	Participative Development Practices	16	
SDT11AB	SDT12AB	Sustainable Development Theory	16	
LMP11AB		Legislation and Municipal Processes	16	
	POP12AB	Project Management	16	
	ERD12AB	Ethics, Rights and Democracy	16	
	WIL12AB	Work-integrated Learning	16	
PIM5011		Information Literacy	0	
Total:			120	

1 ST YEAR (part time)		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
LCS5011	LCS5012	Academic Literacy and Communication Studies	12	
NMR11AB		Numeracy	6	
DGL11AB		Digital Literacy	6	
PDP11AB	PDP12AB	Participative Development Practices	16	
	POP12AB	Project Management	16	
PIM5011		Information Literacy	0	
Total:			56	

2 ND YEAR (part time)		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
SDT11AB	SDT12AB	Sustainable Development Theory	16	
LMP11AB		Legislation and Municipal Processes	16	
	ERD12AB	Ethics, Rights and Democracy	16	
	WIL12AB	Work-integrated Learning	16	
Total:			64	

REMARKS

All instructional offerings are compulsory.

After successful completion of this qualification, the Higher Certificate will be awarded during an official graduation ceremony at CUT.

The programme will be offered on a full-time basis or on a part-time basis over a period of one year, or on a part-time basis over a period of two years. The programme will only be offered on a part-time basis if enough students enrol for the course on a part-time basis.

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Candidates with a CUT score lower than 27 points may be subject to a selection process based on a minimum number of points to be scored on the CUT scoring scale.

Additional admission requirements

For candidates who matriculated in 2007 or before:

In addition to the general admission requirements, a mark of 50% for English is required.

For candidates who completed the NSC in 2008 and thereafter:

In addition to the general admission requirements, a minimum mark of 50% in English is required.

PREREQUISITES

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester. No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

No student will be allowed to graduate without completing Information Literacy (PIM5011).

CAREER OPPORTUNITIES

The aim of the programme is to provide qualified students with the necessary skills to integrate generic community development knowledge and skills in an effective manner, in order to promote ethical and professional community development work in practice. The range of subjects in the qualification will allow the student to gain knowledge relating to community development worker careers in a wide range of sectors, such as sustainable community development (administration); rural and urban development; local government; Integrated Development Planning (IDP) and Local Economic Development (LED) initiatives; administration and governance of sustainable development projects; human settlements; and community health matters, such as HIV/AIDS.

12. NATIONAL HIGHER CERTIFICATES

12.1 NATIONAL HIGHER CERTIFICATE: ACCOUNTANCY BRHSAB (No new first-year intake for the National Higher Certificate: Accountancy as from 2018.)

This learning programme will be offered in Bloemfontein and Welkom.

MINIMUM CREDITS REQUIRED:	264
HEMIS CREDITS:	2.000
NQF LEVEL:	5
DURATION OF LEARNING PROGRAMME:	2 years full-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK11CB COM11AB BCL11AB	REK12CB	Financial Accounting I Communication I Business Calculations I	24 12 12	
	EVG12AB	Entrepreneurial Skills I	12	
BIS11AB EKN11EB	BIS12AB EKN12EB	Business Information Systems I Economics I	24 24	
	KRK12AB	Cost Accounting I	12	
PRE1A PRE2B	CLA12AB	Commercial Law for Accountants I English Proficiency and English Proficiency	12 0	
PIM5011		Information Literacy	0	
Total:			132	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK21CB	REK22CB	Financial Accounting II	24	
KRK21AB	KRK22AB	Cost Accounting II	24	
ATS11AB	ATS12AB	Accounting Software I	24	
CLA21AB	CLA22AB	Commercial Law for Accountants II	24	
ODT21BB	ODT22BB	Auditing II	24	
	BEL12BB	Taxation I	12	
Total:			132	

REMARKS

This learning programme is presented during the day only.

After successful completion of the National Higher Certificate (NHC), a student may apply to the Assessment and Graduations Unit for the issuing of the NHC, which will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission to the first year of study.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Prerequisite Grade 12 subjects:

For candidates who matriculated in 2007 or before:

Accounting – A minimum of 60% (C-symbol) on SG or 50% (D-symbol) on HG.

For candidates who completed the NSC in 2008 and thereafter:

Accounting – A minimum of 50% (rating 4).

The candidate may be required to write a selection test.

PREREQUISITES

The student may only follow the second-year level of study on condition that the first-year level has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

Instructional offerings

Accounting Software I
Auditing II
Cost Accounting II
Financial Accounting II
Taxation I

Prerequisite instructional offerings

Financial Accounting I
Financial Accounting I
Cost Accounting I
Financial Accounting I
Financial Accounting I

12.2 NATIONAL HIGHER CERTIFICATE: FINANCIAL INFORMATION SYSTEMS BRHSFA

(No new first-year intake for the National Higher Certificate: Financial Information Systems as from 2018.)

This learning programme will be offered in Bloemfontein.

MINIMUM CREDITS REQUIRED: 240
HEMIS CREDITS: 2.000
NQF LEVEL: 5
DURATION OF LEARNING PROGRAMME: 2 years full-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK11CB	REK12CB	Financial Accounting I	24	
COM11AB		Communication I	12	
BCL11AB		Business Calculations I	12	
	EVG12AB	Entrepreneurial Skills I	12	
FIL11AB	FIL12AB	Financial Information Systems I	24	
	KRK12AB	Cost Accounting I	12	
	CLA12AB	Commercial Law for Accountants I	12	
PRE1A		English Proficiency and		
PRE2B		English Proficiency	0	
PIM5011		Information Literacy	0	
Total:			108	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK21CB	REK22CB	Financial Accounting II	24	
KRK21AB	KRK22AB	Cost Accounting II	24	
SOS11AB	SOS12AB	Software Skills I	24	
FIL21AB	FIL22AB	Financial Information Systems II	24	
ODT21BB	ODT22BB	Auditing II	24	
	BEL12BB	Taxation I	12	
Total:			132	

REMARKS

This learning programme is presented during the day only.

After successful completion of the National Higher Certificate (NHC), a student may apply to the Assessment and Graduations Unit for the issuing of the NHC, which will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission to the first year of study.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Prerequisite Grade 12 subjects:

For candidates who matriculated in 2007 or before:

Accounting – A minimum of 60% (C-symbol) on SG or 50% (D-symbol) on HG.

For candidates who completed the NSC in 2008 and thereafter:

Accounting – A minimum of 60% (rating 5).

Basic computer literacy.

The candidate may be required to write a selection test.

PREREQUISITES

The student may only follow the second-year level of study on condition that the first-year level has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

Instructional offerings

Auditing II
Cost Accounting II
Financial Accounting II
Financial Information Systems II

Prerequisite instructional offerings

Financial Accounting I
Cost Accounting I
Financial Accounting I
Financial Information Systems I (Semester 1 & 2)

Software Applications I (Semester 2)
Software Skills I (Semester 2)
Taxation I

Software Applications I (Semester 1)
Software Skills I (Semester 1)
Financial Accounting

13. NATIONAL DIPLOMAS

13.1 NATIONAL DIPLOMA: COST AND MANAGEMENT ACCOUNTING BRNDTJ

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS: 360
MINIMUM CREDITS REQUIRED: 384
HEMIS CREDITS: 3.000
NQF LEVEL: 6
DURATION OF LEARNING PROGRAMME: 3 years full-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK11CB	REK12CB	Financial Accounting I	24	
COM11AB		Communication I	12	
BCL11AB		Business Calculations I	12	
	EVG12AB	Entrepreneurial Skills I	12	
BIS11AB	BIS12AB	Business Information Systems I	24	
EKN11EB	EKN12EB	Economics I	24	
	KRK12AB	Cost Accounting I	12	
	CLA12AB	Commercial Law for Accountants I	12	
PRE1A		English Proficiency and		
PRE2B		English Proficiency	0	
PIM5011		Information Literacy	0	
Total:			132	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
REK21CB	REK22CB	Financial Accounting II	24	
KRK21AB	KRK22AB	Cost Accounting II	24	
ATS11AB	ATS12AB	Accounting Software I	24	
CLA21AB	CLA22AB	Commercial Law for Accountants II	24	
ODT21BB	ODT22BB	Auditing II	24	
	BEL12BB	Taxation I	12	
Total:			132	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
BEL21BB	BEL22BB	Taxation II	24	
CRP21AB	BSS22AB	Corporate Procedures II Business Statistics II	12 12	
REK31CB	REK32CB	Financial Accounting III	24	
BSR31AB	BSR32AB	Management Accounting III	24	
ORM31AB	ORM32AB	Organisational Management III	24	
Total:			120	

REMARKS

This learning programme is presented during the day only.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission to the first year of study.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Prerequisite Grade 12 subjects:

For candidates who matriculated in 2007 or before:

Accounting – A minimum of 60% (C-symbol) on SG or 50% (D-symbol) on HG.

For candidates who completed the NSC in 2008 and thereafter:

Accounting – A minimum of 50% (rating 4).

The candidate may be required to write a selection test.

PREREQUISITES

The student may only follow the second-year level of study on condition that the first-year level has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

Instructional offerings

Accounting Software I
 Auditing II
 Business Information Systems I (Semester 2)

 Commercial Law for Accountants II
 Cost Accounting II
 Financial Accounting II
 Financial Accounting III
 Taxation I

Prerequisite instructional offerings

Financial Accounting I
 Financial Accounting I
 Business Information Systems I (Semester 1)
 Commercial Law for Accountants I
 Cost Accounting I
 Financial Accounting I
 Financial Accounting II
 Financial Accounting I

12.2 NATIONAL DIPLOMA: FINANCIAL INFORMATION SYSTEMS BCNDFL

This learning programme will be offered in Bloemfontein.

SAQA CREDITS: 372
MINIMUM CREDITS REQUIRED: 372
HEMIS CREDITS: 3.000
NQF LEVEL: 6
DURATION OF LEARNING PROGRAMME: 3 years full-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK11CB	REK12CB	Financial Accounting I	24	
COM11AB		Communication I	12	
BCL11AB		Business Calculations I	12	
	EVG12AB	Entrepreneurial Skills I	12	
FIL11AB	FIL12AB	Financial Information Systems I	24	
	KRK12AB	Cost Accounting I	12	
	CLA12AB	Commercial Law for Accountants I	12	
PRE1A		English Proficiency and		
PRE2B		English Proficiency	0	
PIM5011		Information Literacy	0	
Total:			108	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK21CB	REK22CB	Financial Accounting II	24	
KRK21AB	KRK22AB	Cost Accounting II	24	
SOS11AB	SOS12AB	Software Skills I	24	
FIL21AB	FIL22AB	Financial Information Systems II	24	
ODT21BB	ODT22BB	Auditing II	24	
	BEL12BB	Taxation I	12	
Total:			132	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
Compulsory instructional offerings:				
REK31CB	REK32CB	Financial Accounting III	24	
FIL31AB	FIL32AB	Financial Information Systems III	36	
SOS21AB	SOS22AB	Software Applications II	24	
EKN11EB		Economics I	12	
	EHA12AB	e-Commerce	12	
IDT31DB	IDT32DB	Internal Auditing III	24	
Total:			132	

REMARKS

This learning programme is presented during the day only.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission to the first year of study.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Prerequisite Grade 12 subjects:

For candidates who matriculated in 2007 or before:

Accounting – A minimum of 60% (C-symbol) on SG or 50% (D-symbol) on HG.

For candidates who completed the NSC in 2008 and thereafter:

Accounting – A minimum of 60% (rating 5).

Basic computer literacy.

The candidate may be required to write a selection test.

PREREQUISITES

The student may only follow the second-year level of study on condition that the first-year level has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

Instructional offerings

Auditing II
 Cost Accounting II
 Financial Accounting II
 Financial Accounting III
 Financial Information Systems II
 Financial Information Systems III
 Financial Information Systems III (Semester 2)
 Internal Auditing III
 Software Applications I (Semester 2)
 Software Applications II (Semester 1)
 Software Applications II (Semester 2)
 Taxation I

Prerequisite instructional offerings

Financial Accounting I
 Cost Accounting I
 Financial Accounting I
 Financial Accounting II
 Financial Information Systems I
 Financial Information Systems II
 Financial Information Systems III (Semester 1)
 Auditing II
 Software Applications I (Semester 1)
 Software Applications I (Semester 1 & 2)
 Software Applications II (Semester 1)
 Financial Accounting I

12.3 NATIONAL DIPLOMA: HOSPITALITY MANAGEMENT BGNDGC
(No new first-year intake for the National Diploma: Hospitality Management as from 2017. The programme is being phased out, and is being replaced by the re-curriculated Diploma in Hospitality Management.)

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	360
MINIMUM CREDITS REQUIRED:	360
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1ST YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
ACM10AT	Accommodation Management I: Theory	10	
ACPI0AT	Accommodation Management I: Practical	10	
COU10AT	Hospitality Communication I	6	
CNT10AB	Culinary Studies: Theory I	8	
CNR10AB	Culinary Studies: Practical I	10	
NTT10AB	Nutrition I	2	
GAB10AT	Hospitality Management I	18	
GAI10AT	Hospitality Information Systems I	6	
HFM10AT	Hospitality Financial Management I	16	
HHS10AT	Hospitality Health & Safety I	8	
SRE10AT	Service Excellence I	6	
FBT10AB	Food & Beverage Studies: Theory I	10	
FBP10AB	Food & Beverage Studies: Practical I	10	
IDW00BV	Introduction to Wine (short course)	0	
FAD00BV	First Aid (short course)	0	
KNF00BV	Knife Set	0	
UFM00BV	Uniform	0	
PRE1A	English Proficiency and		
PRE2B	English Proficiency	0	
PIM5011	Information Literacy	0	
Total:		120	

2ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
GAE21ZT		Hospitality Management Work integrated Learning II	30	
	HFM22AT	Hospitality Financial Management II	12	
	HIL12AT	Hospitality Industry Law I	8	
	GAB22AT	Hospitality Management II	22	
	GAI22AT	Hospitality Information Systems II	6	
	KOM22AT	Hospitality Communication II	6	
	CSN22AT	Culinary Studies & Nutrition II	12	
	STU22AT	Food & Beverage Studies II	8	
	ACM22AT	Accommodation Management II	16	
Total:			120	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
GAE31ZT	GAE32ZT	Hospitality Management Work-integrated Learning III or Hospitality Management Work-integrated Learning III	30	
HFM31AT HIL21AT GAB31AT		Hospitality Financial Management III Hospitality Industry Law II Hospitality Management III	18 18 24	
HMI11AT		Hospitality Management Information Systems I	6	
HPM11AT		Hospitality Event Management I	12	
ACM31AT		Accommodation Management III	12	
		Total:	120	

REMARKS

This learning programme is offered on a full-time basis.

The student completes a period of work-integrated learning at an accredited hospitality institution during the first six months of the second year, and the last six months of the third year of study.

It is compulsory for students to adhere strictly to the stipulated dress code. The Hotel School insists that its students conform to the international standards of a positive, professional attitude. Only students possessing a combination of sufficient knowledge of the instructional offering and a positive, professional attitude merit a diploma. Lecturers continuously assess students as far as knowledge of instructional offerings and professional attitude are concerned.

It is expected of students to participate in community engagement projects initiated by the Hotel School in order to advance their field of expertise and their ability to work under pressure in industry situations. A student who is absent from a function without a valid excuse may be denied admission to Hospitality Work-integrated Learning II and III.

Involvement in functions organised by the Hotel School forms part of the instructional offering. All students are to be involved in departmental functions organised by the Operational Manager. All functions involving the Department are the responsibility of the Operational Manager, and are approved at a departmental meeting.

Any application for permission to be absent from class due to illness, death of a family member or another urgent matter is to be submitted to the Secretary of the Hotel School. A student who is absent from two practical sessions in the same instructional offering without a valid excuse risks being denied admission to the final assessment in that particular instructional offering.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

In consideration of the demanding nature of the hospitality industry, the Hotel School follows a strict selection process. An applicant's suitability for the course is assessed on the basis of previous academic performance. In addition, an applicant wishing to be considered for this learning programme must possess qualities such as versatility, willpower, determination, social skills and the ability to work independently.

Previous and current involvement/interest in the industry will be to the candidate's advantage.

Due to the limited number of students that can be accommodated, interviews and psychometric testing are conducted at the Hotel School in Bloemfontein with prospective candidates who obtain a CUT score lower than 32. Applicants must convince the selection panel of their motivation, attitude and enthusiasm for a career in Hospitality Management.

Proficiency in written and spoken English is essential.

For candidates who matriculated in 2007 or before:

In addition to the general admission requirements, a minimum mark of 40% in one of the following subjects is recommended: Accounting, Mathematics, Business Economics, Economics, Mercantile Law, Hotel-keeping and Catering, or Home Economics. Candidates with 32 points or more on the CUT scoring scale will be automatically admitted to this programme. Due to the relatively high demand for places in this programme, no applicants with a score lower than 24 on the CUT scoring scale will be considered for selection (recognition of prior learning (RPL) cases excluded).

For candidates who completed the National Senior Certificate (NSC) in 2008 and thereafter:

In addition to the general admission requirements, the candidate will also be subject to a selection test and an interview. Consumer Science, Hospitality Studies, Accounting or Business Studies is recommended. Candidates with 32 points or more on the CUT scoring scale will be automatically admitted to the programme, subject to any other conditions that may apply. Due to the relatively high demand for places in this programme, no applicants with a score lower than 24 on the CUT scoring scale will be considered for selection (RPL cases excluded).

Optional instructional offerings

All instructional offerings are compulsory.

PREREQUISITES

- No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme. The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.
- A student may only register for Accommodation Management II if he/she has passed Accommodation Management I: Theory and Accommodation Management I: Practical.

- A student will not be placed for Hospitality Work-integrated Learning II if he/she has not passed Culinary Studies I (Theory and Practical) and Food & Beverage Studies I (Theory and Practical).
- A student must pass Culinary Studies: Theory I, Culinary Studies: Practical I and Nutrition I before he/she will be allowed to register for Culinary Studies II.
- A student may only register for Hospitality Event Management if he/she has passed Culinary Studies & Nutrition II and Food & Beverage Studies II.
- A student will only be placed for Hospitality Work-integrated Learning III if he/she has passed all third-year level instructional offerings.
- A student who is dismissed on the basis of misconduct whilst undergoing his/her work-integrated learning will fail the instructional offering, and will have to re-apply for admission to the Hotel School.
- A student may only follow the second-, third- and fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

12.4 NATIONAL DIPLOMA: HUMAN RESOURCES MANAGEMENT BPNDDL
(No new first-year intake for the National Diploma: Human Resources Management as from 2017. The programme is being phased out, and is being replaced by the re-curriculated Diploma in Human Resources Management.)

This learning programme will be offered in Bloemfontein and Welkom, but is no longer offered in Kimberley as from 2014.

SAQA CREDITS: 360
MINIMUM CREDITS REQUIRED: 360
HEMIS CREDITS: 3.000
NQF LEVEL: 6
DURATION OF LEARNING PROGRAMME: 3 years

Instructional offerings

1 ST YEAR	2 ND YEAR	3 RD YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
PBS10CB OND10AB			Human Resources Management I Business Management I	24 24	
ACC10AB KWN10AB RVB10AB ARG10BB			Accounting for Personnel Practitioners or Quantitative Techniques I End-user Computing I Labour Law	 24 24 24	
PRE1A PRE2B			English Proficiency and English Proficiency	 0	
PIM5011			Information Literacy	0	

1 ST YEAR	2 ND YEAR	3 RD YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
	PBS20CB		Human Resources Management II	24	
	OND20AB		Business Management II	24	
	OBS10AB		Management of Training I	24	
	NYW10AB		Industrial Relations I	24	
	ENS10AB		English (Language X)	24	
		PBS30CB	Human Resources Management III	30	
		OND30AB	Business Management III	30	
		OBS20AB	Management of Training II	30	
		NYW20AB	Industrial Relations II	30	
Total:				360	

REMARKS

This learning programme is presented both during the day and during the evening.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

Grade 12. A minimum of 50% in English is required. Candidates may be required to write a selection test.

For candidates who completed the National Senior Certificate (NSC) in 2008 and thereafter:

In addition to the general admission requirements, a selection test will apply to candidates with 22 to 26 points on the CUT scoring scale. A minimum mark of 50% in English at Grade 12 level is required.

Optional instructional offerings

In the first year, the student must choose between Accounting for Personnel Practitioners **or** Quantitative Techniques I.

Work-integrated Learning will form part of the re-curriculated programme.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

12.5 NATIONAL DIPLOMA: INTERNAL AUDITING BRNDAJ

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS: 360
MINIMUM CREDITS REQUIRED: 384
HEMIS CREDITS: 3.000
NQF LEVEL: 6
DURATION OF LEARNING PROGRAMME: 3 years full-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK11CB	REK12CB	Financial Accounting I	24	
COM11AB		Communication I	12	
BCL11AB		Business Calculations I	12	
	EVG12AB	Entrepreneurial Skills I	12	
BIS11AB	BIS12AB	Business Information Systems I	24	
EKN11EB	EKN12EB	Economics I	24	
	KRK12AB	Cost Accounting I	12	
	CLA12AB	Commercial Law for Accountants I	12	
PRE1A		English Proficiency and		
PRE2B		English Proficiency	0	
PIM5011		Information Literacy	0	
Total:			132	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
REK21CB	REK22CB	Financial Accounting II	24	
KRK21AB	KRK22AB	Cost Accounting II	24	
ATS11AB	ATS12AB	Accounting Software I	24	
CLA21AB	CLA22AB	Commercial Law for Accountants II	24	
ODT21BB	ODT22BB	Auditing II	24	
	BEL12BB	Taxation I	12	
Total:			132	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
BEL21BB	BEL22BB	Taxation II	24	
BIS21AB CRP21AB	BIS22AB	Business Information Systems II Corporate Procedures II	24 12	
	STC22AB	Statistics II	12	
REK31CB IDT31DB	REK32CB IDT32DB	Financial Accounting III Internal Auditing III	24 24	
Total:			120	

REMARKS

This learning programme is presented during the day only.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission to the first year of study.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Prerequisite Grade 12 subjects:

For candidates who matriculated in 2007 or before:

Accounting – A minimum of 60% (C-symbol) on SG or 50% (D-symbol) on HG.

For candidates who completed the NSC in 2008 and thereafter:

Accounting – A minimum of 50% (rating 4).

The candidate may be required to write a selection test.

PREREQUISITES

The student may only follow the second-year level of study on condition that the first-year level has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

Instructional offerings

Accounting Software I
Auditing II
Business Information Systems I (Semester 2)

Cost Accounting II
Financial Accounting II
Financial Accounting III
Internal Auditing III
Taxation I

Prerequisite instructional offerings

Financial Accounting I
Financial Accounting I
Business Information Systems I (Semester 1)
Cost Accounting I
Financial Accounting I
Financial Accounting II
Auditing II
Financial Accounting I

12.6 NATIONAL DIPLOMA: MARKETING BBNDBR

(No new first-year intake for the National Diploma: Marketing as from 2017. The programme is being phased out, and is being replaced by the re-curriculated Diploma in Marketing Management.)

This learning programme will be offered in Bloemfontein and Welkom, but is no longer offered in Kimberley as from 2014.

SAQA CREDITS: 360
MINIMUM CREDITS REQUIRED: 360
HEMIS CREDITS: 3.000
NQF LEVEL: 6
DURATION OF LEARNING PROGRAMME: 3 years

Instructional offerings

1 ST YEAR	2 ND YEAR	3 RD YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
BMR10DB			Marketing I	24	
EKN10EB			Economics I	24	
OND10AB			Business Management I	24	
PVK10AB			Personal Selling I	24	
RVB10AB			End-user Computing I	24	
PRE1A			English Proficiency and		
PRE2B			English Proficiency	0	
PIM5011			Information Literacy	0	
	RKB10AB		Accounting for Marketers I	24	
	KWN10AB		Quantitative Techniques I	24	
	HRG10CB		Mercantile Law I	24	
Strategic Direction					
	BMR20CB		Marketing II	24	
	VBG10AB		Consumer Behaviour I	24	
OR					
International Direction					
	IBM20AB		International Marketing II	24	
	IOB20AB		International Business Management II	24	

1 ST YEAR	2 ND YEAR	3 RD YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
		RKL10CB	Advertising & Sales Promotion I	24	
		MRK30BB	Marketing Research III	24	
		ENS11BB	English (Language X)	12	
		EXL12ZB	Work-integrated Learning: Marketing Strategic Direction	12	
		VBS30CB	Sales Management III	24	
		BMR30CB	Marketing III	24	
OR					
International Direction					
		IBM30BB	International Marketing III	24	
		IFN30AB	International Finance III	24	
Total:				360	

REMARKS

The student is required to conduct practical work in a business as part of the final mark in certain instructional offerings (i.e. work-integrated learning). Only students who have passed all their first- and second-year subjects may enrol for Work-integrated Learning.

This learning programme is presented during the day only.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

Grade 12. Certain selection criteria apply. Candidates may be required to write a selection test.

For candidates who completed the National Senior Certificate (NSC) in 2008 and thereafter:

In addition to the general admission requirements, the subjects Mathematics, Accounting and commercial subjects are highly recommended. A minimum mark of 50% in English at Grade 12 level is required.

A selection test will apply to candidates with an M-score of 26. A student must obtain 27 points on CUT's scoring scale in order to be selected.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

Please note: Personal Selling I is a prerequisite for Sales Management III.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

A student taking Marketing II must also take Consumer Behaviour I (not necessarily in the same year).

A student taking International Marketing II must also take International Business Management II (not necessarily in the same year).

12.7 NATIONAL DIPLOMA: OFFICE MANAGEMENT AND TECHNOLOGY BSNDTD
(No new first-year intake for the National Diploma: Office Management and Technology as from 2017. The programme is being phased out, and is being replaced by the re-curriculated Diploma in Office Management and Technology.)

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS:	360
MINIMUM CREDITS REQUIRED:	360
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1 ST YEAR	2 ND YEAR	3 RD YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
Compulsory instructional offerings:					
IAD10AS			Information Administration I	28	
SAD10BS			Business Administration I	28	
KOH10AS			Kommunikasie I or		
COM10AS			Communication I	28	
ERV10ZB			Work-integrated Learning	0	
PRE1A			English Proficiency and		
PRE2B			English Proficiency	0	
PIM5011			Information Literacy	0	
Optional instructional offerings:					
Any one of the following:					
HRG10CB			Mercantile Law I	27	
PBS10CB			Human Resources Management I	27	
REK10CB			Financial Accounting I	27	
RGP10AB			Legal Practice I	27	

1 ST YEAR	2 ND YEAR	3 RD YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
Compulsory instructional offerings:					
	IAD20AS		Information Administration II	28	
	SAD20BS		Business Administration II	28	
	KOI20AS		Kommunikasie II or		
	COM20AS		Communication II	28	
	ERV20ZB		Work-integrated Learning II	0	
Any one of the following not previously taken:					
	HRG10CB		Mercantile Law I	27	
	PBS10CB		Human Resources Management I	27	
	REK10CB		Financial Accounting I	27	
	RGP10AB		Legal Practice I	27	
Compulsory instructional offerings:					
		IAD30AS	Information Administration III	30	
		SAD30BS	Business Administration III	30	
		ERV30ZS	Work-integrated Learning III	24	
Any two of the following not previously taken:					
		HRG10CB	Mercantile Law I	27	
		HRG20BB	Mercantile Law II	27	
		PBS10CB	Human Resources Management I	27	
		PBS20CB	Human Resources Management II	27	
		REK10CB	Financial Accounting I	27	
		REK20CB	Financial Accounting II	27	
		RGP10AB	Legal Practice I	27	
		RGP20AB	Legal Practice II	27	
Total:				360	

REMARKS

In addition to the compulsory instructional offerings, at least **one** optional instructional offering must be taken up to level II, so that a total of at least 15 instructional offerings constitute the Diploma.

The candidate is expected to gain 12 weeks' practical experience at an approved institution during the second and third years of study.

This learning programme is presented both during the day and during the evenings.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

Grade 12. Certain selection criteria apply.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

Please note that Financial Accounting at school level is a prerequisite for Financial Accounting I.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

12.8 NATIONAL DIPLOMA: PUBLIC MANAGEMENT BONDPB

(No new first-year intake for the National Diploma: Public Management as from 2017. The programme is being phased out, and is being replaced by the re-curriculated Diploma in Public Management.)

This learning programme will be offered in Bloemfontein and Welkom, but is no longer offered in Kimberley as from 2014.

A candidate for the National Diploma: Public Management must compile the prescribed curriculum with due observance of the Faculty and general regulations of CUT, in accordance with the following expositions:

SAQA CREDITS: 360
MINIMUM CREDITS REQUIRED: 360
HEMIS CREDITS: 3.000
NQF LEVEL: 6
DURATION OF LEARNING PROGRAMME: 3 years

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
PEM11AB		Public Resource Management I	18.95	
PTS11AB		Public Information Services I	18.95	
POM11AB		Public Office Management I	18.95	
	PDM12AB	Public Decision-making I	18.95	
	PSD12AB	Public Service Delivery I	18.95	
	SLM12AB	Self-management I	18.95	
PRE1A		English Proficiency and	0	
PRE2B		English Proficiency	0	
PIMS011		Information Literacy	0	
Total:			113.70	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
PFM21AB		Public Financial Management II	18.95	
PIP21AB		Public Information Practices II	18.95	
PHR21AB		Public Human Resources Management II	18.95	
	FOR22AB	Fundamentals of Research II	18.95	
	POB22AB	Project Management II	18.95	
	PLM22AB	Procurement & Logistics Management II	18.95	
Total:			113.70	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
MOI31AB		Management of Information III	18.95	
FPM31AB		Financial & Procurement Management III	18.95	
PHR31AB		Public Human Resources Management III	18.95	
	PCS32AB	Policy Studies III	18.95	
	INC32AB	Intersectoral Collaboration III	18.95	
	PMP32AB	Public Management Practice III	18.95	
	PGB32AB	Programme Management III	18.95	
Total:			132.65	

REMARKS

All instructional offerings are compulsory.

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

A Senior Certificate or equivalent qualification is required for admission to the first year of study.

Candidates may be required to write a selection test.

PREREQUISITES

If a student fails a specific module, the module must first be repeated in the next year (in the semester in which the module is presented). The student may continue with the next year's modules, on the condition that no student enrolls for more than five modules per semester.

12.9 NATIONAL DIPLOMA: TOURISM MANAGEMENT BTNDDTA

(No new first-year intake for the National Diploma: Tourism Management as from 2017. The programme is being phased out, and is being replaced by the re-curriculated Diploma in Tourism Management.)

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	360
MINIMUM CREDITS REQUIRED:	360
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1 ST YEAR	2 ND YEAR	3 RD YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
TRO10AS			Tourism Development I	24	
RTB10AS			Travel & Tourism Management I	24	
RTP10AS			Travel & Tourism Practice I	24	
BET10AS			Marketing for Tourism I	16	
KOU10AS			Communication I	16	
GER10AS			German I or		
FCH10AS			French I	16	
RVB10AB			End-user Computing I	16	
PRE1A			English Proficiency and		
PRE2B			English Proficiency	8	
PIM5011			Information Literacy	0	
	TRO20AS		Tourism Development II	24	
	RTB20AS		Travel & Tourism Management II	24	
	RTP20AS		Travel & Tourism Practice II	24	
	BET20AS		Marketing for Tourism II	12	
	MED10AS		Media & Public Relations: Tourism I	12	
	GEB10AS		Event Management I	12	
	GAS10AS		Hospitality Operations I	12	
		TRO31AS	Tourism Development III	12	
		RTB31AS	Travel & Tourism Management III	12	
		RTP31AS	Travel & Tourism Practice III	12	
		PTM22AS	Work-integrated Learning: Tourism Management Practice II	60	
Total:				360	

REMARKS

After successful completion of this qualification, the National Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission to the first year of study.

For candidates who matriculated in 2007 or before:

Candidates should obtain 28 or more points on the CUT scoring scale. Every applicant must write a scholastic aptitude test and undergo an interview. Due to the relatively high demand for places in this programme, no applicants with a score lower than 24 on the CUT scoring scale will be considered for selection.

For candidates who completed the NSC in 2008 and thereafter:

Candidates should obtain 28 or more points on the CUT scoring scale. Every applicant must write a scholastic aptitude test and undergo an interview. Due to the relatively high demand for places in this programme, no applicants with a score lower than 24 on the CUT scoring scale will be considered for selection.

The student completes a six-month period of work-integrated learning at an accredited tourism business during the last six months of the third year of study.

It is expected of the student to participate in community engagement projects initiated by the Department of Tourism and Events Management in order to advance their field of expertise.

Optional instructional offerings

German and French

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

13. DIPLOMAS

13.1 DIPLOMA IN HOSPITALITY MANAGEMENT DP_HSM

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	390
MINIMUM CREDITS REQUIRED:	360
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
AMT11AT	AMT12AT	Accommodation Management I: Theory	10	
AMP11AT	AMP12AT	Accommodation Management I: Practical	10	
LCS5011	LCS5012	Academic Literacy and Communication Studies	12	
DLC5011	DLC5012	Basic Digital Literacy	6	
CST11AB	CST12AB	Culinary Studies: Theory I	10	
CSP11AB	CSP12AB	Culinary Studies: Practical I	10	
	FSA10BV	First Aid	2	
FBS11AT	FSB12AT	Food and Beverage Studies I: Theory	10	
FBS11AP	FBS12AP	Food and Beverage Studies I: Practical	10	
HFM11AT	HFM12AT	Hospitality Financial Management I	16	
HHS11AT	HHS12AT	Hospitality Health and Safety I	6	
HMM11AT	HMM12AT	Hospitality Management I	18	
ITW11BV	ITW12BV	Introduction to Wine	6	
NMR5011	NMR5012	Numeracy	6	
PIM5011	PIM5012	Personal Information Management	0	
		Total:	132	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
HSM11W		Work-integrated Learning for Hospitality Management	60	
	ACM22AT	Accommodation Management II	14	
	CSN22AT	Culinary Studies and Nutrition II	12	
	FBV22TP	Food and Beverage Studies II	12	
	HCM12AT	Hospitality Communication I	4	
	HFM22AT	Hospitality Financial Management II	6	
	HIL12AT	Hospitality Industry Law I	4	
	HIS12AT	Hospitality Information Systems I	4	
	HMM22AT	Hospitality Management II	6	
	HMK12AT	Hospitality Marketing I	4	
	HSE12AT	Hospitality Service Excellence I	6	
		Total:	132	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
ACM31AT		Accommodation Management III	14	
EMM11TP		Events Management I	24	
HFM31AT		Hospitality Financial Management III	6	
HIL21AT		Hospitality Industry Law II	4	
HIS21AT		Hospitality Information Systems II	4	
HMD11AT		Hospitality Media I	4	
HMM31AT		Hospitality Management III	6	
HMK21AT	HSM22W	Hospitality Marketing II Work-integrated Learning for Hospitality Management	4 60	
Total:			132	

REMARKS

Admission requirements

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

In consideration of the demanding nature of the hospitality industry, the Hotel School follows a strict selection process. An applicant's suitability for the course is assessed on the basis of previous academic performance. In addition, an applicant wishing to be considered for this learning programme must possess qualities such as versatility, willpower, determination, social skills and the ability to work independently. Previous and current involvement/interest in the industry will be to the candidate's advantage.

Due to the limited number of students that can be accommodated, interviews and psychometric testing are conducted at the Hotel School in Bloemfontein with prospective candidates who obtain a CUT score lower than 32. Applicants must convince the selection panel of their motivation, attitude and enthusiasm for a career in Hospitality Management. Proficiency in written and spoken English is essential.

For candidates who matriculated in 2007 or before:

In addition to the general admission requirements, a minimum mark of 50% in one of the following subjects is recommended: Accounting, Mathematics, Business Economics, Economics, Mercantile Law, Hotel-keeping and Catering, or Home Economics. Candidates with 32 points or more on the CUT scoring scale will be automatically admitted to this programme. Due to the relatively high demand for places in this programme, no applicants with a score lower than 24 on the CUT scoring scale will be considered for selection (recognition of prior learning (RPL) cases excluded).

For candidates who completed the National Senior Certificate (NSC) in 2008 and thereafter:

In addition to the general admission requirements, a candidate will also be subject to a selection test and an interview. Consumer Science, Hospitality Studies, Accounting or Business Studies is recommended. Candidates with 32 points or more on the CUT scoring scale will be automatically admitted to the programme, subject to any other conditions that may apply. Due to the relatively high demand for places in this programme, no applicants with a score lower than 24 on the CUT scoring scale will be considered for selection (RPL cases excluded). Candidates who score between 25 and 32 points on the CUT scoring scale are invited to an interview and psychometric test.

Optional instructional offerings

All instructional offerings are compulsory.

PREREQUISITES

- After successful completion of this qualification, the Diploma will be awarded during an official graduation ceremony of CUT.
- Proficiency in written and spoken English is essential.
- No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme. The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.
- For first-year studies, a student may only continue with a second-semester subject if the specific first-semester subject has been successfully completed.
- A student may only follow the second- or third-year level of study on condition that the first- or second-year level, respectively, has been successfully completed.
- A student may only register for Accommodation Management II if he/she has passed Accommodation Management I: Theory and Accommodation Management I: Practical.
- A student must pass Culinary Studies: Theory I, Culinary Studies: Practical I and Nutrition I before he/she will be allowed to register for Culinary Studies II.
- A student may only register for Hospitality Event Management if he/she has passed Culinary Studies & Nutrition II and Food & Beverage Studies II.

This learning programme is offered on a full-time basis.

Work-integrated Learning:

- The student completes a period of work-integrated learning at an accredited hospitality institution during the first six months of the second year, and the last six months of the third year of study.
- A student who is absent from a function without a valid excuse may be denied admission to Hospitality Work-integrated Learning II & III.
- A student will only be placed for Hospitality Work-integrated Learning II if he/she passed all first-year level instructional offerings.
- A student will only be placed for Hospitality Work-integrated Learning III if he/she passed all third-year level instructional offerings.

- A student who is dismissed on the basis of misconduct whilst undergoing his/her work-integrated learning will fail the instructional offering, and will have to re-apply for admission to the Hotel School.
- A student's work-integrated learning with an employer may be terminated if the conduct of the student is harmful to the reputation of the employer and/or the Hotel School. The student will then fail the instructional offering.

General:

It is compulsory for students to adhere strictly to the stipulated dress code, and all other rules as addressed in the Rule Book of the Hotel School. The Hotel School insists that its students conform to the international standards of a positive and professional attitude. Lecturers continuously assess students as far as knowledge of instructional offerings and professional attitude are concerned.

It is expected of students to participate in community engagement projects initiated by the Hotel School in order to advance their field of expertise and their ability to work under pressure in industry situations.

Involvement in functions organised by the Hotel School forms part of the instructional offerings. All students are to be involved in departmental functions organised by the Operational Manager. All functions involving the Department are the responsibility of the Operational Manager, and are approved at a departmental meeting.

Any application for permission to be absent from class due to illness, death of a family member or another urgent matter is to be submitted to the Secretary of the Hotel School within 48 hours of the class/assessment missed. A student who is absent from two practical sessions in the same instructional offering without a valid excuse risks being denied admission to the final assessment in that particular instructional offering.

13.2 DIPLOMA IN HUMAN RESOURCES MANAGEMENT DP_HRM

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS:	384
MINIMUM CREDITS REQUIRED:	384
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
LCS5011	LCS5012	Academic Literacy and Communication Studies	12	
	DLC5012	Basic Digital Literacy	6	
BMI115E	BMI125E	Business Management I	22	
HRM115E	HRM125E	Human Resources Management I	24	
ARG11AB	ARG12AB	Labour Law I	24	
	MFB122	Mathematics for Business	6	
PIM5011	PIM5012	Personal Information Management	0	
QTH115E	QTH125E	Quantitative Techniques I	24	
Total:			118	

2ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
AHP115E	AHP125E	Accounting for Human Resources Practitioners I	24	
BMI216E	BMI226E	Business Management II	22	
HRI115C	HRI125C	Human Resources Information System	24	
HRM216E	HRM226E	Human Resources Management II	24	
IRS116E	IRS126E	Industrial Relations I	24	
MOT116E	MOT126E	Management of Training I	24	
Total:			142	

3RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
BMI316E	BIM326E	Business Management III	22	
HRM316E	HRM326E	Human Resources Management III	24	
IRS216E	IRS226E	Industrial Relations II	24	
MOT216E	MOT226E	Management of Training II	24	
HRM116W	HRM126W	Work-integrated Learning for Human Resources Management	30	
Total:			124	

REMARKS

This learning programme is presented both during the day and during the evening.

After successful completion of this qualification, the Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

At least 27 or more points on the CUT scoring scale, based on the National Senior Certificate (NSC) results.

Grade 12. A minimum of 50% in English is required. Candidates may be required to write a selection test.

For candidates who completed the NSC in 2008 and thereafter:

In addition to the general admission requirements, a selection test will apply to candidates with 22 to 26 points on the CUT scoring scale. A minimum mark of 50% in English at Grade 12 level is required.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

The student is required to conduct practical work in a business as part of the final mark in certain instructional offerings (i.e. work-integrated learning). Only students who have passed all their first- and second-year subjects may enrol for Work-integrated Learning.

Instructional offering

Business Management II (Semester 1)
 Business Management II (Semester 2)
 Business Management III (Semester 1)
 Business Management III (Semester 2)
 Human Resources Information System (Semester 1)
 Human Resources Information System (Semester 2)

Prerequisite instructional offering

Business Management I (Semester 1)
 Business Management I (Semester 2)
 Business Management II (Semester 1)
 Business Management II (Semester 2)
 Human Resources Management I
 (Semester 1)
 Human Resources Management I
 (Semester 2)

Human Resources Management I (Semester 2)	Human Resources Management I (Semester 1)
Human Resources Management II (Semester 2)	Human Resources Management I (Semester 2)
Human Resources Management III (Semester 1)	Human Resources Management II (Semester 1)
Human Resources Management III (Semester 2)	Human Resources Management II (Semester 2)
Industrial Relations I (Semester 1)	Labour Law (Semester 1)
Industrial Relations I (Semester 2)	Labour Law (Semester 2)
Industrial Relations II (Semester 1)	Industrial Relations I (Semester 1)
Industrial Relations II (Semester 2)	Industrial Relations I (Semester 2)
Management of Training II (Semester 1)	Management of Training II (Semester 1)
Management of Training II (Semester 2)	Management of Training II (Semester 2)
Work-integrated Learning for Human Resources Management	Human Resources Management II (Semester 1)
Work-integrated Learning for Human Resources Management	Human Resources Management II (Semester 1I)

13.3 DIPLOMA IN MARKETING MANAGEMENT DP_MKT

This learning programme will be offered in Bloemfontein.

SAQA CREDITS: 366
MINIMUM CREDITS REQUIRED: 372
HEMIS CREDITS: 3.000
NQF LEVEL: 6
DURATION OF LEARNING PROGRAMME: 3 years

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
LCS5011	LCS5012	Academic Literacy and Communication Studies	12	
BMI115C	BMI125C	Business Management I	24	
EKN11EB	EKN12EB	Economics I	24	
MRK115C	MRK125C	Marketing I	24	
PIM5011	PIM5012	Personal Information Management	0	
PSE115C	PSE125C	Personal Selling I	24	
	DLC5012	Basic Digital Literacy	6	
	MFB122	Mathematics for Business	6	
Total:			120	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
ACM115C	ACM125C	Accounting for Marketers I	24	
CBE215E INB215E	CBE225E INB225E	Consumer Behaviour II or International Business Management II	24	
IBM215E MRK215E	IBM225E MRK225E	International Marketing II or Marketing II	24	
HRG11AB	HRG12AB	Mercantile Law I	24	
QTH115C	QTH125C MKT125W	Quantitative Techniques I Work-integrated Learning for Marketing	24 12	
Total:			132	

The third-year level of study will only be phased in in 2019.

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
IMC316C	IMC326C	Integrated Marketing Communication	24	
IBM316E MRK316E	IBM326E MRK326E	International Marketing III or Marketing III	24	
MRE316C	MRE326C	Marketing Research	24	
IFN316E SMN316E	IFN326E SMN326E	International Finance III or Sales Management III	24	
MKT216W	MKT226W	Work-integrated Learning for Marketing	24	
Total:			120	

REMARKS

The student is required to conduct practical work in a business as part of the final mark in certain instructional offerings (i.e. work-integrated learning). Only students who have passed all their first- and second-year subjects may enrol for Work-integrated Learning.

This learning programme is presented during the day only.

After successful completion of this qualification, the Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

A candidate for the Diploma must score at least 27 or more points on the CUT scoring scale based on the June or subsequent National Senior Certificate (NSC) (Grade 12) examination. A student must obtain a score of at least 4 (50%) in English. Candidates may be required to write a selection test.

For candidates who completed the NSC in 2008 and thereafter:

In addition to the general admission requirements, Mathematics, Accounting and commercial subjects are highly recommended. A minimum mark of 50% in English at Grade 12 level is required.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

Please note: Personal Selling I is a prerequisite for Sales Management III.
 A student taking Marketing II must also take Consumer Behaviour I (not necessarily in the same year).
 A student taking International Marketing II must also take International Business Management II (not necessarily in the same year).

Instructional offering

Prerequisite instructional offering

International Marketing II
 International Marketing II
 International Marketing III
 International Marketing III
 Marketing II
 Marketing II
 Marketing III
 Marketing III
 Sales Management III
 Sales Management III

Marketing I (Semester 1)
 Marketing I (Semester 2)
 International Marketing II (Semester 1)
 International Marketing II (Semester 2)
 Marketing I (Semester 1)
 Marketing I (Semester 2)
 Marketing II (Semester 1)
 Marketing II (Semester 2)
 Personal Selling I (Semester 1)
 Personal Selling I (Semester 2)

13.4 DIPLOMA IN OFFICE MANAGEMENT AND TECHNOLOGY DP_OMT

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS:	360
MINIMUM CREDITS REQUIRED:	360
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
LCS5011	LCS5012	Academic Literacy and Communication Studies	12	
BAC115C	BAC125C	Business Accounting	24	
BSS115E	BSS125E	Business Studies I	24	
IAD115C	IAD125C	Information Administration I	24	
PIM5011	PIM5012	Personal Information Management	0	
OMT115W	OMT125W	Work-integrated Learning for Office Management and Technology I	12	
Optional instructional offerings:				
Any two of the following:				
HRM115E	HRM125E	Human Resources Management I	24	
LGP116C	LGP126C	Legal Practice I	24	
HRG11AB	HRG12AB	Mercantile Law I	24	
Total:			144	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
BSS216E	BSS226E	Business Studies II	24	
COM216C	COM226C	Communication II	24	
IAD216C	IAD226C	Information Administration II	24	
OMT216W	OMT226W	Work-integrated Learning for Office Management and Technology II	24	
Optional instructional offerings:				
Any two of the following not preciously taken:				
HRM115E	HRM125E	Human Resources Management I	24	
HRM216E	HRM226E	Human Resources Management II	24	
LGP116C	LGP126C	Legal Practice I	24	
LGP216C	LGP226C	Legal Practice II	24	
HRG11AB	HRG12AB	Mercantile Law I	24	
HRG21AB	HRG22AB	Mercantile Law II	24	
Total:			144	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
BSS316C	BSS326C	Business Studies III	24	
IAD316C	IAD326C	Information Administration III	24	
OMT316W	OMT326W	Work-integrated Learning for Office Management and Technology II	24	
Optional instructional offerings: No optional instructional offerings to be taken during this year, as three months' work-integrated learning will take place.				
Total:			72	

REMARKS

In addition to the compulsory instructional offerings, at least one optional instructional offering must be taken up to level II, so that a total of at least 17 instructional offerings constitute the Diploma.

The candidate is expected to gain three months' practical experience at an approved institution during the third year of study.

This learning programme is presented both during the day and during the evening.

After successful completion of this qualification, the Diploma will be awarded during an official graduation ceremony of CUT.

Applicants in possession of the National Certificate Vocational (NCV) will be selected according to the selection requirements as approved by Senate.

Admission requirements

Grade 12. Certain selection criteria apply.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester. No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

13.5 DIPLOMA IN PUBLIC MANAGEMENT DP_PBM

This learning programme will be offered in Bloemfontein.

A candidate for the Diploma in Public Management must compile the prescribed curriculum with due observance of the Faculty and general regulations of CUT, in accordance with the following expositions:

SAQA CREDITS:	384
MINIMUM CREDITS REQUIRED:	360
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
LCS5011	LCS5012	Academic Literacy and Communication Studies (Semester 1 & 2)	12	
NMR11AB		Numeracy	6	
PIM5011		Personal Information Management	0	
PTS11AB		Public Information Services I	19	
POM11AB		Public Office Management and Customer Service I	19	
PEM11AB	PSD12AB	Public Resource Management I Local Government Service Delivery Management I	19 19	
	PDM12AB	Public Decision-making I	19	
	SLM12AB	Self-management I	19	
		Total:	132	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
PAM21AB		Public Administration and Management II	19	
PFM21AB		Public Financial Management II	19	
PHR21AB	INC22AB	Public Human Resources Management II Intersectoral Collaboration	19 19	
	PLM22AB	Procurement and Supply Chain Management II	19	
	POB22AB	Public Project Management II	19	
		Total:	114	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
FPM31AB		Financial and Procurement Management III	19	
PAM31AB		Public Administration and Management III	19	
PHR31AB		Public Human Resources Management III	19	
	PCS32AB	Policy Studies III	19	
	PGB32AB	Programme Management III	19	
	PMP32AB	Public Management Practice and Work-integrated Learning III	19	
Total:			114	

REMARKS

All instructional offerings are compulsory.

After successful completion of this qualification, the Diploma will be awarded during an official graduation ceremony at CUT.

The programme will be offered on a full-time or on a part-time basis over a period of three years.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order.

A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

No student will be allowed to graduate without completing Information Literacy (PIM5011).

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission.

Applicants in possession of the National Certificate Vocational (NVC) will be selected according to the selection requirements as approved by Senate.

Candidates with a CUT score lower than 27 may be subject to a selection process based on a minimum number of points to be scored on the CUT scoring scale.

Additional admission requirements:

For candidates who matriculated in 2007 or before:

In addition to the general admission requirements, a mark of 50% in English is required.

For candidates who completed the NSC in 2008 and thereafter:

In addition to the general admission requirements, a minimum mark of 50% in English is required.

PREREQUISITES

If a student fails a specific module, the module must first be repeated in the next year, in the semester in which the module is presented. The student may continue with the following year's modules, provided that the student first repeats the modules he/she has previously failed. No student will be allowed to register for more than five modules per semester, with the exception of students who applied for subject recognition.

Instructional offering

Academic Literacy and Communication Studies
Studies (Semester 1)
Financial and Procurement Management III
Intersectoral Collaboration II
Policy Studies III
Procurement and Supply Chain Management II
Programme Management III
Project Management II

Public Administration and Management II

Public Administration and Management III
Public Financial Management II
Public Human Resources Management III
Public Management Practice and Work-integrated
Learning III

Prerequisite instructional offering

Academic Literacy and Communication
(Semester 2)
Public Financial Management II
Public Decision-making I
Intersectoral Collaboration II
Self-management I
Project Management II
Local Government Service Delivery
Management I
Public Office Management and Customer
Service I
Public Administration and Management II
Public Resource Management I
Public Resource Management II
Procurement and Supply Chain Management II

13.6 DIPLOMA IN TOURISM MANAGEMENT DP_TRM

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	382
MINIMUM CREDITS REQUIRED:	360
HEMIS CREDITS:	3.000
NQF LEVEL:	6
DURATION OF LEARNING PROGRAMME:	3 years

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
LCS5011	LCS5012	Academic Literacy and Communication Studies	6	
ADC5011	ADC5022	Advanced Digital Literacy	6	
DLC5011	LC5012	Basic Digital Literacy	6	
	EVM125E	Event Management I	6	
FRE115E	FRE125E	French I or	12	
GRR115E	GRR125E	German I	12	
NMR5011	NMR5012	Numeracy	6	
TOD115E	TOD125E	Tourism Development I	18	
TFM115E	TFM125E	Tourism Financial Management I	12	
TIL115E		Tourism Industry Law I	6	
TOM115E	TOM125E	Tourism Management I	18	
TMR115E	TMR125E	Tourism Marketing I	18	
TOP115E	TOP125E	Tourism Practice I	18	
Total:			132	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
EVM216E	EVM226E	Event Management II	12	
	HOT126E	Hospitality Operations I	6	
TOD216E	TOD226E	Tourism Development II	24	
TFM216E	TFM226E	Tourism Financial Management II	12	
COM115E	COM125E	Tourism Media and Communication I	12	
TOM216E	TOM226E	Tourism Management II	12	
TMR216E	TMR226E	Tourism Marketing II	18	
TOP216E	TOP226E	Tourism Practice II	24	
TSE116E		Tourism Service Excellence I	6	
Total:			126	

3 RD YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
CUL115E		Culture Studies I	4	
GAL115E		Galileo	0	
HOT217E		Hospitality Operations II	6	
PRJ115E		Project Administration I	6	
TOD317E		Tourism Development III	12	
TOM317E		Tourism Management III	12	
TMR317E		Tourism Marketing III	12	
TOP317E	TRM327W	Tourism Practice III Work-integrated Learning for Tourism Management	12 60	
Total:			124	

REMARKS

Admission requirements

A National Senior Certificate (NSC) or equivalent qualification is required for admission to the first year of study.

For candidates who matriculated in 2007 or before:

A candidate must score at least 28 or more points on the CUT scoring scale. Every applicant must write a scholastic aptitude test and undergo an interview. Due to the relatively high demand for places in this programme, a candidate who scores less than 24 points on the CUT scoring scale will not be considered for selection.

For candidates who completed the NSC in 2008 and thereafter:

A candidate must score at least 28 or more points on the CUT scoring scale. Every applicant must write a scholastic aptitude test and undergo an interview. Due to the relatively high demand for places in this programme, a candidate who scores less than 24 points on the CUT scoring scale will not be considered for selection.

The student completes a six-month period of work-integrated learning at an accredited tourism business during the last six months of the third year of study.

It is expected of the student to participate in community engagement projects initiated by the Department of Tourism and Event Management in order to advance their field of expertise.

Optional instructional offerings

German **OR** French

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

The Academic Literacy and Communication Studies programme requires the successful completion of two instructional offerings, A and B, in this specific order. A distinction (75% or more) in instructional offering A ensures exemption from instructional offering B. A pass (without distinction) means that the student must pass instructional offering B in order to meet the prerequisite for the learning programme. Failing instructional offering A means that the student must re-register for instructional offering A in a subsequent semester.

No student will be allowed to graduate without completing the Academic Literacy and Communication Studies programme.

14. BACCALAUREUS TECHNOLOGIAE DEGREES

14.1 BACCALAUREUS TECHNOLOGIAE: BUSINESS ADMINISTRATION BBBTAS

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	120
HEMIS CREDITS:	1.000
NQF LEVEL:	7 (old)
DURATION OF LEARNING PROGRAMME:	2 years part-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
FBS41AB		Management Practice IV	15	
ENT41AB		Entrepreneurship IV	15	
	BIN42AB	Management Information Systems IV	10	
	BBS42AB	Marketing Management IV	10	
	BSE42AB	Management Economics IV	10	
Total:			60	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
HRM41AB		Human Resources Management IV	10	
QMM41AB		Quantitative Methods for Management IV	10	
RMT41AB		Research Methodology IV (Theory)	10	
	FNB42BB	Financial Management IV	15	
	RMT42AB	Research Project IV (Practical)	15	
Total:			60	

REMARKS

This programme is presented in the evenings only.

The minimum duration of formal study for part-time students is two years.

After successful completion of this programme, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

- An approved 360-credit M+3 qualification (old: NQF level 6, or new: NQF level 7) or higher.
- Recognition of prior learning (RPL) (conditions apply).
- Minimum three years' work experience (work-integrated learning excluded).
- A minimum average of 55% for final-year diploma subjects.

Optional instructional offerings

- All instructional offerings are compulsory.
- Credit transfer through recognition of subjects passed at the required fourth-year level is allowed, subject to other CUT rules that include, amongst others, at least a 75% content coverage of the CUT-equivalent subject.

Instructional offering

Research Project IV (Practical)

Prerequisite instructional offering

Research Methodology IV (Theory)

14.2 BACCALAUREUS TECHNOLOGIAE: COST AND MANAGEMENT ACCOUNTING BRBTNA

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	132
HEMIS CREDITS:	1.000
NQF LEVEL:	7
DURATION OF LEARNING PROGRAMME:	1 year full-time

Instructional offerings

4 TH YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
FNS41BB	FNS42BB	Financial Management IV	24	
FNR41AB	FNR42AB	Financial Reporting IV	24	
BSR41AB	BSR42AB	Management Accounting IV	24	
SJM41AB	SJM42AB	Systems & Project Management IV	24	
NMT11BB		Research Methodology I	12	
BNE41AB		Business Ethics IV	12	
	BNS22AB	Business Strategy II	12	
Total:			132	

REMARKS

This learning programme is offered on a full-time basis. Some lectures may be presented in the evenings.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Diploma: Cost and Management Accounting, obtained in the last three years, and passed with a minimum average of 60%.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

14.3 BACCALAUREUS TECHNOLOGIAE: FINANCIAL INFORMATION SYSTEMS BCBTFA

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	132
HEMIS CREDITS:	1.000
NQF LEVEL:	7
DURATION OF LEARNING PROGRAMME:	1 year full-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
		Compulsory instructional offerings:		
	FNB42BB	Financial Management IV	12	
FNR41AB	FNR42AB	Financial Reporting IV	24	
FIL41AB	FIL42AB	Financial Information Systems IV	14	
NMT11BB		Research Methodology I	10	
BNE41AB		Business Ethics IV	12	
	BNS22AB	Business Strategy II	12	
	FEX42ZB	Work-integrated Learning IV	24	
IDT41AB	IDT42AB	Internal Auditing IV	24	
Total:			132	

REMARKS

This learning programme is offered on a full-time basis. Some lectures may be presented in the evenings.

The student will be expected to undergo work-integrated learning during holiday periods.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

National Diploma: Financial Information Systems, obtained in the last three years, and passed with a minimum average of 60%.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

Instructional offerings

Internal Auditing IV

Prerequisite instructional offerings

Internal Auditing III

14.4 BACCALAUREUS TECHNOLOGIAE: HOSPITALITY MANAGEMENT BGBTHB

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	120
HEMIS CREDITS:	1.000
NQF LEVEL:	7
DURATION OF LEARNING PROGRAMME:	1 year

Instructional offerings

4TH YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
NMD20AT	Research Methodology	24	
HIL30AT	Hospitality Industry Law III	16	
HFM40AT	Hospitality Financial Management IV	32	
SHG40AB	Strategic Hospitality Management IV	32	
SHM40AB	Strategic Hospitality Marketing IV	16	
	Total:	120	

REMARKS

This learning programme is offered on a full-time basis.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Diploma: Hospitality Management, and a minimum average of 60% at the diploma level for final-year instructional offerings.

**14.5 BACCALAUREUS TECHNOLOGIAE: HUMAN RESOURCES MANAGEMENT
BPBTHR**

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	132
HEMIS CREDITS:	1.000
NQF LEVEL:	7 (old)
DURATION OF LEARNING PROGRAMME:	1 year part-time

Instructional offerings

4TH YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
GNV40AB	Advanced Industrial Relations IV	22	
AMT40AB	Advanced Management of Training IV	22	
GSB40BB	Advanced Strategic Management IV	22	
APM40AB	Human Resources Management IV	22	
ORG40BB	Organisational Behaviour IV	22	
NMT10AB	Research Methodology	22	
Total:		132	

REMARKS

This learning programme is presented in the evening only.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

An appropriate M+3 qualification with at least:

- Industrial Relations and Management of Training at second-year level;
- Human Resources Management and Business Management at third-year level; and
- an average of 60% for final-year instructional offerings in the National Diploma: Human Resources Management.

Optional instructional offerings

All instructional offerings are compulsory.

14.6 BACCALAUREUS TECHNOLOGIAE: INTERNAL AUDITING BRBTIA

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	132
HEMIS CREDITS:	1.000
NQF LEVEL:	7
DURATION OF LEARNING PROGRAMME:	1 year full-time

Instructional offerings

4 TH YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
	FNB42BB	Financial Management IV	12	
IDT41AB	IDT42AB	Internal Auditing IV	24	
BSR31AB	BSR32AB	Management Accounting III	24	
IRG11BB		International Law I	12	
NMT11BB		Research Methodology I	12	
BNE41AB		Business Ethics IV	12	
	RSP42AB	Research Project	12	
MCS21AB		Advanced Management Communication Skills II	12	
	ISA42AB	Information Systems Auditing IV	12	
		Total:	132	

REMARKS

This learning programme is offered on a full-time basis. Some lectures may be presented in the evening.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Diploma: Internal Auditing, passed with a minimum average of 60%.

PREREQUISITES

The student may only follow the second-, third- or fourth-year level of study on condition that the first-, second- or third-year level, respectively, has been successfully completed.

14.7 BACCALAUREUS TECHNOLOGIAE: MARKETING BBBTMQ

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	120
HEMIS CREDITS:	1.000
NQF LEVEL:	7 (old)
DURATION OF LEARNING PROGRAMME:	1 year full-time or 2 years part-time

Instructional offerings

4TH YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
GBV40AB	Advanced Marketing Finance IV	24	
MAR40AB	Marketing IV	24	
TBE40AB	Applied Marketing IV	24	
EKN20CB	Economics II	24	
NMT10AB	Research Methodology	24	
	Total:	120	

REMARKS

This learning programme is presented during the evenings only.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Diploma: Marketing **or** equivalent M+3 qualification, with a minimum of 60% average at the third-year level of study at diploma level.

A student who has successfully completed the National Diploma: Import and Export Management may also enrol for the Baccalaureus Technologiae: Marketing, provided that he/she has also successfully completed Economics I.

Optional instructional offerings

All instructional offerings are compulsory.

14.8 BACCALAUREUS TECHNOLOGIAE: OFFICE MANAGEMENT AND TECHNOLOGY BSBTSJ

(This programme is phasing out. No new intake from 2017. Students should apply for the Baccalaureus Technologiae: Business Administration instead.)

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	120
HEMIS CREDITS:	1.000
NQF LEVEL:	7
DURATION OF LEARNING PROGRAMME:	1 year full-time

Instructional offerings

4 TH YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
IAD40AB	Information Administration IV	30	
SAD40AB	Business Administration IV	30	
ARB10AB	Labour & Immaterial Law I	24	
KGA10AB	Office Administration: Behavioural Aspects I	24	
NMT10AB	Research Methodology I	12	
Total:		120	

REMARKS

This learning programme is presented in the evenings only.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A National Diploma: Office Management and Technology **or** any other equivalent M+3 qualification.

A minimum average of 55% at the diploma level.

Instructional offerings

All instructional offerings are compulsory.

PREREQUISITES

Instructional offering

Business Administration IV

Prerequisite instructional offering

Accounting Skills I **or**
Financial Accounting I

14.9 BACCALAUREUS TECHNOLOGIAE: PROJECT MANAGEMENT BEBTPJ

This learning programme will be offered in Bloemfontein and Welkom.

SAQA CREDITS:	480
MINIMUM CREDITS REQUIRED:	120
HEMIS CREDITS:	1.000
NQF LEVEL:	7
DURATION OF LEARNING PROGRAMME:	2 years part-time

Instructional offerings

1 ST YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
SBE41AB		Strategic Management IV	12	
	ENT42AB	Entrepreneurship IV	12	
PKB41AB		Project Management Process IV A	12	
	PKB42AB	Project Management Process IV B	12	
Total:			48	

2 ND YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
PKG41AB		Project Quality IV	12	
PKN41AB		Project Research Theory IV	12	
	PHB42AB	Project Resources IV	12	
ONV41AB		Operational Research IV	12	
	PKA42AB	Project Accounting IV	12	
	PKN42AB	Project Research Practical IV	12	
Total:			72	

REMARKS

This learning programme is presented in two modes:

- in the evening, Monday to Friday;
- every second Saturday (i.e. eight times per semester).

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

It is not permissible to register for both first and second year subjects simultaneously.

Admission requirements

An approved M+3 qualification, or recognition of prior learning (RPL).

Industry experience of at least two years is recommended.

Computer literacy.

A candidate may be required to write a selection test.

Space is limited.

A minimum average of 55% at the third-year level of study at diploma level.

*Due to strong competition, meeting these minimum requirements may not be enough to ensure admission into the programme.

For candidates who matriculated in 2007 or before:

An appropriate M+3 qualification or RPL (only for admission to the programme). Computer literacy, particularly in MS Word and MS Excel. Industry experience of at least two years is recommended.

For candidates who completed the NSC in 2008 and thereafter:

An appropriate three-year diploma/degree at NQF level 7 (new) or 6 (old) or RPL (only for admission to the programme). Computer literacy, particularly in MS Word and MS Excel. Industry experience of at least two years is recommended.

Optional instructional offerings

All instructional offerings are compulsory. No credit transfers are allowed.

Instructional offering

Project Management IV B
Project Research Practical IV

Prerequisite instructional offering

Project Management IV A
Project Research Theory IV

14.10 BACCALAUREUS TECHNOLOGIAE: PUBLIC MANAGEMENT BOBTPA

This learning programme will be offered in Bloemfontein.

A student registering for the fourth-year Baccalaureus Technologiae: Public Management must compile the prescribed curriculum with due observance of the Faculty and general regulations of CUT, in accordance with the following expositions:

SAQA CREDITS: 120
MINIMUM CREDITS REQUIRED: 120
HEMIS CREDITS: 1.000
NQF LEVEL: 7
DURATION OF LEARNING PROGRAMME: 1 year

Instructional offerings

4 TH YEAR		INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
SEMESTER 1	SEMESTER 2			
PAC41AB		Public Accountability IV	20	
PPM41AB		Public Policy Management IV	20	
PHR41AB		Public Human Resources Management IV	20	
	RIM42AB	Research & Information Management IV	20	
	GVR42AB	Governmental Relations IV	20	
	SUM42AB	Strategic Public Management IV	20	
		Total:	120	

REMARKS

The prescribed six instructional offerings are compulsory.

This learning programme is presented in the evenings only.

This programme will be offered on a full-time and part-time basis over a period of one year.

The learning programme is presented in the evenings only – a full-time student must enrol as a full-time student.

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A minimum of 55% achieved in all major subjects on third-year level is compulsory for admission to all Baccalaureus Technologiae qualifications, including the Baccalaureus Technologiae: Public Management.

For candidates who matriculated in 2007 or before:

A National Diploma: Public Management or an equivalent M+3 qualification, with appropriate instructional offerings. Due to the fact that only a limited number of students can be accommodated, applicants with an equivalent qualification must have at least three years' working experience in the Public Sector. Preference will be given to candidates in managerial or supervisory positions.

For candidates who completed the National Senior Certificate (NSC) in 2008 and thereafter:

A National Diploma: Public Management or equivalent M+3 qualification, with appropriate instructional offerings. Due to the fact that only a limited number of students can be accommodated, applicants with an equivalent qualification must have at least three years' working experience in the Public Sector. Preference will be given to candidates in managerial or supervisory positions.

14.11 BACCALAUREUS TECHNOLOGIAE: TOURISM MANAGEMENT SSBTRI

This learning programme will be offered in Bloemfontein.

SAQA CREDITS:	120
MINIMUM CREDITS REQUIRED:	120
HEMIS CREDITS:	1.000
NQF LEVEL:	7
DURATION OF LEARNING PROGRAMME:	1 year

Instructional offerings

4TH YEAR	INSTRUCTIONAL OFFERINGS	SAQA CREDITS	HEMIS CREDITS
BET30AS	Marketing for Tourism III	27	
TSM40AT	Advanced Strategic Management IV	27	
NMD10AS	Research Methodology I	12	
TPJ40AS	Tourism Project IV	27	
TRO40AS	Tourism Development IV	27	
	Total:	120	

REMARKS

After successful completion of this qualification, the Baccalaureus Technologiae Degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A minimum of 55% achieved in all major subjects on third-year level is compulsory for admission to all Baccalaureus Technologiae qualifications.

For candidates who matriculated in 2007 or before:

A National Diploma: Tourism Management or equivalent qualification.

For candidates who completed the National Senior Certificate in 2008 and thereafter:

A National Diploma: Tourism Management or equivalent qualification, with appropriate instructional offerings.

Optional instructional offerings

All instructional offerings are compulsory.

15. MAGISTER TECHNOLOGIAE DEGREES

SAQA CREDITS:	120
HEMIS CREDITS:	1.000
NQF LEVEL:	9
DURATION OF LEARNING PROGRAMME:	Minimum 1 year / maximum 4 years full-time Minimum 2 years / maximum 4 years part-time

PROGRAMME CODE	MAGISTER TECHNOLOGIAE	MAIN CODE	INSTRUCTIONAL OFFERINGS
BPMTDR BRMTRG	Business Administration <i>Offered at: Bloemfontein campus</i> Cost & Management Accounting <i>Offered at: Bloemfontein and Welkom campuses</i>	VHD50AB NMD10AB SIS50AB NMD10AB	Dissertation Research Methodology Dissertation Research Methodology
TVMTVG	Food & Consumer Sciences <i>Offered at: Bloemfontein campus</i>	VHG50AT	Dissertation
BPMTHN	Human Resources Management <i>Offered at: Bloemfontein campus</i> NO NEW INTAKE IN 2018	VHG50AB NMT10AB	Dissertation Research Methodology
BRMTOD	Internal Auditing <i>Offered at: Bloemfontein and Welkom campuses</i>	HAN50AB NMD10AB	Dissertation Research Methodology
BBMTMO	Marketing <i>Offered at: Bloemfontein and Welkom campuses</i> NO NEW INTAKE IN 2018	THE50AB NMD10AB	Dissertation Research Methodology
BSMTAH	Office Management & Technology <i>Offered at: Bloemfontein campus</i> NO NEW INTAKE IN 2018	PJK50AB THS50AB NMD10AB	Research Project & Paper or Dissertation Research Methodology
BOMTEB	Public Management <i>Offered at: Bloemfontein campus</i> NO NEW INTAKE IN 2018	TSS50AB NMD10BB	Dissertation Research Methodology (if not already attained)
BTMTHT	Tourism & Hospitality Management <i>Offered at: Bloemfontein campus</i> NO NEW INTAKE IN 2018	TTS50AB	Dissertation

REMARKS

After successful completion of this qualification, a Magister Technologiae degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A Baccalaureus Technologiae degree **or** equivalent qualification in the cognate field, with relevant instructional offerings.

Admission to the Magister Technologiae degree will be subject to a review process.

The student must have obtained a 60% average at Baccalaureus Technologiae level.

The student, in conjunction with CUT, should present a suitable research project in his/her field of specialisation.

The student must score at least 60% in Research Methodology.

16. MASTER'S DEGREES

SAQA CREDITS:	180
HEMIS CREDITS:	1.000
NQF LEVEL:	9
DURATION OF LEARNING PROGRAMME:	Minimum 1 year / maximum 4 years full-time Minimum 2 years / maximum 4 years part-time

PROGRAMME CODE	MASTER'S DEGREE	MAIN CODE	INSTRUCTIONAL OFFERINGS
M_MSHR	Master of Management Sciences in Human Resources Management	VHG50AB NMT10AB	Dissertation Research Methodology
M_MKTG	Master of Management Sciences in Marketing Management	THE50AB NMT10AB	Dissertation Research Methodology
M_OMT	Master of Management Sciences in Office Management and Technology <i>Offered at: Bloemfontein campus</i>	PJK50AB THS50AB NMD10AB	Research Project and Paper or Dissertation Research Methodology
M_PUBM	Master of Management Sciences in Public Management	TSS50AB	Dissertation
	<i>Offered at: Bloemfontein campus</i>	NMD10BB	Research Methodology
M_TRHM	Master of Management Sciences in Tourism and Hospitality Management	TTS50AB	Research only

REMARKS

After successful completion of this qualification, a master's degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A Baccalaureus Technologiae degree **or** equivalent qualification in the cognate field, with relevant instructional offerings.

Admission to a master's degree will be subject to a review process.

The student must have obtained a 60% average at Baccalaureus Technologiae level.

The student, in conjunction with CUT, should present a suitable research project in his/her field of specialisation.

The student must score at least 60% in Research Methodology.

17. DOCTOR TECHNOLOGIAE DEGREES

SAQA CREDITS:	240
HEMIS CREDITS:	2.000
NQF LEVEL:	10
DURATION OF LEARNING PROGRAMME:	Minimum 2 years / maximum 5 years full-time Minimum 3 years / maximum 5 years part-time

PROGRAMME CODE	DOCTOR TECHNOLOGIAE	MAIN CODE	INSTRUCTIONAL OFFERINGS
BPDTDD	Business Administration <i>Offered at: Bloemfontein campus NO NEW INTAKE IN 2018</i>	ADV90AB	Advanced Research Project and Thesis
BRDTKU	Cost & Management Accounting <i>Offered at: Bloemfontein campus</i>	NAV90AB	Advanced Research Project and Thesis
BPDTHU	Human Resources Management <i>Offered at: Bloemfontein campus NO NEW INTAKE IN 2018</i>	GNP90AB	Advanced Research Project and Thesis
BRDTID	Internal Auditing <i>Offered at: Bloemfontein campus</i>	NVG90AB	Advanced Research Project and Thesis
BBDTBD	Marketing <i>Offered at: Bloemfontein campus NO NEW INTAKE IN 2018</i>	ARP90AB	Advanced Research Project and Thesis
BODTNB	Public Management <i>Offered at: Bloemfontein campus NO NEW INTAKE IN 2018</i>	GEV90AB	Advanced Research Project and Thesis

REMARKS

After successful completion of this qualification, a Doctor Technologiae degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

A Magister Technologiae degree in the cognate field **or** any appropriate master's degree in the cognate field. The student, in co-operation with CUT, must present a suitable research project in his/her field of specialisation.

The student must have an average of 65% at master's degree level.

18. DOCTORAL DEGREES

SAQA CREDITS:	360
HEMIS CREDITS:	2.000
NQF LEVEL:	10
DURATION OF LEARNING PROGRAMME:	Minimum 2 years / maximum 5 years full-time Minimum 3 years / maximum 5 years part-time

PROGRAMME CODE	DOCTORAL DEGREE	MAIN CODE	INSTRUCTIONAL OFFERINGS
D_BUSA	Doctor of Business Administration	ADV90AB	Advanced Research Project and Thesis
D_HRM	Doctor of Human Resources Management	GNP90AB	Advanced Research Project and Thesis
D_MRKT	Doctor of Management Sciences in Marketing Management	ARP90AB	Advanced Research Project and Thesis
D_PUBM	Doctor of Public Management	GEV90AB	Advanced Research Project and Thesis

REMARKS

After successful completion of this qualification, the appropriate doctoral degree will be awarded during an official graduation ceremony of CUT.

Admission requirements

An appropriate master's degree in the cognate field. The student, in co-operation with CUT, must present a suitable research project in his/her field of specialisation.

The student must have obtained an average of 65% at master's degree level.