



# RECRUITMENT ADVERTISEMENT

## RESEARCH, INNOVATION & ENGAGEMENT Research Development & Postgraduate studies

<b>POST TITLE</b>	<b>Director: Research Development &amp; Postgraduate studies</b>		
<b>REFERENCE NUMBER</b>	• 6602	<b>CLOSING DATE FOR APPLICATIONS</b>	• 08 July 2016
<b>POST LEVEL</b>	• P-4		
<b>MINIMUM QUALIFICATION, EXPERIENCE &amp; OTHER REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• Doctor's Degree with proven research record and 8 years relevant experience with 5 years in research &amp; development and 3 years managing a research team.</li> <li>• Experience of national and international collaborative projects, research grants management and a postgraduate supervision record.</li> <li>• Experience of the National Research Foundation (NRF) grants and systems.</li> </ul>		
<b>DESIRED QUALIFICATION AND/OR EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Doctoral degree with proven research record and 10 years relevant experience with 8 years in research &amp; development and 5 years managing a research team.</li> <li>• NRF Rating, experience of national and international collaborative projects, research grants management and a postgraduate supervision record.</li> <li>• Experience of the National Research Foundation (NRF) grants and systems.</li> </ul>		
<b>DIRECT ENQUIRIES TO</b>	• Prof HJ De Jager 051 507 3005 ( <a href="mailto:hdejager@cut.ac.za">hdejager@cut.ac.za</a> )		

### MAIN TASKS

1. Manage Research & development (R & D) plans, strategies, policies and systems in line with Vision 2020.	2. Manage the Graduate School as a virtual faculty for post-graduate study development and support.
3. Manage policies, structures and systems for grants and scholarships.	4. Manage policies, structures and systems for research partnerships, joint research ventures and contract research.
5. Manage policies, structures and systems for research publications and programmes.	6. Manage policies, structures and systems for research management and administration.
7. Manage a Research Integrity Office.	8. Manage the performance and development of Section's Staff.
9. Manage Section's Budget and Institutional Research Budget	10. Conduct Committee functions and provide reports.
11. Represent the University at external forums	

### IMPORTANT INFORMATION REGARDING YOUR APPLICATION

*(Kindly ensure that you read and comply before submitting your application)*

- Please complete a separate application form for each post.
- The University may decide to consider only completed applications consisting of ALL the documents listed below for selection.
  - A completed and signed CUT application form;
  - A comprehensive Curriculum Vitae;
  - A **certified** copy of a South African identity document or a passport;
  - A complete set of **certified** copies of qualifications (only certified copies of documents are required. Please do NOT submit any original documents); and
  - A **certified** copy of the SAQA accreditation of any qualifications obtained at education institutions outside South Africa.

### GENERAL REMARKS

- Candidates will be recruited and appointed in accordance with the Employment Equity and Affirmative Action Programmes of the Central University of Technology, Free State.
- The Central University of Technology, Free State reserves the right to conduct/employ a third party to conduct a background investigation in respect of all short-listed candidates.
- Correspondence will be limited to short listed candidates only.
- The Central University of Technology, Free State reserves the right not to make an appointment in the advertised post and/or to appoint other suitable persons recruited by means other than this advertisement. Appointment, either on a permanent or contract basis, will be negotiated with the successful candidate.
- Application forms are available from the Human Resources section, ZR Mahabane Building, CUT Campus, Bloemfontein or on CUT's website.
- Complete applications, quoting the specific reference number, should reach CUT on or before the closing date via:

**By hand:**

The Resourcing office, Human Resources  
Central University of Technology, Free State  
ZR Mahabane building  
20 Pres. Brand Street  
Bloemfontein

**By mail:**

The Resourcing Office, Human Resources  
Central University of Technology, Free State  
ZR Mahabane building  
Private Bag X20539  
Bloemfontein, 9300

**By e-mail:**

[jobs@cut.ac.za](mailto:jobs@cut.ac.za)